



**Murrindindi**  
Shire Council

# Scheduled Meeting of Council

## Agenda

Wednesday 23 November 2022  
Yea Council Chambers  
The Semi Circle  
6:00 PM

## ORDER OF BUSINESS

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## **1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCILLORS' PLEDGE**

### **1.1 Acknowledgement of Country**

The meeting will be opened with the Mayor reading the following on behalf of the Murrindindi Shire Council:

“Murrindindi Shire Council is proud to acknowledge the Taungurung and Wurundjeri people as the traditional custodians of the land we now call Murrindindi Shire.

We pay our respects to their Elders past, present and emerging, who are the keepers of history, traditions, knowledge and culture of this land.”

### **1.2 Councillors' Pledge**

“The Councillors, democratically elected to represent our community as the Murrindindi Shire Council, are committed to working together in the best interests of the people who live in our municipality, those who conduct business here and those who visit.”

## **2 PROCEDURAL MATTERS**

### **2.1 Privacy Note**

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

### **2.2 Apologies and Request for Planned Leave**

### **2.3 Disclosure of Interest or Conflict of Interest**

In accordance with section 130 (1)(a) of the *Local Government Act 2020* Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

### **2.4 Confirmation of Minutes**

Minutes of the Scheduled Meeting of Council held on 26 October 2022.

## **RECOMMENDATION**

**That Council confirm the minutes of the 26 October 2022 Scheduled Meeting of Council.**

Minutes of the Scheduled Meeting of Council (Election of the Mayor) held on 16 November 2022.

## **RECOMMENDATION**

**That Council confirm the minutes of the 16 November 2022 Scheduled Meeting of Council (Election of the Mayor).**

### **2.5 Petitions**

Petitions received will be tabled at the Scheduled Meeting of Council.

### **2.6 Community Recognition**

Council may suspend standing orders to thank and acknowledge particular community achievements.

### **2.7 Matters Deferred from Previous Meeting**

Council may resolve to defer a matter to a future meeting for consideration for various reasons. Where a matter has been previously deferred it will be tabled for consideration under this section.

### **2.8 Urgent Business**

Council may by resolution admit an item of urgent business only if:

- a. it relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b. deferring the item until the next Meeting will mean a decision on the item will not have any effect on the matter; or
- c. the item involves a matter of urgency as determined by the Chief Executive Officer; and
- d. it cannot be addressed through an operational service request process.
- e. Provided the matter does not:
  - I. substantially affect the levels of Council service
  - II. commit Council to significant expenditure not included in the adopted budget
  - III. establish or amend Council Policy.

### **3 PUBLIC PARTICIPATION**

#### **3.1 Open Forum**

Section 8 of the *Governance Rules 2020* allows for Community Participation in Council Meetings. Open Forum is an opportunity for the general public to present to Council on a matter listed on the Agenda or any other matter.

#### **3.2 Questions of Council**

Questions of Council are an opportunity for the general public to submit a question prior to the Scheduled Meeting and receive a response from Council in the Questions of Council time.

## 4 REPORTS - COMMUNITY ENGAGEMENT DIRECTORATE

### 4.1 Grants and Contributions Program - November Allocations

Attachment(s)	Nil
Presenter	K Siebert, Interim Director Community Engagement
Approved by	Interim Director Community Engagement
Purpose	For decision

#### Executive Summary

The purpose of this report is to present Council with the October 2022 Grants and Contributions Program allocations and variations for noting and endorsement.

#### RECOMMENDATION

##### That Council:

1. **note the following allocations made by the Grants and Contributions Assessment Panel under delegation:**
  - a) **Yea Community House – Yea Cruise Night (12 Nov date) for \$500**
2. **endorse the following allocations recommended by the Grants and Contributions Assessment Panel:**
  - a) **Yea Community House – Yea Christmas Festival and Market for \$3,600**
  - b) **Yea Community House – Yea Cruise Night for \$2,000**
  - c) **Alexandra Community Christmas Tree Festival – Alexandra Town Hall for \$2,000.**
  - d) **Rotary Club of Yea Inc – Yea Rotary Art Show \$2,500**

#### Background

The Grants and Contributions Program provides the opportunity for not-for-profit community groups and organisations, social enterprises and businesses to seek funding from Council to support events, activities and projects that align with the *Murrindindi Shire Council 2021-2025 Council Plan*.

The funding streams provided under the program are:

- Fee Reductions (and waivers by exception)
- Quick Response
- Governance, Skills and Capacity Building
- Sponsorships (including eligible individuals)
- Community Projects and Events
- Small and New Tourism Events
- Events of State Significance
- Business Plan Support.

Each stream has its own objectives, eligibility and assessment criteria and can be found in the Program Guidelines on Council's website.

Assessment occurs monthly for Fee Reductions, Quick Response and Governance, Skills and Capacity Building grant streams and in March, July and October for all other streams.

### **Discussion**

Council officers have assessed the following grant applications and provided recommendation for decision by Council:

#### Community Projects and Events

##### 1 a) and 2 b) Yea Community House – Yea Cruise Night (CPE-22/23014)

Yea Cruise night is a casual get together of likeminded car lovers, in the township of Yea, Victoria. Held on the second Saturday of the month from 6pm-9pm for 6 months of the year from October 2022 - March 2023. Seeking funding support for traffic management permits, entertainment, and advertising.

It is noted that \$500 has been awarded to this project under delegation to meet the timing of the event held on 12 November 2022. There are 4 events to come for which this \$2,000 total is considered.

Grant of \$500 approved under delegation.  
Recommendation for an additional grant of \$2,000.

##### 2 a) Yea Community House - Yea Christmas Festival and Market (CPE-22/23013)

This application seeks support for a free Christmas festival for the community, on the same date and in the same location as the Yea Railway Market. The Yea Railway Market is affiliated with the Yea Community House as a social enterprise and is looking to expand the impact of the monthly December market by encompassing a free Christmas festival experience for the community

Recommendation for a grant of \$3,600

#### Fee Reductions

##### 2 c) Alexandra Community Christmas Tree Festival – Alexandra Community Christmas Tree Festival (FR-22/23-013)

A display of over 300 Christmas trees decorated by the community in the Alexandra Shire Hall and opened to the public throughout December. This event is well known, long running and welcomed within the Alexandra community.

Recommendation for a fee reduction of \$2,000.

#### Event Support

##### 2 d) Rotary Club of Yea Inc – Yea Rotary Art Show (ES-22/23-003)

An annual Art Show which encourages participation by local and interstate artists and artisans and supports the Yea Wetlands Artist Paint Out Day. The event attracts many visitors to Yea. The applicant demonstrates a strong track record of delivering previous events and is supported by a well-resourced, experienced and skilled committee.

Recommendation for a grant of \$2,500

### Council Plan/Strategies/Policies

This report supports the following strategies and objectives under the *Council Plan 2021-2025 Growth and Opportunity* pillar:

- to prioritise and promote a culture in which the economy, businesses and community can grow and thrive.
- boost local investment and employment opportunities through activities that encourage businesses, social enterprise, and industry sectors to thrive and grow.
- support and promote our tourism and events sector to boost the economy through increased visitation.

### Relevant Legislation

There are no legislative considerations to this report.

### Financial Implications and Risk

The below financial table shows grant funds allocated to date in this Financial Year:

Grant Stream	October allocations	Previous allocations	Total 22/23
Fee Reductions	\$2,000	\$2,423	\$4,423
Governance, Skills and Capacity Building	\$0	\$0	\$0
Quick Response	\$0	\$0	\$0
Community Sponsorship, Projects and Events	\$6,100	\$29,728	\$35,828
Tourism Events	\$2,500	\$5,000	\$7,500
Business Plan Support	\$0	\$0	\$0
Funds returned to Council	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$10,600</b>	<b>\$37,151</b>	<b>\$47,751</b>

The indicative total budget of the Grants and Contributions Program for the 22/23 financial year is \$180,000.

### Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

### Community and Stakeholder Consultation

No external community or stakeholder consultation was required for this matter.



## 5 REPORTS - CORPORATE & SHARED SERVICES DIRECTORATE

### 5.1 Council Plan 2021-2025 Quarterly Performance Report - 1 January to 31 March 2022

Attachment(s)	Attachment 1 - Council Plan Quarterly Report Q 1 2022-23 as at 18-11-2022 [5.1.1 - 40 pages]
Presenter	T Carter, Manager Governance & Risk
Approved by	Director Corporate & Shared Services
Purpose	For noting

#### Executive Summary

This report provides a summary of the progress to date and the action taken in the 1 July to 30 September 2022 period in delivering Council's Priority Action Plan 2022/23 and Council Plan 2021-2025.

#### RECOMMENDATION

**That Council note the Council Plan 2021-2025 Progress Report – 1 July to 30 September 2022 period as contained in Attachment 5.1.1.**

#### Background

Council adopted its *Council Plan 2021-2025* at its 27 October 2021 Scheduled Meeting. The Council Plan is the result of collaboration between Council and the communities of Murrindindi Shire. The Council Plan outlines shared goals and aspirations for the future and provides concrete and achievable actions for Council to deliver. Council also adopted the *Annual Action Plan 2022/23* at the 22 June 2022 Scheduled Meeting, which outlines the actions that Council will pursue in the 2022/23 year.

#### Discussion

The *Council Plan 2021-2025* is structured around five themes:

- Resilient Communities
- Beautiful Townships and Rural Settings
- Growth and Opportunity
- Our Protected Environment
- Transparency, Inclusion and Accountability.

At 30 September 2022, 91.5% of actions were reported to be on track, the attached progress report provides a summary of the activity undertaken in the first quarter of the Priority Action Plan 2022/23 for each of the five themes.

Highlights from the first quarter include the following:

### Resilient Communities – 100% On Track

- We supported healthy eating and active living outcomes via the 'Grow Well Dindi' program, including youth events and a promotional campaign during This Girl Can week.
- We coordinated two free Youth focused Mental Health First Aid training courses in Yea and Kinglake with 26 participants.
- Our internal working group completed the first draft of Reflect Reconciliation Action Plan and submitted it to Reconciliation Australia for feedback.
- Our Family Day Care (FDC) team consisting of 13 educators delivered approximately 20,000 hours of childcare for 154 children.
- Our facilitated Playgroups and Parent Early Education Partnership (PEEP) at Kinglake and Eildon conducted 30 sessions supporting 21 families with early childhood development.
- Our Youth Services team delivered two Gnarly Neighbours skate events in Yea and Kinglake with 70 young people and 30 community members attending.

### Beautiful Townships and Rural Settings – 100% On Track

- We installed a number of outdoor games to activate public spaces across Murrindindi Shire.
- We installed 5 bike maintenance and repair stations in larger townships to encourage increased cycle use and township visitation.
- We commenced the Art Installations on the Great Victorian Rail Trail project
- The Snobs Creek Road widening design is near completion
- The Alexandra Youth Precinct is 75% complete
- We commenced the rollout of the Street Tree replacement program in Eildon and identified the sites in Alexandra and Yea to commence in the coming months.

### Growth and Opportunity – 80% On Track

- We completed the transfer of Council's Murrindindi Investment website to a new site host to enable the opportunity to refresh the site with relevant investment prospectus material.
- We assisted businesses to develop continuity plans for key issues through Council's business continuity mentoring program.
- We registered to take part in the Better Planning Project through the Department of Land, Water and Planning to improve the quality of information provided to applicants.
- We secured funding from the Department of Transport to create 5 interpretive signs in partnership with Taungurung Land and Waters Council focusing on First Peoples' history and culture.

### Our Protected Environment – 91% On Track

- Investigation of the Operational Plan for the Resource Recovery Centre is near completion.
- We adopted a new the Climate Change Policy aimed to achieve carbon neutrality by 2035. The Policy is complemented by an Action Plan which is scheduled for adoption in January 2023
- We are currently supporting feasibility studies for renewable energy projects at Yea and Marysville
- We are on track in the development of an Electric Vehicle Public Charging Policy.

### Transparency, Inclusion and Accountability – 81.3% On Track

- We established the working group that will undertake the internal review of our customer service systems and process. This is aimed to improve our management of requests and feedback.
- We completed the planning stage of the Review of Council's Road Asset Management Plan. Once the review is completed, it will enhance how we meet our community's needs on our road network.

- We completed an assessment of the viability of a commercial forestry project on Council land as a means to provide an alternative revenue stream for Council and as a demonstration site for farm forestry practices.
- We adopted the reviewed Governance Rules at its August Scheduled Meeting. The revised rules include the ability for meetings to be conducted in a remote/virtual, hybrid or in-person environment. This also includes the ability for the community to participate in public participation through virtual means as well.

### **Council Plan/Strategies/Policies**

The Council Plan 2021-2025 is a key document for local community groups, residents, investors, and other levels of government who play a vital role in helping the Council to deliver on its commitments, and aspiring to achieve aspirations set out in the Murrindindi 10-year Community Vision. It sets out what Council expects to achieve over a four-year period and guides the allocation of resources accordingly.

The quarterly reports provide an update regarding how the annual actions are progressing.

### **Relevant Legislation**

The requirement for the Council Plan is detailed under section 90 of the *Local Government Act 2020*.

### **Financial Implications and Risk**

The *Council Plan 2021-2025* has been prepared to ensure the implications of Council's longer term financial and strategic risks are minimised as far as possible.

The Council Plan initiatives and priorities for services, infrastructure, and amenity identified in the Year 2 Priority Action Plan are funded in the 2022/23 Annual Budget.

### **Conflict of Interest**

There are no declared conflicts of interest by Council officers in relation to this report.

### **Community and Stakeholder Consultation**

As part of the development of the *Council Plan 2021-2025* an extensive deliberative engagement process was undertaken to ensure that communities objectives are met.

**6 COUNCILLOR AND CEO REPORTS**

**6.1 Notices of Motions**

**6.2 Cr Sue Carpenter**

**6.3 Cr Damien Gallagher**

**6.4 Cr Ilona Gerencser**

**6.5 Cr Eric Lording**

**6.6 Cr Sandice McAulay**

**6.7 Cr Karine Haslam**

**6.8 Cr John Walsh - Mayoral Report**

**6.9 Chief Executive Officer Report**

## 7 RECORD OF COUNCIL BRIEFING SESSIONS

### Purpose

For noting.

### Executive Summary

This report presents the records of Council Briefing Sessions for assemblies of Councillors for 26 October 2022 to 16 November 2022, for Council to note.

### RECOMMENDATION

**That Council receive and note the records of Council Briefing Sessions for 24 October 2022 to 18 November 2022.**

### Background

The Governance Rules adopted by Council at its 24 August 2022 meeting sets the order of business for scheduled meetings. As part of section 7.2.1 “Record of Council Briefing Sessions” is listed as to be included in the order of business.

### Discussion

The purpose of keeping a record of Council Briefing Sessions is so that the content of the Briefing Session, the attendance and any declared conflicts of interest are recorded in a formal document. Council is making every effort to ensure that it is transparent in the content of Briefing Sessions and any conflicts of interest, therefore the formal record is presented for noting as part of the Scheduled Meeting Agenda.

The following summary details are for 26 October 2022 to 16 November 2022:

Meeting Name/Type	Council Pre-Meet			
Meeting Date:	26 October 2022			
Matters Discussed:	<ol style="list-style-type: none"> <li>1. Capital Works Quarterly Report – September 2022</li> <li>2. Public Open Space Contributions Policy</li> <li>3. Municipal Public Health and Wellbeing Plan 2021-25 Year 1 update</li> <li>4. Grants and Contributions Program – October Allocations</li> <li>5. Quarterly Finance Report – September 2022</li> <li>6. Rural Councils Transformation Project – MOU</li> <li>7. Annual Report 2021/21</li> <li>8. Procurement Policy – Local Government Act 2020</li> </ol>			
Councillor Attendees:	Cr S Carpenter (V), Cr D Gallagher (V), Cr K Haslam (V), Cr E Lording (V), Cr S McAulay (V), Cr J Walsh (V), Cr I Gerencser (V)			
Council Officer Attendees:	L Bonazzi (V), M Chesworth (V), K Siebert (V), V Albicini (V), T Carter (V), C Nickels-Beattie (V), N Stewart (V), E Kubeil (V), N Maguire (V), D Echeverry (V)			
Conflict of Interest Disclosures: Yes				
Matter No.	Councillor making disclosure	Was a vote taken?	Did the Councillor leave the room?	When? Before or after discussion?
4.	Cr S Carpenter	No	Yes	Before

Meeting Name/Type	Briefing Session
Meeting Date:	2 November 2022
Matters Discussed:	<ol style="list-style-type: none"> <li>1. External presentation by Bess Nolan-Cook – Tourism North East update</li> <li>2. Flood impacts – Demonstration of crisis works</li> <li>3. Kinglake Memorial Oval Reserve</li> <li>4. Election of the Mayor agenda</li> <li>5. Glenburn community consultation update – Break O’Day Bridge</li> </ol>
Councillor Attendees:	Cr S Carpenter, Cr D Gallagher, Cr K Haslam, Cr S McAulay, Cr J Walsh, Cr I Gerencser
Council Officer Attendees:	L Bonazzi, M Chesworth, K Siebert, V Albicini, T Carter (V), C Price, J Blyth (V), P Bain (V), N Carter, A Campbell
Conflict of Interest Disclosures:	Nil

Meeting Name/Type	Briefing Session
Meeting Date:	9 November 2022
Matters Discussed:	<ol style="list-style-type: none"> <li>1. Flood Recovery Planning discussion</li> </ol>
Councillor Attendees:	Cr S Carpenter, Cr D Gallagher, Cr K Haslam, Cr E Lording, Cr S McAulay, Cr J Walsh
Council Officer Attendees:	L Bonazzi, M Chesworth, K Siebert, V Albicini
Conflict of Interest Disclosures:	Nil

Meeting Name/Type	Briefing Session			
Meeting Date:	16 November 2022			
Matters Discussed:	<ol style="list-style-type: none"> <li>1. AGL Presentation</li> <li>2. Eildon Reserve Redevelopment Update</li> <li>3. Grants and Contributions Program – November Allocations</li> <li>4. Development Services – Quarterly Report October 2022</li> <li>5. Capital Works Program Review – October 2022</li> <li>6. 2022-2023 Capital Works Program – Process and Parameters</li> <li>7. Pre-brief – Election of the Mayor</li> </ol>			
Councillor Attendees:	Cr S Carpenter, Cr D Gallagher, Cr K Haslam, Cr S McAulay, Cr J Walsh, Cr I Gerencser			
Council Officer Attendees:	L Bonazzi, M Chesworth, K Siebert, V Albicini, S Coller, T Elkington, J Carns, P Bain, N Stewart			
Conflict of Interest Disclosures: Yes				
Matter No.	Councillor making disclosure	Was a vote taken?	Did the Councillor leave the room?	When? Before or after discussion?
3.	Cr S Carpenter	No	Yes	Before

### Council Plan/Strategies/Policies

This matter is consistent with the *Council Plan 2021-2025 Transparency, Inclusion and Accountability* strategy to “maintain transparent, inclusive and accountable governance practices”.

### Relevant Legislation

This report supports the *Local Government Act 2020* overarching governance principles, in particular “the transparency of Council decisions, actions and information is to be ensured”.

### Financial Implications and Risk

There are no financial or risk implications.

### Conflict of Interest

Any conflicts of interest are noted in the assembly of Councillors tables listed above.

## 8 SEALING REGISTER

File Reference	Date Seal Affixed	Description of Documents	Signatures of Persons Sealing
SF/4160	8 November 2022	Formal Instrument of Agreement between Murrindindi Shire Council and Fineblade Blue Gums Caravan Park To Eildon Recreational Trail	Livia Bonazzi Cr Sue Carpenter

### RECOMMENDATION

**That the list of items to which the Council seal has been affixed be noted.**