

*Planning and Environment Act 1987*

## **MURRINDINDI PLANNING SCHEME**

### **AMENDMENT C43**

#### **EXPLANATORY REPORT**

#### **Who is the planning authority?**

This amendment has been prepared by the Murrindindi Shire Council, which is the planning authority for this amendment.

#### **Land affected by the amendment**

The amendment applies to numerous parcels of land of historic interest throughout the Murrindindi Shire. The amendment applies to 77 individual sites and 5 precincts.

The 5 precincts are:

- Alexandra Main Street Precinct, comprising 60 to 100 and 35 to 97 Grant Street (HO39).
- Yarck Township Precinct, including 6573 to 6607 and 6586 to 6608 Maroondah Highway, Yarck (HO95).
- Yea Station Street Precinct, comprising 1 to 35 Station Street, Yea (HO105).
- Yea, The Parade Precinct, 1-9, 31-35, 4-20 & 34-48 The Parade (HO 106).
- Tallarook Mansfield Railway, comprising the railway line commencing at the western municipal boundary near Trawool, through to Merton Gap at the northern municipal boundary and the branch line from Cathkin to Alexandra (HO25).

Individual heritage places are:

Acheron:

- Breakaway Bridge, Breakaway Road (HO26).

Alexandra:

- Albert Edward Masonic Lodge No. 59, 24 Webster Street (HO27).
- Dove Cottage, 6 Paynes Avenue (HO28).
- House, 27 Perkins Street (HO29).
- House and Stables, 66-68 Nihil Street (HO30).
- House, 28 Grant Street (HO31).
- Oddfellows' Hall (former), 174 Grant Street (HO32).
- Princess Alexandra Statue, Shiels Gardens, 33 Perkins Street (HO33).
- St John's Anglican Church and Organ, Hall and Vicarage, 39 Downey Street (HO34).
- Summerview farm, house, barn and hut, 199 Binns-McCraes Road (HO35).
- The Mount (former), 2456 Goulburn Valley Highway (HO36).
- Alexandra Dairy Company Building, 9 Downey Street (HO37).
- Athlone, 6 Johnston Street (HO38).

Buxton:

- Acheron Park, Homestead complex, 2335-2337 Maroondah Highway, Buxton (HO40).
- St Thomas Church of England, 2275 Maroondah Highway, Buxton (HO41).

Cathkin:

- Cathkin (Molesworth) Cemetery, Cremona Road (HO42).
- Cathkin Hotel and Cathkin Post Office (former), 20 Maroondah Link Highway (HO43).
- Cremona Bridge, 36 Ridds Road (HO44).

**Caveat:**

- Caveat Church and grotto, 479 Caveat-Dropmore Road (HO45).

**Dropmore:**

- Dropmore Homestead, 1320 Caveat-Dropmore Road (HO46).

**Eildon:**

- Eildon Dam, Goulburn Valley Highway (HO47).
- Harrison House (former), 28 Centre Avenue (HO48).
- Juverna, Homestead complex, 816 Back Eildon Road (HO49).

**Fawcett:**

- Elderslie, 573 Spring Creek Road (HO50).
- Log Cabin, 825 Spring Creek Road (HO51).
- Old Silo and Rabbiters Hut, 640 Spring Creek Road (HO52).
- Topsy Vale Barn, 147 Parsons Lane (HO53).

**Ghin Ghin:**

- Glenside, 447 Ghin Ghin Road (HO54).
- Switzerland Station and Burial Ground, 324 Switzerland Road (HO55).

**Glenburn:**

- Glenburn Primary School No 3344 (former), 3873 Melba Highway (HO56).

**Gobur:**

- Allen Homestead (former), 1095 Yarck Road (HO57).
- Crathie, 1 Frees Road (HO58).
- Gobur Cemetery, Yarck Road (HO59).

**Kanumbra:**

- Kanumbra State School No 1932 (former), 276 Kanumbra-Gobur Road (HO60).
- Kanumbra St Paul's Church of England and Methodist Church (former), 7390-7392 Maroondah Highway (HO61).
- St Bee's and Old Kanumbra Estate Woolshed, 7262 Maroondah Highway (HO62).

**Kinglake:**

- Eothen Residence, 3005 Heidelberg-Kinglake Road (HO63).
- Kinglake State School No 2188 and Kinglake Post Office (former), 6 McMahons Road (HO64).
- National Park Hotel (HO65).

**Kinglake West:**

- Kinglake West Uniting Church, 1050 Whittlesea-Kinglake Road (HO66).

**Koriella:**

- Fairview Park, 5759-5764 Maroondah Highway (HO67).

**Limestone:**

- Limestone Avenue of Honour, Langs Road (at Limestone Road) (HO68).

**Marysville:**

- Crossways Country Inn, 4-6 Woods Point Road (HO69).
- Marysville War Memorial, 1 Murchison Street (HO70).
- Oak Avenue, Murchison Street (between Lyell Street and river) (HO71).
- Wilks Creek Bridge abutments, 176 Marysville Road (HO72).

**Molesworth:**

- Balham Hill Homestead, 1599 Whanregarwen Road (HO73).
- Christ Church, 4559 Goulburn Valley Highway (HO74).
- Molesworth Hall, 4355 Goulburn Valley Highway (HO75).

**Narbethong:**

- St Fillan Farm, 723 Maroondah Highway (HO76).

**Strath Creek:**

- Chase Farm, 55 Upper King Parrot Creek Road (HO77).
- Flowerdale Estate, 2261-2285 King Parrot Creek Road (HO78).
- Hume and Hovell Cairn, 1204 King Parrot Creek Road (HO79).
- Kerrisdale Race Paddock and Sheepwash Lagoon, 1105 King Parrot Creek Road (HO80).
- Kerrisdale Station and woolshed, farm shearer's quarters, 852-880 King Parrot Creek Road (HO80).
- Strath Creek Public Hall, 4 Ferguson Street (HO81).
- Uniting Church, 7 Fitzgerald Street (HO82).
- War Memorial, 4 Ferguson Street (HO83).

**Taggerty:**

- Bunya Pines at Acheron Station site, 85 Robertsons Road (HO84).
- Mundryola (former), 3370 Maroondah Highway (HO85).
- Taggerty Hall, 5 Taggerty-Thornton Road (HO86).
- Taggerty House, 2741 Maroondah Highway (HO87).

**Thornton:**

- Blondell Park, 696 Back Eildon Road (HO88).
- Eildon Park (former), 1701 Goulburn Valley Highway (HO89).
- Thornton State School No 1371, 9 Back Eildon Road (HO90).

**Toolangi:**

- Cryptomeria Japonica 'Elegans' at Toolangi State School, 1756 Healesville-Kinglake Road (HO91).
- Singing Gardens at Arden, 1694 Kinglake-Healesville Road (HO92).

**Whanregarwen:**

- Niagaroon Station Woolshed, 4799-4849 Maroondah Highway, corner Whanregarwen Road (HO93).

**Yarck:**

- Chaff House, 87 Yarck Road (HO94).

**Yea:**

- Commercial Bank of Australia (former), 34 High Street (HO11) (amends current reference to the Westpac Bank).
- Belvoir, 9 Whatton Place (HO96).
- Cloney Grange, 5784 Goulburn Valley Highway (HO97).
- Duke of Clarence Masonic Lodge No. 173, 120b High Street (HO98).
- House, 134 High Street, Yea (HO99).
- Old Yea Cemetery, Allot. 6C, Section A Moyle Street (HO100).
- Rossmore Private Hospital (former), 11 Raglan Street, corner of Pelissier Street (HO101).
- Sacred Heart Roman Catholic Church & Presbytery, 9 The Parade (HO102).

- Scots' Presbyterian Church, 31 Station Street (HO103).
- Yea Dairy Company Building (former), 13 Rattray Street (HO104).

### **What the amendment does**

The amendment is required to implement the *Murrindindi Shire Heritage Study, 2011 (Stage 1, Volume 1: Thematic History, July 2011; Stage 2, Volume 2: Key findings and recommendations, February 2012; Stage 2, Volume 3: Heritage Place and Precinct Citations, November 2011)* by amending strategies, introducing new policy guidance, the application of the Heritage Overlay to the additional sites and introducing an incorporated document to clarify Heritage Overlay exemptions.

Specifically, the amendment will:

- Apply the Heritage Overlay to 77 additional individual places and 5 new precincts.
- Amend Clauses 21.03, 21.06 and 22.01 to reflect recommendations of the *Murrindindi Shire Heritage Study, 2011*.
- Introduce the *Murrindindi Shire Heritage Study, Context, 2011, Tallarook to Mansfield/Alexandra Railway Archaeology and Heritage Guidelines, Context, February 2012* and *Yea High Street Heritage Guidelines, Context, December 2008* as reference documents to the planning scheme in Clause 21.12.
- Introduces Clause 22.05 Heritage Policy which applies to all heritage places and precincts affected by the Heritage Overlay at Clause 43.01.
- Amend the Schedule to the Heritage Overlay at Clause 43.01.
- Amend the Schedule to Clause 61.03 to reflect the map changes.
- Introduces the *Murrindindi Shire Heritage Overlay Permit Exemptions* as an Incorporated Document into the Schedule to Clause 81.01.
- Amend Planning Scheme Map Nos. 5HO, 6HO, 7HO, 10HO, 11HO, 20HO, 22HO, 32HO and 33HO.
- Insert Planning Scheme Map Nos. 1HO, 2HO, 3HO, 4HO, 8HO, 9HO, 12HO, 13HO, 15HO, 24HO, 28HO, 29HO, 31HO and 35HO.

The Heritage Overlay requires that a planning permit will be required for the demolition or removal of a heritage building, to construct or carry out works on a heritage place if it will alter the appearance of a heritage place, to externally alter a building, for advertising signage, to externally paint an unpainted surface and for the removal any trees identified in the schedule.

### **Strategic assessment of the amendment**

#### **Why is the amendment required?**

The amendment is required to protect places identified as having local heritage significance in the *Murrindindi Shire Heritage Study, 2011*. The determination of heritage significance was based on the criteria of the Register of the National Estate and Heritage Victoria guidelines and thresholds for significance. The amendment is the outcome of an extensive process of evaluation of the heritage assets of Murrindindi Shire conducted through a heritage study, commenced in 2004.

In 2004 Council began the first stage of the Murrindindi Shire Heritage Study. The study was broken up into three stages, and has been primarily funded through grants provided by Heritage Victoria. The three stages of the study were as follows:

- Stage 1 – Preparation of the Thematic Environmental History and identification of sites with heritage potential.
- Stage 2 – Research, assessment and documentation of all places identified in Stage 1.
- Stage 3 – Implementation of the Heritage Study, including the incorporation of the identified places within the Heritage Overlay in the Murrindindi Planning Scheme.

Stage 1 was initially adopted by Council in March 2007 and later readopted in July 2011.

Stage 2 was separated into two sub-stages. Stage 2A involved the assessment of all the high priority places throughout the shire; the preparation of conservation guidelines for the existing heritage area in High Street, Yea and the assessment and guideline preparation for the Tallarook Mansfield Railway. Stage 2B looked at the inclusion of two new places, being the Glenburn Schoolhouse and St Lukes Church in Yea, to be included as locally significant, updated the Thematic Environmental History and the Citations where needed, and included an archaeological report for the rail trail.

The progress of the study was delayed by the February 2009 bushfires. An assessment was undertaken after the fires to determine if any properties needed to be removed from the study. Work was recommenced in January 2011, being Stage 2B, with the Murrindindi Shire Heritage Study Stage 2 Volume 3: Heritage Place & Precinct Citations Final Revised Report, dated November 2011, prepared by Context Pty Ltd, being delivered to Council at the end of 2011.

The Heritage Study was adopted by Council on 27 February 2012.

Stage 3 is to implement the recommendations of the Heritage Study and include nominated places in the Heritage Overlay through an amendment to the Murrindindi Planning Scheme. The amendment will include changes to the Local Planning Policy Framework, including the addition of a new Heritage Policy, and the inclusion of a further 77 places, and five new heritage precincts in the Heritage Overlay.

## **How does the amendment implement the objectives of planning in Victoria?**

The amendment implements the objectives of planning in Victoria as outlined in Section 4 of the *Planning and Environment Act 1987* through:

- Providing for the fair, orderly, economic and sustainable use and development of land.
- Providing for the protection of natural and man-made resources.
- Securing a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- Protect public utilities and other assets and enable the orderly provision and coordination of public utilities and other facilities for the benefit of the community.
- Conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
- Balance the present and future interests of all Victorians.
- Ensuring sound, strategic planning and co-ordinated action at State, regional and municipal levels.
- Enabling land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels.
- Facilitating development that achieves the objectives of planning in Victoria and planning objectives set up in planning schemes.
- Ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land.

## **How does the amendment address the environmental effects and any relevant social and economic effects?**

### *Environmental effects:*

The amendment is not considered to generate any detrimental impact on the environment. The maintenance, restoration and re-use of heritage buildings are considered environmentally responsible and can save significant resources in the longer term.

### *Economic effects:*

The amendment is expected to have no adverse economic impacts. There is growing awareness that the protection of architectural and historically significant buildings can have economic benefits, especially in some residential areas where period homes and former industrial and commercial buildings may be sought after for restoration and investment.

The Heritage overlay may impose some obligations on land owners however the heritage controls do not prohibit development, subdivision or demolition but rather require that a planning permit be obtained to ensure that the heritage values of a place are not jeopardised. A planning permit is not required under the Heritage Overlay to carry out routine maintenance and repairs that do not change the appearance of the heritage place, or where specific exemptions are provided as referenced in the document proposed to be incorporated into the Murrindindi Planning Scheme, *Murrindindi Heritage Overlay Permit Exemptions 2011*.

### *Social Effects:*

The amendment will make a positive contribution to the Murrindindi community. Buildings, landscapes and other places of heritage value provide a link to the past. Heritage places

also add character, appeal and interest to the shire. Respect for cultural heritage involves retaining and managing places that have importance to the community. The inclusion of new places in the heritage overlay will ensure the preservation of Murrindindi's history for present and future generations.

### **Does the amendment address relevant bushfire risk?**

The amendment has appropriately considered any risk from bushfire. It is considered that the amendment does not increase the risk of or the exposure of the community to the adverse effects of bushfire. The Heritage Overlay is being applied to existing buildings and places, and does not provide the opportunity to create new buildings that may be at risk from fire. There will be no increase in the number of buildings in areas with high bushfire risk as part of this amendment.

### **Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?**

The amendment complies with all Minister's Directions under Section 12 of the Planning and Environment Act 1987.

The amendment complies with Minister's Direction No 11, *Strategic Assessment of Amendments*. All requirements to be met under the direction have been considered and met in the preparation of the amendment.

The amendment complies with Minister's Direction No. 15, *The Planning Scheme Amendment Process*. All requirements to be met under the direction have been considered and met in the preparation of the amendment.

The amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

No other Minister's Direction is directly affected by the amendment.

### **How does the amendment support or implement the State Planning Policy Framework and any adopted State policy?**

The amendment is consistent with and implements the State Planning Policy Framework of the Murrindindi Planning Scheme, in particular:

- Clause 15, Built Environment and Heritage:

Clause 15.01-1 *Urban Design* of the State Planning Policy Framework (SPPF) includes the following strategy:

*"Require development to respond to its context in terms of urban character, cultural heritage, natural features, surrounding landscape and climate.*

Clause 15.01-2 *Urban Design Principles* of the SPPF includes the following strategy:

*"New development should respect, but not simply copy, historic precedents and create a worthy legacy for future generations.*

Clause 15.01-5 *Cultural Identity and Character* of the SPPF includes the following strategy:

*"Ensure development responds to its context and reinforces special characteristics of local environment and place by emphasising the heritage values and built form that reflect community identity.*

Clause 15.03 *Heritage* of the SPPF includes the objective:

*"To ensure the conservation of places of heritage significance."*

The general implementation of Clause 15.03 *Heritage* of the SPPF includes the following statement:

*“Identify, assess and document places of natural and cultural heritage significance as a basis for their inclusion in the planning scheme.”*

The amendment is consistent with these strategies and the general implementation policies.

### **How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?**

The amendment is consistent with and implements the Local Planning Policy Framework of the Murrindindi Planning Scheme, in particular:

- Clause 21.03, Issues affecting the Shire:

Issues include:

*“Tourism: The protection of the environmental attributes such as National Trust classified landscapes, significant buildings and places that have significance in relation to the natural and social history of the area”.*

- Clause 21.06, Tourism strategies:

Issues include:

- Need for a comprehensive heritage strategy.

Strategies and objectives include:

- Protection and recognition of sites and structures of heritage significance based on a heritage study. Amendment C43 proposes to amend this strategy by giving reference to the *Murrindindi Shire Heritage Study (Revised) 2011*.

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- Protection and recognition of sites and structures of heritage significance based on a heritage study. Amendment C43 proposes to amend this strategy by giving reference to the *Murrindindi Shire Heritage Study (Revised) 2011*.

Implementation includes:

- Undertaking a Stage 1 heritage identification of the municipality by the end of 2001. Amendment C43 proposes to amend this strategy by giving reference to the *Murrindindi Shire Heritage Study (Revised) 2011*.

The amendment is consistent with and supports these strategies. Amendment C43 also proposes to amend the existing house lot excision policy (Clause 22.01-4), to provide an opportunity for an excision where this will support the conservation of a heritage place.

### **Does the amendment make proper use of the Victoria Planning Provisions?**

The Heritage Overlay is the most appropriate VPP tool to achieve the desired outcomes for the protection of Murrindindi’s heritage places. The Heritage Overlay has been used in accordance with the VPP Practice Note *Applying the Heritage Overlay, September 2012*.

The inclusion of 5 new precincts will ensure that significant and contributory buildings are protected as a group, and that any new developments in these areas will appropriately consider and compliment the heritage values of the precinct.



**How does the amendment address the views of any relevant agency?**

The increase in properties affected by the Heritage Overlay may increase the number of planning permit applications lodged with Council for buildings and works. This will be absorbed by the existing resources of Council's Planning Department.

The *Murrindindi Shire Heritage Overlay Permit Exemption* Incorporated Document will provide officers with a tool to minimise permit applications for minor works that will have little or no impact on the precincts. This will significantly reduce the number of new planning applications required under the Heritage Overlay, and will ensure that only works that may have an impact on the heritage values of identified places will require permits.

**Does the amendment address relevant requirements of the Transport Integration Act 2010?**

*Is the amendment likely to have a significant impact on the transport system, as defined by section 3 of the Transport Integration Act 2010?*

The amendment is not considered to have a significant impact on the transport system.

*Are there any applicable statements of policy principles prepared under section 22 of the Transport Integration Act 2010?*

There are no statements of policy principles applicable under section 22 of the *Transport Integration Act 2010*.

**Resource and administrative costs**

**What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The increase in properties affected by the Heritage Overlay may increase the number of planning permit applications lodged with Council for buildings and works. This will be absorbed by the existing resources of Council's Planning Department.

The *Murrindindi Shire Heritage Overlay Permit Exemption* Incorporated Document will provide officers with a tool to minimise permit applications for minor works that will have little or no impact on the precincts. This will significantly reduce the number of new planning applications required under the Heritage Overlay, and will ensure that only works that may have an impact on the heritage values of identified places will require permits.

### **Where you may inspect this Amendment**

The amendment is available for public inspection, free of charge, during office hours at the following places:

Murrindindi Shire Council offices, Perkins Street Alexandra.

Murrindindi Shire Council offices, Civic Centre, Semi Circle, Yea.

Murrindindi Shire Council offices, 19 Whittlesea-Kinglake Road, Kinglake.

The amendment can also be inspected free of charge at the Department of Transport, Planning, and Local Infrastructure website at

<http://www.dpcd.vic.gov.au/planning/publicinspection>.

### **Submissions**

Any person who may be affected by the amendment may make a submission to the planning authority. Submissions about the amendment must be received by **Friday 17 January 2014**.

A submission must be sent to:

Murrindindi Shire Council offices, PO Box 138, Alexandra, 3714.

### **Panel hearing dates**

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

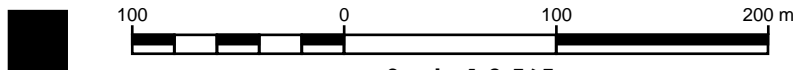
Directions Hearing – To be held in the week of 28 April 2014.

Panel Hearing – To commence in the week of 26 May 2014.



## Proposed Sealing Works - Pendlebury & Wattle Streets

Printed 7/4/2014



Scale 1:3,565

Disclaimer: Title boundaries are indicative only. Not to be used for fencing or surveying purposes.

**Infrastructure Services  
Encl 8.2.2a**

2013/2014 Capital Works Program		Est. Commence	Est. Completion	Revised Completion	Comment
<b>Construction works now complete</b>					
1	Breakaway Bridge		Complete		Complete
2	Allendale Road Bridge		Dec-13	Complete	Complete
3	Resealing program	Aug-13	Jan-14		Complete
4	Kinglake Lions Park -CFA access		Complete		Complete
5	Marysville Drainage		Complete		Complete
6	Pioneer Reserve BBQ Shelter & Toilets		Complete		Complete
7	Playground Renewal Total		Complete		Complete
8	Renewal & Major Patching- Break 'O Day Road		Complete		Complete
9	Rotary Park Cable Bridge		Complete		Complete
10	Toolangi & Castella Central Park		Complete		Complete
11	Toolangi All Purpose Track		Complete		Complete
12	Toponga Bridge (1)		Complete		Complete
13	Toponga Bridge (2)		Complete		Complete
14	Big River Bridge		Complete		Complete
15	Safer Roads Program (Jerusalem Creek Road signage)	Jul-13	Mar-14		Complete
16	Strath Creek Hall				Complete
17	Narbethong Reserve		Nov-13		Complete
18	Strath Creek Landscaping		Dec-13		Complete
19	Strath Creek Water wheel		Dec-13		Complete
20	Marysville RAC solar panels				Complete
21	Gallipoli Park Pavilion - Rebuild		Oct-13		Complete
22	Webster Street Missing Link	Aug-13	Mar-14		Complete
23	Glenwood Drive Intersection Improvement	Dec-13	Jun-14		Complete
24	Buxton Streetscape		Jun-14		Complete
25	Grant Street Renewal	Aug-13	Apr-14		Complete
26	1000 Hands Project Marysville		Oct-13	Feb-14	Complete
27	Gallipoli Park Stage 2		Dec-13		Complete
28	Marysville Community Centre Fit Out		Nov-13	Jan-14	Complete
29	Marysville Community Centre Stage 2		Nov-13	Jan-14	Complete
30	Marysville Heart		Nov-13		Complete
31	Marysville Retirement Village - Rebuild		Dec-13		Complete
32	Yea Shire Hall - Construction Program		Jan-14	Mar-14	Complete
33	Kinglake RAC		Mar-14		Complete
34	Tumbling waters carpark upgrade		Mar-14		Complete
35	Marysville Town Amenity Project		Dec-13		Complete
36	Murrindindi Shire Council Offices Remodelling	Aug-13	Nov-13		Complete.
37	Kinglake Services Centre- external painting	Oct-13	Jun-14	Apr-14	Complete
38	Yea Railway Station Roofing repairs		Dec-13	May-14	Complete
39	Alexandra Senior Citizens - window furnishings	Dec-13	Mar-14	May-14	Complete
40	Creightons Creek Road Rehabilitation	Aug-13	Jun-14		Complete

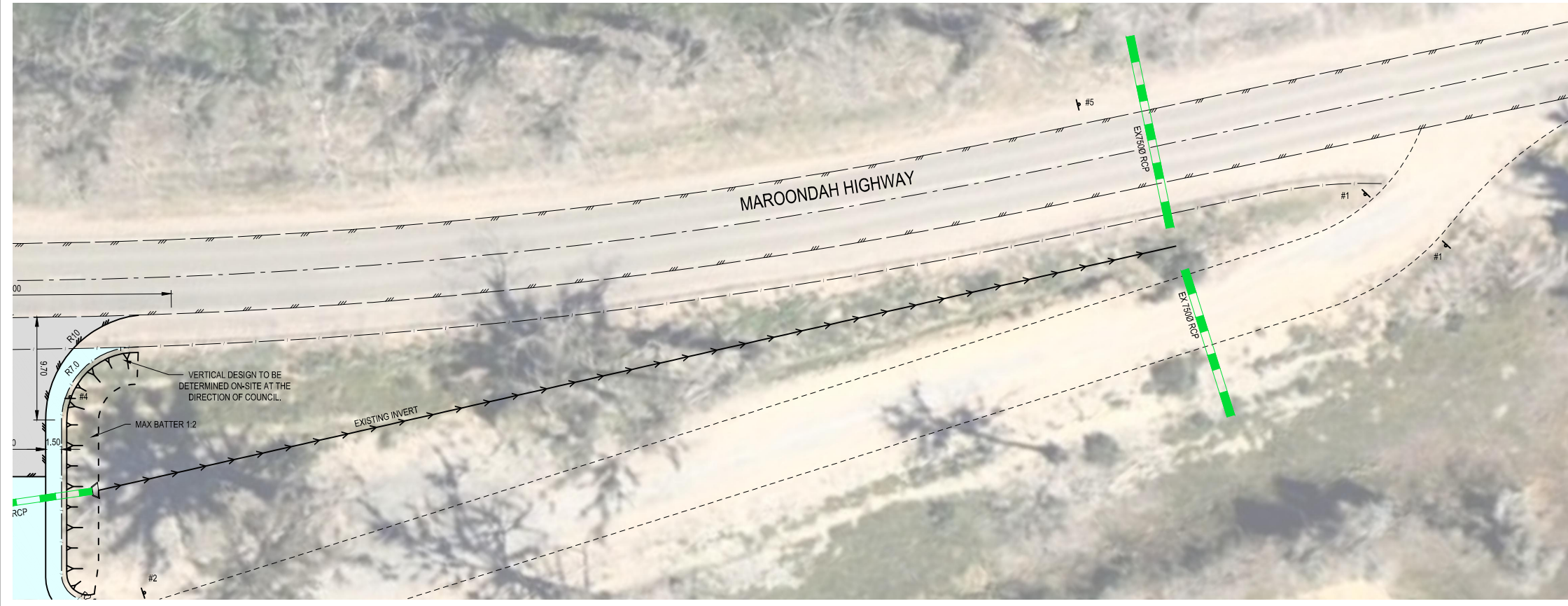
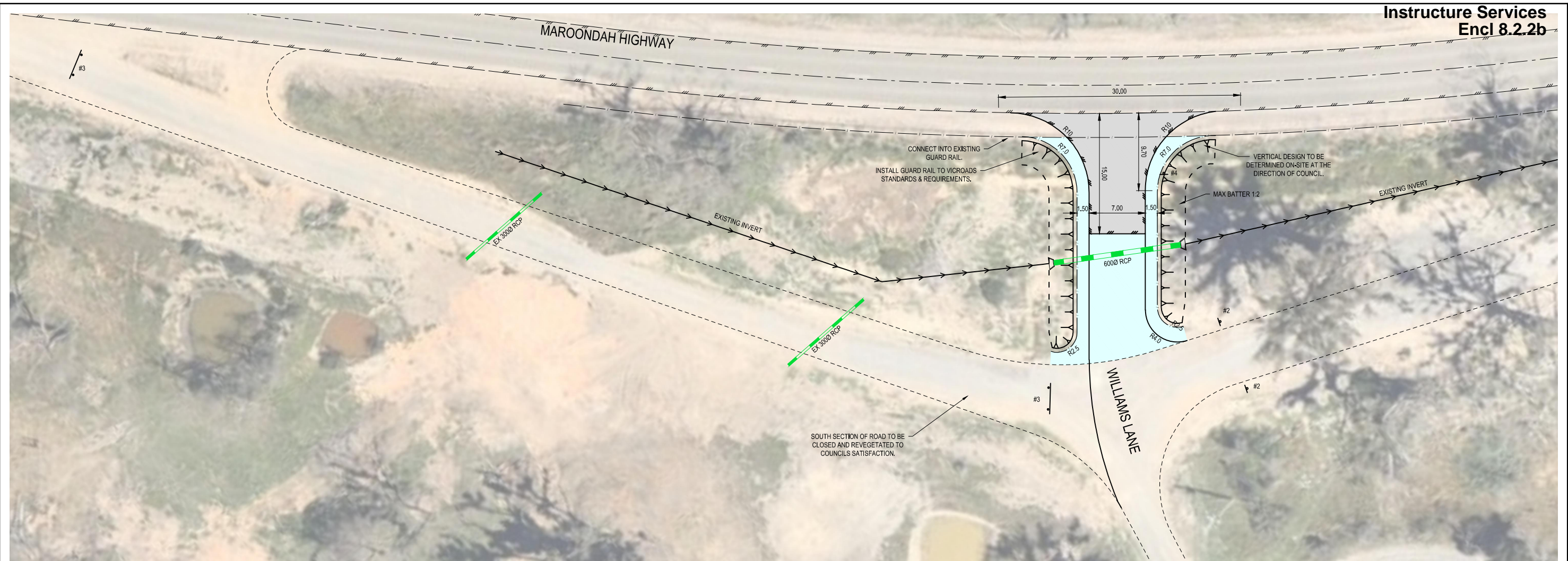
**Infrastructure Services  
Encl 8.2.2a**

41	Topsie Gully Road	Jan-14	Jun-14		Complete
42	Station & Perkins Street Intersection Upgrade	Aug-13	Jun-14	May-14	Complete
43	Disabled Parking Allocations Kinglake, Yea	Oct-13	Jun-14		Kinglake & Yea complete
<b>Works currently under construction</b>					
43	Buxton Drainage Study		Oct-13	May-14	Finalisation works underway
44	Footpaths - Kinglake Walking Path		Jun-14	Jun-14	Tenders received. DEPI yet to issue permit
45	Y Water Centre		Mar-14	Jul-14	Building construction completed. Internal fitout to be completed in early July
46	Footpath Missing Links- Downey St.	Aug-13	Mar-14	May-14	Downey St works underway, Darwin St & Webster St complete.
47	Gravel Road Resheeting Program	Aug-13	May-14		Works nearing completion
48	Access Compliance	Aug-13	Apr-14	Jun-14	Constructions works to follow Downey St footpath
49	Aerial Photography	Jul-13	Jun-14		Aerials uploaded, awaiting integration of urban contours
50	Alexandra & Yea Township Street Bins Upgrade	Aug-13	Jun-14		Works awarded and rollout underway
51	Alexandra Landfill Weighbridge	Sep-13	Jun-14		Site prepared with installation pending delivery of weighbridge
52	Bon Street Channel Renewal	Aug-13	Apr-14	Jun-14	Works awarded commence 26 May
53	Green Street Special Charges Scheme	Aug-13	Jun-14		Works underway
54	Stormwater Quality Program	Dec-13	Jun-14	Jun-14	Works awarded commence 26 May
55	Bridge Renewal Program	Aug-13	Jun-14		McGuigans replacement awarded, works commence 26 May
56	Bus Shelters Program	Aug-13	Jun-14		Priorities currently being assessed
57	Disability Compliance	Sep-13	Jun-14		Works to follow Downey St footpath
58	Drainage Upgrade	Sep-13	Jun-14		Works underway
59	Eildon Township Project	Aug-13	Jun-15		Grant EOI submitted
60	Community Spaces Project ( Halls Project)	Sep-13	Jun-15		Grant EOI submitted
61	Electronic Document Management System	Aug-13	Jun-14		Underway & Ongoing
62	Fleet Renewal	Aug-13	Jun-14		Underway & Ongoing
63	Footpath Renewal	Aug-13	May-14	Jun-14	High Street Yea works awarded, works commence early June
64	Ghin Ghin Bridge Replacement	Aug-13	Jun-15		Geotech complete, awaiting final report
65	Kerb Renewal Station Street	Sep-13	Mar-14	Jun-14	Works awarded
66	Kinglake Memorial Park- Drainage	Aug-13	Jan-14	Jun-14	Grant EOI under development
67	Kinglake Ranges Arts History Walk	Aug-13	Jun-15		Artist workshop and site preparation to commence
68	Library Bookstock	Aug-13	Jun-14		Underway & ongoing
69	Myrtle & Cooper Street Roundabout	Aug-13	Jun-14	May-14	Work to commence following Station/Perkins completion
70	Network Expansion- Alexandra drainage and Glenburn Rd.	Oct-13	Jun-14		Works underway
71	PC Renewal	Aug-13	Jun-14		Underway & ongoing
72	Plant & Machinery Renewal	Aug-13	Jun-14		Underway & ongoing
73	Pool Equipment Replacement Program	Aug-13	Jun-14		RFQ for change room works
74	Pool Furniture Replacement	Aug-13	Jun-14		RFQ for change room works
75	Public Convenience upgrade-Yarck Kinglake, Eildon	Aug-13	Jun-14		RFQ for flooring works in Kinglake. Yarck investigations & minor improvement to plumbing complete

**Infrastructure Services  
Encl 8.2.2a**

76	RV Dump Sites	Sep-13	Jun-14		Hardware ordered, sites determined
77	Shoulder Resheeting Program	Aug-13	Jan-14	Jun-14	Underway & ongoing
78	Street Light Retrofit	Aug-13	Jun-14		Supply tender awarded
79	Yarck Streetscape	Sep-13	Jun-14		Revised design with Vicroads for comment
80	Yea Community Shed	Aug-13	May-14		Compliance works underway
81	Yea Drainage Study initiatives	Aug-13	Jun-14		Works underway
82	Yea Swimming Pool Refurbishment Stage 1	Jul-13	Jun-14		Design documentation complete, preparing for tender
83	Taggerty Community Project	Oct-13	Jun-15		Hall roof replacement underway, landscape design complete
84	Vegetation Offset Program	Oct-13	Jun-14		Offsets strategy proposal has been prepared and costed, and is sitting with the Department of Environment and Primary Industries for approval
85	Yea Recreation Reserve	Dec-13	Jun-14		Works underway
86	Kinglake Community Centre Kitchenette Upgrade	Nov-13	Jun-14		Works underway
87	CJ Dennis Memorial Hall-entry renewal	Nov-13	Jun-14		works underway
88	Myres Creek Road	Mar-13	Apr-14	Sep-14	Project scoped, design complete
89	Yea wetlands pathway	Mar-13	Apr-14	Jun-14	Works awarded
90	Kinglake Landfill carpark seal		Feb-14	May-14	RFQ awarded
91	UGFM Air Con	Dec-13	Jun-14		Works awarded
92	Flood mitigation study, Stevensons River, Rubicon	Dec-13	Jun-14		
<b>Projects deferred for 14/15 capital works program</b>					
93	Yea Saleyard Holding Pen	Sep-13	Apr-14		Project will be deferred for 2014/2015 CWP
94	Yea Saleyard Renewal Works	Sep-13	Jun-14		Project will be deferred for 2014/2015 CWP
95	Yea Shire Hall Clock Tower Renewal	Aug-13	Feb-14		Project will be deferred for 2014/2015 CWP
96	Alexandra Scout Hall		Jun-14		Project under review
97	Alexandra Senior Citizens - Floor Coverings	Dec-13	Mar-14		Toilet compliance works needed before floor coverings can be installed





**GENERAL DESIGN DETAIL PLAN NOTES**  
 APPLIES IN ALL CASES UNLESS STATED OTHERWISE

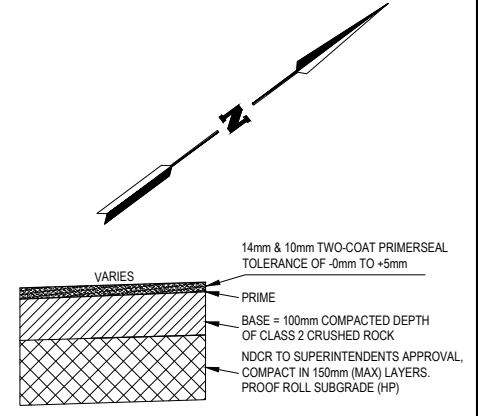
- GUARD RAIL TO BE INSTALLED TO BE INSTALLED TO VICROADS STANDARDS & REQUIREMENTS.
- CLOSED SECTION OF ROAD TO BE REVEGETATED AS DIRECTED BY COUNCIL.
- SEALED SECTION OF ROAD TO HAVE MINIMUM 3.0% CROSS SECTIONAL GRADE & 2.0% LONGITUDINAL GRADE.
- MAX BATTERS 1 IN 4 APPROPRIATELY TREATED.

■ TWO COAT ■ FCR ONLY



**WARNING**  
 BEWARE OF UNDERGROUND SERVICES  
 The locations of underground services are approximate only and their exact position should be proven on site. No guarantee is given that all existing services are shown.

- #5 R2-6(R)
- #4 R1-2
- #3 D4-2-1
- #2 R2-4
- #1 G9-40

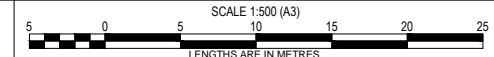


**PRELIMINARY PLAN ONLY**

REV	DESCRIPTION	DES	DWG	CHK	DATE
A	AS SUBMITTED TO COUNCIL			AR MKE	19/05/14

PROJECT MANAGERS DEVELOPMENT PLANNERS  
 LICENSED SURVEYORS CIVIL ENGINEERS  
 FREECALL: 1800 810 170 TEL: (03) 5445 8700 FAX: (03) 5441 3648  
 PO BOX 421, BENDIGO 3552 57 MYERS STREET, BENDIGO 3550  
 WEB: www.tomkinson.com EMAIL: bendigo@tomkinson.com

Principal MURRINDINDI SHIRE COUNCIL



INTERSECTION FUNCTIONAL  
 MAROONDAH HWY & WILLIAMS LN, BUXTON  
 DETAIL PLAN

Municipality & Ref:  
 MURRINDINDI SHIRE COUNCIL  
 REF: TBA  
 SHT 2 of 2 REV A  
 Drawing No.  
 1086501R02

NOTE: THIS PLAN IS AN UNCONTROLLED DOCUMENT AND WILL NOT BE UPDATED. IT IS THE RESPONSIBILITY OF THE USER TO CONFIRM THAT THIS IS A CURRENT COPY AND SUITABLE FOR THE PROPOSED USE. THIS SHEET MUST BE READ IN CONJUNCTION WITH ALL SHEETS OF THIS SET AND ANY ACCOMPANYING DOCUMENTS. PLOT DATE: 20/05/2014 FILE: P:\JOB DATA\10860-10869\10866 - MURRINDINDI, BUXTON\ENGINEERING\CIVIL\DOCUMENT DESIGN\1086501 - ENG LAYOUT REV.A.DWG



<b>Statement A</b>							
Murrindindi Shire Council							
Income Statement							
For the period ended 31 March 2014							
	December Revised Budget 2013/14 \$	March Revised Budget 2013/14 \$	Forecast Variance 30/06/14 \$	YTD Budgets 31/03/14 \$	YTD Actual 31/03/14 \$	Budget/ Actual Variance (unfav) \$	%
<b>Revenue</b>							
Rates & Charges	15,646,386	15,654,597	8,211	15,640,104	15,681,805	41,701	0%
Special Charge	108,150	108,150	-	-	-	-	
Statutory fees and fines	605,470	619,868	14,398	438,616	440,058	1,442	0%
User fees	2,059,866	2,141,020	81,154	1,762,452	1,877,348	114,896	7%
Grants - Recurrent	3,980,553	4,814,553	834,000	3,243,299	3,229,570	(13,729)	0%
Grants - Non-Recurrent	6,861,516	5,273,833	(1,587,683)	2,812,899	2,663,239	(149,660)	-5%
Contributions - Cash	285,288	294,038	8,750	283,245	281,872	(1,373)	0%
Contributions - Non Cash	-	-	-	-	-	-	
Reimbursements	279,786	334,414	54,628	291,590	309,940	18,350	6%
Other revenue	791,863	775,167	(16,696)	588,753	623,090	34,337	6%
<b>Total Revenue</b>	<b>30,618,878</b>	<b>30,015,640</b>	<b>(603,238)</b>	<b>25,060,958</b>	<b>25,106,923</b>	<b>45,965</b>	<b>0%</b>
<b>Expenses</b>							
Employee Benefits	12,067,808	12,015,349	52,459	9,115,127	8,978,415	136,712	1%
Materials and Services	12,745,980	12,446,242	299,738	7,442,105	6,500,940	941,165	13%
Depreciation and amortisation	7,349,622	7,349,622	-	20,000	19,929	71	0%
Other Expense	278,276	274,695	3,581	188,294	192,453	(4,159)	-2%
Finance Costs (Interest)	329,996	329,996	-	86,876	86,878	(2)	0%
<b>Total Expenses</b>	<b>32,771,682</b>	<b>32,415,904</b>	<b>355,778</b>	<b>16,852,402</b>	<b>15,778,614</b>	<b>1,073,788</b>	<b>6%</b>
Net gain(loss) on disposal of property, infrastructure, plant and equipment	-	(310,244)	(310,244)	4,435	735,140	730,705	
<b>Surplus (deficit) for the period</b>	<b>(2,152,804)</b>	<b>(2,710,508)</b>	<b>(557,704)</b>	<b>8,212,991</b>	<b>10,063,449</b>	<b>1,850,458</b>	<b>23%</b>
<i>Net gain (loss) on disposal of property, infrastructure, plant &amp; equipment</i>							
<i>Proceeds from Sale of Fixed Assets</i>	1,663,622	1,684,828	21,206	810,415	811,146	731	0%
<i>Carrying value of assets sold</i>	1,663,622	1,995,072	(331,450)	805,980	76,006	729,974	
<b>Total</b>	<b>-</b>	<b>(310,244)</b>	<b>(310,244)</b>	<b>4,435</b>	<b>735,140</b>	<b>730,705</b>	
<b>Total Materials and Contractors</b>							
Utilities	509,268	499,556	9,712	353,745	386,216	(32,471)	-9%
Contractors	8,707,013	8,378,622	328,391	4,735,238	4,071,308	663,930	14%
Legal Expenses	225,329	275,806	(50,477)	215,391	226,141	(10,750)	-5%
Insurance	525,784	509,326	16,458	491,762	475,506	16,256	3%
Materials	1,230,245	1,218,238	12,007	920,785	822,657	98,128	11%
Contributions	683,155	643,058	40,097	438,764	349,458	89,306	20%
Consultants	865,186	921,636	(56,450)	286,420	169,653	116,767	41%
	12,745,980	12,446,242	299,738	7,442,105	6,500,940	941,165	13%

<b>Statement A (Alternative Format)</b>							
Murrindindi Shire Council							
Income Statement							
Underlying Operational Result Format							
For the period ended 31 March 2014							
	December Revised Budget	March Revised Budget	Forecast Variance	YTD Budgets	YTD Actuals	Budget/ Actual Variance (unfav)	%
	2013/14	2013/14	30/06/14	31/03/14	31/03/14		
	\$	\$	\$	\$	\$	\$	
<b>Revenue</b>							
Rates & Charges	15,646,386	15,654,597	8,211	15,640,104	15,681,805	41,701	0%
Statutory fees and fines	605,470	619,868	14,398	438,616	440,058	1,442	0%
User fees	2,059,866	2,141,020	81,154	1,762,452	1,877,348	114,896	7%
Grants - Recurrent Operating	3,980,553	3,981,053	500	3,015,346	3,001,617	(13,729)	0%
Grants - Recurrent Capital		833,500	833,500	227,953	227,953	-	0%
Grants - Non-Recurrent (Operating Only)	1,817,321	1,956,717	139,396	603,873	541,973	(61,900)	-10%
Contributions - Cash (Operating Only)	60,288	69,038	8,750	68,245	66,872	(1,373)	-2%
Reimbursements	279,786	334,414	54,628	291,590	309,940	18,350	6%
Other revenue	791,863	775,167	(16,696)	588,753	623,090	34,337	6%
<b>Total Revenue</b>	<b>25,241,533</b>	<b>26,365,374</b>	<b>1,123,841</b>	<b>22,636,932</b>	<b>22,770,656</b>	<b>133,724</b>	<b>1%</b>
<b>Expenses</b>							
Employee Benefits	12,067,808	12,015,349	52,459	9,115,127	8,978,415	136,712	1%
Materials and Services	12,745,980	12,446,242	299,738	7,442,105	6,500,940	941,165	13%
Depreciation and amortisation	7,349,622	7,349,622	-	20,000	19,929	71	0%
Other Expense	278,276	274,695	3,581	188,294	192,453	(4,159)	-2%
Finance Costs (Interest)	329,996	329,996	-	86,876	86,878	(2)	0%
<b>Total Expenses</b>	<b>32,771,682</b>	<b>32,415,904</b>	<b>355,778</b>	<b>16,852,402</b>	<b>15,778,614</b>	<b>1,073,788</b>	<b>6%</b>
<b>Underlying Surplus (deficit) for the period</b>	<b>(7,530,149)</b>	<b>(6,050,530)</b>	<b>1,479,619</b>	<b>5,784,530</b>	<b>6,992,042</b>	<b>1,207,512</b>	<b>-6%</b>
<b>Reconciliation to Income Statement</b>							
<i>Proceeds from Sale of Fixed Assets</i>	1,663,622	1,684,828	21,206	810,415	811,146	731	0%
<i>Less Carrying value of assets sold</i>	(1,663,622)	(1,995,072)	(331,450)	(805,980)	(76,006)	729,974	
Capital Grants	5,044,195	3,317,116	(1,727,079)	2,209,026	2,121,267	(87,759)	-4%
Capital Contributions	225,000	225,000	-	215,000	215,000	-	0%
Contributions - Non Cash	-	-	-	-	-	-	
Contributed Assets							
Net Movement in Asset Revaluation Reserve							
Special Charge Rate for Capital Projects	108,150	108,150	-	-	-	-	
<b>Operating Result as per Income Statement</b>	<b>(2,152,804)</b>	<b>(2,710,508)</b>	<b>(557,704)</b>	<b>8,212,991</b>	<b>10,063,449</b>	<b>1,850,458</b>	<b>23%</b>

<b>Statement B</b>						
Murrindindi Shire Council						
Balance Sheet						
as at 31 March 2014						
	December Revised Budget 2013/14	March Revised Budget 2013/14	Forecast Variance 30/06/14	YTD Budget 31/03/14	Actual 31/03/14	Variance (unfav)
	\$	\$	\$	\$	\$	\$
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents	12,881,468	15,889,315	3,007,847	19,852,567	19,127,674	(724,893)
Trade and other receivables	2,217,727	2,217,727	-	4,643,633	6,480,951	1,837,318
Accrued Income	50,000	50,000	-	-	-	-
Prepayments	170,000	170,000	-	12,667	12,938	271
Inventories	160,000	160,000	-	440,000	437,457	(2,543)
<b>Total current assets</b>	<b>15,479,195</b>	<b>18,487,042</b>	<b>3,007,847</b>	<b>24,948,867</b>	<b>26,059,019</b>	<b>1,110,152</b>
<b>Non current assets</b>						
Property & Plant & Equipment	287,151,174	283,674,095	(3,477,079)	286,881,798	287,650,551	768,753
Receivables	36,450	36,450	-	22,500	18,241	(4,259)
<b>Total non-current assets</b>	<b>287,187,624</b>	<b>283,710,545</b>	<b>(3,477,079)</b>	<b>286,904,298</b>	<b>287,668,793</b>	<b>764,495</b>
<b>Total assets</b>	<b>302,666,819</b>	<b>302,197,587</b>	<b>(469,232)</b>	<b>311,853,165</b>	<b>313,727,812</b>	<b>1,874,647</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables	2,416,992	2,416,992	-	515,000	532,825	(17,825)
Trust funds and deposits	484,767	484,767	-	819,767	840,266	(20,499)
Provisions - Employee Entitlements	2,993,567	3,014,700	(21,133)	3,014,700	3,002,903	11,797
Interest-bearing loans and borrowings	842,241	842,241	-	-	-	-
<b>Total Current Liabilities</b>	<b>6,737,567</b>	<b>6,758,700</b>	<b>(21,133)</b>	<b>4,349,467</b>	<b>4,375,994</b>	<b>(26,527)</b>
<b>Non-Current Liabilities</b>						
Provisions - Employee Entitlements	185,452	252,791	(67,339)	187,791	185,452	2,339
Provisions - Other	1,324,096	1,324,096	-	1,258,765	1,258,765	-
Interest-bearing loans and borrowings	2,855,386	2,855,386	-	4,127,029	4,127,029	(0)
<b>Total Non Current Liabilities</b>	<b>4,364,934</b>	<b>4,432,273</b>	<b>(67,339)</b>	<b>5,573,585</b>	<b>5,571,246</b>	<b>2,339</b>
<b>TOTAL LIABILITIES</b>	<b>11,102,501</b>	<b>11,190,973</b>	<b>(88,472)</b>	<b>9,923,052</b>	<b>9,947,241</b>	<b>(24,189)</b>
<b>NET ASSETS</b>	<b>291,564,318</b>	<b>291,006,614</b>	<b>(557,704)</b>	<b>301,930,113</b>	<b>303,780,571</b>	<b>1,850,458</b>
<b>Equity</b>						
Accumulated Surplus	128,452,075	126,961,438	(1,490,637)	128,766,936	128,766,936	0
Surplus for the Year	(2,152,804)	(2,710,508)	(557,704)	8,212,991	10,063,449	1,850,458
Asset Revaluation Reserve	158,200,763	158,200,763	-	158,200,763	158,200,763	(0)
Other Reserves	7,064,284	8,554,921	1,490,637	6,749,423	6,749,423	(0)
<b>TOTAL EQUITY</b>	<b>291,564,318</b>	<b>291,006,614</b>	<b>(557,704)</b>	<b>301,930,113</b>	<b>303,780,571</b>	<b>1,850,458</b>

<b>Statement C</b>						
Murrindindi Shire Council						
Cash Flow Statement						
For the period ended 31 March 2014						
	December Revised Budget 2013/14	March Revised Budget 2013/14	Forecast Variance 30/06/14	YTD Budget 31/03/14	Actual 31/03/14	Variance (unfav)
	Inflows/ (Outflows) \$	Inflows/ (Outflows) \$	Variance (unfav) \$	Inflows/ (Outflows) \$	Inflows/ (Outflows) \$	Variance (unfav) \$
<b>Cash Flow From Operating Activities</b>						
Rates & Charges	15,827,789	15,836,000	8,211	13,295,601	13,121,996	(173,605)
User charges and other fines	3,672,480	3,812,914	140,434	3,168,354	3,551,112	382,758
Grants	12,990,064	12,236,381	(753,683)	8,204,193	6,194,723	(2,009,470)
Interest	552,393	554,193	1,800	454,702	467,919	13,217
Net GST Refund/Payment			-	-	-	-
Payments to suppliers	(13,122,595)	(12,819,276)	303,319	(9,421,405)	(8,464,301)	957,104
Payments to employees	(11,983,610)	(11,842,679)	140,931	(9,296,874)	(9,174,299)	122,575
<b>Net cash flow provided by operating activities</b>	<b>7,936,521</b>	<b>7,777,533</b>	<b>(158,988)</b>	<b>6,404,571</b>	<b>5,697,151</b>	<b>(707,420)</b>
<b>Cash flow from investing activities</b>						
Payment for property, plant and equipment,infrastructure	(13,870,269)	(10,724,642)	3,145,627	(5,413,629)	(5,452,335)	(38,706)
Proceeds from sale of property, plant and equipment,infrastructure	1,663,622	1,684,828	21,206	810,415	811,146	731
<b>Net cash used in investing activities</b>	<b>(12,206,647)</b>	<b>(9,039,814)</b>	<b>3,166,833</b>	<b>(4,603,214)</b>	<b>(4,641,189)</b>	<b>(37,975)</b>
<b>Cash flows from financing activities</b>						
Trust funds and deposits	(253,536)	(253,534)	2	81,464	101,968	20,504
Finance costs	(268,770)	(268,770)	-	(133,556)	(133,558)	(2)
Proceeds from interest bearing loans and borrowings	500,000	500,000	-	500,000	500,000	-
Repayment of interest bearing loans and borrowings	(860,623)	(860,623)	-	(431,221)	(431,221)	0
<b>Net cash provided by (used in) financing activities</b>	<b>(882,929)</b>	<b>(882,927)</b>	<b>2</b>	<b>16,687</b>	<b>37,189</b>	<b>20,502</b>
Net increase/(decrease) in cash and cash equivalents	(5,153,055)	(2,145,208)	3,007,847	1,818,044	1,093,151	(724,893)
Cash and cash equivalents at the beginning of the financial year	18,034,523	18,034,523		18,034,523	18,034,523	-
Cash and cash equivalents at the end of the financial year	<b>12,881,468</b>	<b>15,889,315</b>	<b>3,007,847</b>	<b>19,852,567</b>	<b>19,127,674</b>	<b>(724,893)</b>
<b>Reconciliation of result from ordinary activities with net cash from operations</b>						
Surplus for the financial year	(2,152,804)	(2,710,508)	(557,704)	8,212,991	10,063,449	1,850,458
Depreciation and amortisation	7,349,622	7,349,622	-	20,000	19,929	(71)
Contributions Non Monetary Assets	-	-	-	-	-	-
Financing Costs (Cash Portion)	268,770	268,770	-	133,556	133,558	2
(Profit)/loss on disposal of property, plant and equipment,infrastructure	-	310,244	310,244	(4,435)	(735,140)	(730,705)
Change in assets and liabilities						
(Increase)/decrease trade and other receivables	2,381,406	2,381,406	-	(30,550)	(1,863,609)	(1,833,059)
(Increase)/decrease in inventories	63,176	63,176	-	(216,824)	(214,283)	2,541
(Increase)/decrease in other current assets	(19,077)	(19,077)	-	188,256	187,985	(271)
Increase/(decrease) in provisions	144,530	233,002	88,472	102,671	88,535	(14,136)
Increase/(decrease) in trade and other payables	(99,101)	(99,101)	-	(2,001,093)	(1,983,268)	17,825
<b>Net cash provided by operating activities</b>	<b>7,936,521</b>	<b>7,777,533</b>	<b>(158,988)</b>	<b>6,404,571</b>	<b>5,697,155</b>	<b>(707,416)</b>

<b>Statement D</b>							
Murrindindi Shire Council							
Standard Statement of Capital Works							
For the period ended 31 March 2014							
	December Revised Budget	March Revised Budget	Forecast Variance	YTD Budget	Actuals	Budget/ Actual Variance (unfav)	%
	2013/14	2013/14	30/06/14	31/03/14	31/03/14		
	\$	\$	\$	\$	\$	\$	
Land	-	-		-	-	-	0%
Land Under Roads		4,650	(4,650)	4,650	4,650	-	
Buildings	5,347,889	3,270,122	2,077,767	2,194,570	2,216,223	(21,653)	-1%
Plant, Machinery & Equipment	1,599,538	1,165,644	433,894	389,531	391,210	(1,679)	0%
Roads & Paths	4,061,973	3,478,213	583,760	1,564,090	1,677,539	(113,449)	-7%
Bridges	1,434,519	1,434,519	-	836,236	852,478	(16,242)	-2%
Stormwater Network	671,884	669,399	2,485	186,899	152,148	34,751	19%
Cultural	12,614	12,614	-	12,614	8,625	3,989	32%
Furniture, Office Equipment and Software	650,157	597,786	52,371	156,258	136,443	19,815	13%
Library Materials	91,695	91,695	-	68,781	13,021	55,760	81%
Works in Progress	-	-		-		-	
<b>Total Capital Works</b>	<b>13,870,269</b>	<b>10,724,642</b>	<b>3,145,627</b>	<b>5,413,629</b>	<b>5,452,337</b>	<b>(38,708)</b>	<b>-1%</b>
Represented by:							
Renewal	5,798,729	5,549,536	249,193	2,872,088	2,976,554	(104,466)	-4%
Upgrade	1,722,721	1,372,236	350,485	724,922	664,861	60,061	8%
New Assets	6,348,819	3,802,870	2,545,949	1,816,619	1,810,922	5,697	0%
<b>Total Capital Works</b>	<b>13,870,269</b>	<b>10,724,642</b>	<b>3,145,627</b>	<b>5,413,629</b>	<b>5,452,337</b>	<b>(38,708)</b>	<b>-1%</b>
<b>Property, Infrastructure, Plant and Equipment</b>							
<b>movement Reconciliation Worksheet</b>	<b>December Revised Budget 2013/14</b>	<b>March Revised Budget 2013/14</b>	<b>Forecast Variance 30/06/14</b>	<b>YTD Budget 31/03/14</b>	<b>YTD Actual 31/03/14</b>	<b>Variance</b>	
	\$	\$	\$	\$	\$	\$	
Total Capital Works	13,870,269	10,724,642	3,145,627	5,413,629	5,452,337	(38,708)	
Impaired assets						-	
Asset revaluation movement	0	0		0	-	-	
Depreciation & amortisation	(7,349,622)	(7,349,622)	-	(20,000)	(19,929)	(71)	
Written down value of assets sold	(1,663,622)	(1,995,072)	331,450	(805,980)	(76,006)	(729,974)	
Contributed Assets	0	0	-	0	0	-	
<b>Net movement in property, infrastructure, plant and equipment</b>	<b>4,857,025</b>	<b>1,379,948</b>	<b>3,477,077</b>	<b>4,587,649</b>	<b>5,356,402</b>	<b>(768,753)</b>	

<b>Statement E</b>						
Murrindindi Shire Council						
Reconciliation of Non Discretionary Cash & Reserves						
as at 31 March 2014						
<b>Cash Flow Statement Reconciliation - Non discretionary Cash Requirements</b>						
	December Revised Budget	March Revised Budget	Forecast Variance	YTD Budget	Actual	Budget/ Actual Variance
	2013/14	2013/14	30/06/14	31/03/14	31/03/14	
<b>Non discretionary Cash Requirements to be held:</b>						
<b>Reserves</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	
<b>Account</b>						
070300 Public Open Space Reserve	(404,004)	(404,004)	-	(379,004)	(379,004)	(0)
070305 Infrastructure Contributions - Parking	(65,480)	(41,080)	24,400	(65,480)	(65,480)	-
070312 - Infrastructure Maintenance Reserve 2% Rates	(684,016)	(684,016)	-	(435,366)	(435,366)	-
070313 - Infra. Maint. New & Expanded Assets (bal. \$1.2m)	(1,575,783)	(1,575,783)	-	(1,575,783)	(1,575,783)	-
070314 - Infra. Maint. Gifted & Novated Assets - \$920K	(535,604)	(920,000)	(384,396)	(920,000)	(920,000)	-
070316 - Infra. Balance MAP's Funding	(384,396)	(384,396)	-	-	-	-
070336 - Marysville Community Fund	(63,531)	(63,531)	-	-	-	-
070315 - Defined Benefits Superannuation	(300,000)	(300,000)	-	-	-	-
070325 Garbage Reserve	(2,716,783)	(3,382,316)	(665,533)	(3,093,242)	(3,093,242)	-
070340 Coster Street Units Reserve	(36,845)	(42,110)	(5,265)	(37,115)	(37,116)	(1)
070345 Shaw Avenue Redevelopment Reserve	(43,752)	(43,752)	-	(43,752)	(43,752)	-
070355 Alexandra Community Leisure Centr	(4,714)	(4,714)	-	(8,379)	(8,379)	-
070370 Road Maintenance Reserve	(16,044)	(16,044)	-	(16,044)	(16,044)	-
070420 Yea Saleyards Reserve	(106,176)	(139,176)	(33,000)	(101,011)	(101,011)	-
070430 Alexandra Saleyards Reserve			-			-
070440 Yea Caravan Park Reserve	(25,933)	(25,933)	-	(18,674)	(18,674)	-
070445 Marysville Caravan Park Reserve	(101,223)	(101,223)	-	(55,573)	(55,573)	-
070318 - Infra. Unexpended Capital Works		(426,843)	(426,843)	-	-	-
<b>Total Cash backed reserves</b>	<b>(7,064,284)</b>	<b>(8,554,921)</b>	<b>(1,490,637)</b>	<b>(6,749,423)</b>	<b>(6,749,424)</b>	<b>(1)</b>
<b>Other Cash Requirements</b>						
070000 Deposits	(293,256)	(293,256)	-	(373,256)	(402,049)	(28,793)
70041 Provision for Employee Entitlement - A/L 25%	(247,058)	(256,490)	(9,432)	(249,392)	(249,392)	-
070040 Provision for Employee Entitlement LSL ( progression to 25% c	(125,333)	(124,296)	1,037	(124,296)	(125,333)	(1,037)
070060 General Trust Accounts	(166,511)	(166,511)	-	(176,511)	(178,866)	(2,355)
Quarry Security ANZ	(112,500)	(112,500)	-	(112,500)	(112,500)	-
						-
						-
<b>Total Required Cash</b>	<b>(8,008,943)</b>	<b>(9,507,974)</b>	<b>(1,499,031)</b>	<b>(7,785,379)</b>	<b>(7,817,564)</b>	<b>(32,186)</b>
<b>Total Available Cash</b>	<b>12,881,468</b>	<b>15,889,315</b>	<b>3,007,847</b>	<b>19,852,567</b>	<b>19,127,674</b>	<b>(724,893)</b>
<b>Surplus/(Deficit)</b>	<b>4,872,525</b>	<b>6,381,341</b>	<b>1,508,816</b>	<b>12,067,188</b>	<b>11,310,109</b>	<b>(757,079)</b>

**Title:** Conflict of Interest Policy

**Type:** Council

**File No:** SF/491

**Date Adopted:**

**Next Review Date:**

**Revision History:**

Date	Action	Who
24 April 2014	Reviewed as part of EMT Policy Meeting	EMT
1 May 2014	Internal staff review period	MSC Staff
14 May 2014	Council Briefing Session	Council
28 May 2014	Presented to Council for adoption	Council

## 1. Purpose

The Murrindindi Shire Council is constituted under the *Local Government Act 1989* (“the Act”) and Council commits to acting with integrity and ensure transparency in decision making processes. The Conflict of Interest Policy outlines the types of interest and sets the disclosure requirements of Councillors, Members of Special Committees, the Chief Executive Officer (“the CEO”), Council officers and Contractors.

## 2. Rationale

Councillors, the CEO, Council officers and contractors hold a position of public trust and are required to undertake their duties impartially and in the best interests of the community. The Act is very specific regarding what amounts to a conflict of interest and the disclosure requirements. Open and transparent processes instil trust in the decision making process, it must be clear to the public that private interests are not affecting the functions carried out by Council.

## 3. Scope

A “Member of Council” for the purposes of this Policy includes:

- 3.1 Councillors;
- 3.2 Staff employed by the CEO or a person authorised by the CEO;
- 3.3 The CEO;
- 3.4 People employed to perform or assist in performing the functions of Council and / or CEO (including contractors); and
- 3.5 Members of “Special Committees of Council”.

## 4. Policy

The primary objective of a Member of Council is to perform the functions of their role with integrity and accountability. Conflict of interest identification and declaration is essential to maintaining transparency, equity and impartiality when undertaking decision making and the functions of Council. Consistency in the approach and handling of conflicts of interest instils confidence in the public that a

Member of Council will not act prejudicially or improperly.

#### **4.1 Defining Conflicts of Interest**

Section 77A of the Act defines a conflict of interest as having a direct or indirect interest in the matter. Interests can be Direct or Indirect.

##### **4.1.1 Direct Interests**

Section 77B states “A person has a direct interest in a matter if there is a reasonable likelihood that the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way”. A direct interest exists where a Member of Council themselves have the interest or a member of their family or household have a direct interest. Examples of direct interests are where a proposal may impact a Member of Council’s salary, valuation of their property, permit application or the Member of Councils immediate families’ property valuation. Direct interests are not limited to financial gain or loss.

##### **4.1.2 Indirect Interests**

Section 78 outlines the classifications of indirect interests. There are 6 classes of indirect interests:

###### Close Association

A Member of Council has an indirect interest by close association when a member of their family, a relative or a household member has an interest. An example of a close association indirect interest is a Member of Council’s cousin or housemate is personally tendering for a Council contract.

###### Financial Interest

A Member of Council has an indirect financial interest where they or a family member are likely to gain or lose in a way that can be measured by money, resulting from the interests of another person, company or body. An example of an indirect financial interest is if a Member of Council or their family member owns a business which is a subcontractor for a company tendering for a Council contract. A further example is where a Member of Council’s land abuts a property proposed to be rezoned to allow change of use.

###### Conflicting Duty

A conflicting duty arises when a Member of Council or member of their family has a particular duty to another person or organisation that may conflict or overlap with their Council related duties. This arises where a Member of Council or their family members have any of the following positions or relationships with another person or organisation:

- A manager or a member of a board / committee of an organisation / club
- A partner, consultant , contractor, agent or employee of the person or organisation
- A trustee for the person

An example is where a Member of Council or their family member is on the committee of a club which has applied for a Council grant, or where a Member of Council or family member works part time for a person applying for a permit or a contract. A further example is where a Member of Council is on the board of an organisation applying for a permit.

A conflicting duty also arises where the Member of Council used to have a particular duty to another person or organisation. For example the Member of Council’s last job was with a company tendering for a Council contract.



However, where a Member of Council is representing Council there is not a conflicting duty.

#### Applicable Gift

A Member of Council or a member of their family can have an indirect interest due to being the recipient of an applicable gift. An applicable gift includes a gift or gifts received:

- In the past five years; and
- Is in the form of money, goods or services; and
- Exceeds the value of \$500 total from the one source

For example a Member of Council's friend is applying for a permit and they let the Member of Council use their holiday house each year which would equate to more than \$500 value. A further example is a Member of Council plays football for a local club and has received over \$500 in match payments over the last 5 years and the club is applying for a Council grant.

Exemptions:

- Gifts received more than 12 months before beginning role with Council
- Reasonable hospitality provided at a function or event attended as a representative of Council

The Councillor Code of Conduct and the Staff Code of Conduct provide further information regarding gifts and the disclosure of an offer of a gift.

#### Party to the Matter

An indirect interest arises where a Member of Council or a member of their family has been a party to civil proceedings relating to a matter. This includes being an applicant or respondent in a past or present court case or in a matter before a tribunal. There is no time limit in regards to this interest. An example of a party to a matter indirect interest is if a Member of Council is and /or was an applicant in a VCAT case against a proposed retail development near their home.

#### Residential Amenity

An indirect interest can arise where a Member of Council's residential amenity or that of their family is reasonably likely to be altered by a decision of Council. The distance from the residential amenity is difficult to judge and needs to be assessed on a case by case basis. An example of an indirect interest would be a change in use to a nearby property to a Member of Council's residential amenity or their child, parent or siblings residential amenity.

#### **4.1.3 Exemptions**

A Member of Council is exempt from a conflict of interest in the following situations:

- Where the interests are so remote that they would not influence decisions; or
- Where the interests are common with other ratepayers, resident, staff etc; or
- Where the Member of Council does not have knowledge of the circumstances that would create the conflict of interest.

The CEO is responsible for general staffing policies, adoption of the Code of Conduct for Staff and delegation of powers and functions to Council Staff. The CEO is exempt from Conflicts of Interest in carrying out these functions.

There are a number of specific exemptions related to Councillors. These relate to matters where Councillors would normally be expected to vote as a matter of Council business. These exemptions apply to the following decisions:

- Electing the Mayor;
- Appointing members and chairs to special committees;
- Appointing Councillors to non-remunerated positions;
- Setting Mayor and Councillor allowances;
- Adopting a policy regarding Councillor expenses;
- Adopting the Councillor Code of Conduct;
- And application to the Minister for conflict of interest exemptions;
- Eligibility for superannuation guarantee under taxation legislation;
- A submission to an electoral representation review or subdivision review; and
- Some Councillor conduct matters including internal disputes, allegations of misconduct, application for a Councillor Conduct Panel or an application to VCAT on a Councillor conduct matter

#### **4.1.4 Clubs and Community Organisations**

Simply being a member of a club or community organisation is not a conflict of interest, however a conflict of interest will be present where a Member of Council has a conflicting duty, receives applicable gifts or an indirect financial interest.

Examples of where a conflict of interest exists is when a Member of Council is a member of the committee or is a player receiving match payments and that club applies for a grant or a permit or where the Member of Council is simply a member and a decision of Council will affect the cost of their membership fees.

An important point to remember is that a conflict of interest can exist if a Member of Council's family has the conflict of interest. For example a Member of Council's wife or brother or child is a committee member or remunerated player.

#### **4.1.5 Business Connections**

A Member of Council may own or their family members run private businesses in the municipality. Conflicts of interest need to be considered not only if directly impacting on said business but if a decision, action or advice will directly impact upon a customer or supplier of that business.

If a Member of Council is employed outside of Council then they are likely to have a conflict of interest where that employer is affected by any decision, action or advice, but only where the employer has a direct interest. Further information and requirements regarding outside employment and contracts is available in the Staff Code of Conduct.

For example if a Member of Council co-owns a building business and the business is applying for a permit then there would be a conflict of interest or where a Member of Council has a part time position with a cleaning contractor that is tendering for a Council contract.

## **4.2 Disclosure and Declaration**

Under section 80B of the Act where a Member of Council has a delegated duty, power or function of the Council or the CEO, then any conflicts of interest must be disclosed. Examples of delegated powers are permit approvals, entering into contracts, employing staff, financial delegations, etc. Section 80C of the Act requires the Member of Council to disclose a conflict of interest when providing advice to a relevant committee or to Council.

Failure to disclose a conflict of interest may result in disciplinary action; however failure to disclose is also a breach of the Local Government Act and can result in prosecution in court, a conviction, a fine and/or disqualification from the role of a Councillor for 7 years.

Disclosure of an interest that could compromise or be seen to compromise the unbiased performance of a Member of Council's work is the first step towards effectively managing the conflict.

### **4.2.1 Councillors**

In accordance with section 79 of the Act and Council's Governance Local Law 2, 2014 the following requirements must be met.

#### Council Meetings

In accordance with section 79 of the Act a Councillor or member of a special committee must:

1. Disclose the conflict of interest at the beginning of a Council meeting (except where the conflict of interest relates to a matter which will be considered in a Council meeting closed to the public in accordance with the Act); or
2. Immediately prior to consideration of the matter; or
3. Advising the Chief Executive Officer in writing before the meeting;
4. Classify the interest as Direct (section 77B) or specifying the type of indirect interest under section 78, 78A, 78B, 78C, 78D or 78E; and
5. Describe the nature of the interest;
6. Where a Councillor or member of a special committee has two or more conflicts of interest on matters being considered consecutively, they must disclose the interests prior to the first matter being heard;
7. Where any Councillor has made a declaration the Chair should pause after announcing any matter in relation to which a declaration has been made to allow a declaration prior to consideration of the matter;
8. A failure by the Chair to pause does not remove any obligation on an individual Councillor to make a declaration in accordance with the Act.
9. While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:
  - 8.1 Leave the room and notify the Mayor or the Chair of the special committee that he or she is doing so; and
  - 8.2 Remain outside the room and any gallery or other area in view or hearing of the room.
  - 8.3 The Mayor or the Chair of the special committee must cause the Councillor or member of a special committee to be notified that he or she may return to the room after consideration of the matter and all votes on the matter.
10. All declarations must be recorded in the minutes.

### Assemblies of Councillors

Where consideration of a matter that is likely to be the subject of a decision by Council then any conflicts of interest must be declared. A Member of Council must declare the conflict of interest but does not need to give details of the interest and then must leave the meeting while the matter is discussed.

The disclosure must be recorded on the Assembly of Councillors form and will be reported to a Council meeting and form part of the minutes.

### Confidentiality

If disclosing the details of the interest would mean publicly disclosing information that is confidential or private then:

1. The Councillor must disclose the type, class and nature of the interest to the CEO in writing prior to the meeting/ assembly
2. The Councillor must then declare a conflict of interest, the type and the class as part of the meeting procedure
3. The Councillor must remove themselves while discussion and voting takes place
4. The minutes must then state the Councillor, the type of interest, the class and then state "a written disclosure was provided to the CEO".

#### **4.2.2 Members of Special Committees**

Special Council Committees includes Section 86 Committees of Management, Advisory Committees, Section 223 Committees and the Audit Committee.

Once a conflict of interest is identified the member of the Special Committee must:

1. Disclose the conflict of interest immediately before the matter is considered in the meeting, including the:
  - 1.1 Type of interest and class; and
  - 1.2 The nature of the interest.
2. Notify the Chair that they are leaving the meeting
3. Leave the room and vicinity while the matter is being considered and await the Chairs direction to return.
4. Notify the Chair prior to the meeting if they are not going to be present at the meeting

If details are private in nature then the nature of the interest can be declared to the Chair in writing prior to the meeting and the disclosure will simply be the type of interest and class.

Disclosure of Conflicts of Interest must be minuted.

#### **4.2.3 People Employed or Delegated by the CEO**

Once a Conflict of Interest is identified the Member of Council must:

1. notify the CEO in writing stating
  - 1.1 The type and class of interest
  - 1.2 Detailed nature of the interest

2. The Member of Council then must not exercise the relevant power, duty or function.

It is the responsibility of the CEO, General Manager or relevant Manager to ensure that another appropriate Member of Council is appointed to carry out the power, or function.

#### Briefing Notes, Sessions and Council Reports

When a Council staff member or Council contractor are providing advice to Council via a Briefing Note or Session or a Council Report then they must disclose any conflicts of interest that have arisen in relation to the matter being discussed. The CEO or General Manager will decide on a course of action.

Briefing Notes and Council reports have a conflicts of interest section for disclosure. This disclosure needs to outline any officers that may have been involved and then removed themselves from the process, any conflicts the contractors involved may have had and any conflicts of interest the person providing the advice may have. Disclosure must include the type, class and nature of the interest.

#### Confidentiality

If disclosing the details of the interest would mean publicly disclosing information that is confidential or private, a full disclosure must be made to the CEO in writing before the meeting/ briefing and the only the type and class of the interest then needs to be disclosed in the meeting.

#### **4.2.4 The Chief Executive Officer**

The Chief Executive Officer must declare any conflicts of interest to the Mayor. Any declarations must then be tabled as part of the next Ordinary Meeting of Council.

#### **4.2.5 Other Disclosures**

Under section 95 of the Act, a Member of Council is required to act with integrity and to generally avoid conflicts of interest. Where a Member of Council is providing advice to another Member of Council, responding to a public enquiry or performing any other duty or function of Council then there is still an obligation to notify the CEO of a potential conflict.

#### **4.3 Pecuniary Interests**

Councillors, nominated officers and non-exempt members of special committees must lodge primary and ordinary returns of interests. Two types of interest returns are required to be lodged under section 81 of the Act:

- Primary Returns – which must be lodged after taking office or commencing in a specified role.
- Ordinary Returns – which must be lodged twice yearly while holding office or occupying the role.

A 'nominated officer' includes all senior officers of the Council and other staff nominated by the Chief Executive Officer. Senior officers are:

- The CEO
- Any officer with management responsibilities who reports directly to the CEO
- Any other member of staff whose total annual remuneration exceeds the remuneration threshold

Within 12 months of an election Council can resolve to exempt certain special committee members from being required to submit primary and ordinary returns. This is at the discretion of the CEO and Council.

The Human Resources Department will compile a bi-monthly management report detailing staff movements. The CEO will review this report and nominate the relevant staff to complete primary and ordinary returns of interests. The CEO will also monitor which members of staff are senior officers and ensure that officers with significant delegations are nominated officers. The CEO will ensure that all relevant staff, Councillors and non-exempt special committee members are aware of their obligations.

#### **4.3.1 Lodging a Pecuniary Interest Form**

##### Primary Returns

After the election of a Councillor, either at a general election or a by-election, a person who becomes a Councillor must submit a primary return in the prescribed form to the CEO within:

- i. 30 days of election day; or
- ii. 7 days of making the oath of office of a Councillor;

Non-exempt special committee members must submit a primary return in the prescribed form to the CEO within 30 days of election to the committee.

A person who becomes a nominated officer must within 30 days of being appointed as a nominated officer submit a primary return to the CEO in the prescribed form.

##### Ordinary Returns

All Councillors, nominated officers and non-exempt special committee members must submit ordinary returns biannually by 9 February and 9 August.

One week prior to sending out Ordinary Returns forms the Chief Executive Officer will review the current register for any additions and/or deletions. The CEO's Executive Assistant will circulate the prescribed form to all Councillors, nominated officers and non-exempt special committee members on 30 June and 31 December.

The Act specifies that a Register of Interests must be maintained by the CEO. Once all completed pecuniary interest returns are received, the Executive Assistant will create a new register which will list the last three returns lodged by each individual. The most current register is a publicly available document and is also reported to the Audit Committee.

Where a person ceases to be a Councillor, a non-exempt special committee member or a nominated officer then the CEO and Executive Assistant will ensure that their details are removed from the register and their primary and ordinary returns are archived appropriately. Returns must be retained for a period of three years.

**5. Supporting Documents**

Conflict of Interest Disclosure form  
Assembly of Councillors form  
Governance Local Law 2, 2014  
Councillor Code of Conduct  
Staff Code of Conduct  
Gift Register Form  
Primary Return Form  
Ordinary Return Form

**6. Related Policies**

Councillor Code of Conduct  
Employee Conduct Policy including the Staff Code of Conduct  
Discipline Policy

**7. Governance**

It is the responsibility of all Councillors, Council Staff Members, Members of Special Committees and any person delegated by the Council or CEO to ensure that this policy is implemented and adhered to. The Policy will be monitored by the Mayor and Chief Executive Officer.

**8. Portfolio and/or Riding Councillor Input**

Input from Councillors, Executive Management Team and staff has been sought during this process.

**9. Responsible Officer**

Chief Executive Officer and Coordinator Governance

**10. Human Rights Charter**

This policy has been developed with consideration of the requirements under the Charter of Human Rights and Responsibilities.



# **REPORT ON COUNCIL PLAN 2013-2017**

**March 2014**



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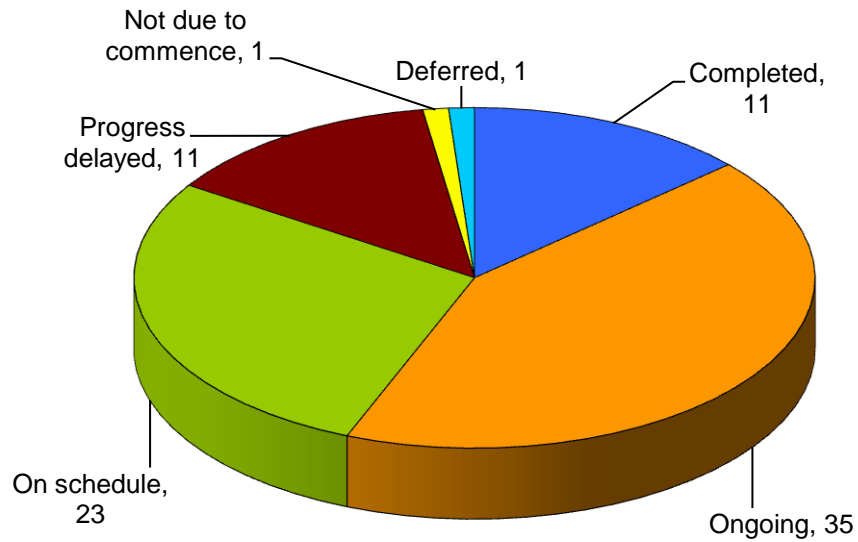
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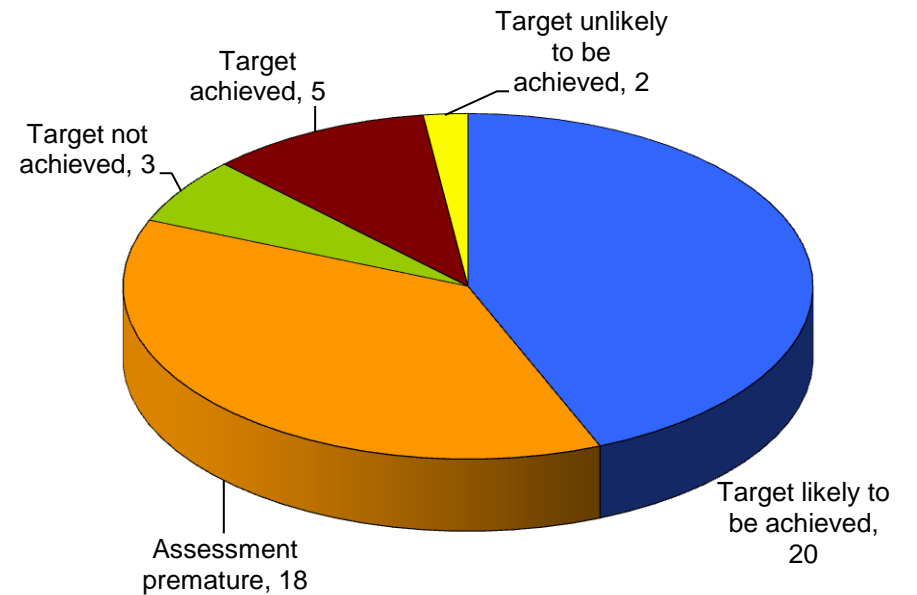
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# EXECUTIVE SUMMARY

### Council Plan 2013-2017 Year One, Third Quarter ACTIVITY STATUS



### Council Plan 2013-2017 Year One, Third Quarter KPI STATUS



## Highlights for the Quarter

In February 201, Council adopted the Kinglake Flowerdale Toolangi Plan and Design Framework. Also in February the Local Planning Policy Framework bushfire strategies and policy were gazetted as a Ministerial amendment.

In the third quarter Council successfully sought a Flood Recovery Community Infrastructure Fund grant of \$ 18,240 for the Yea Wetlands – 2012 Flood Reinstatement Works project that will renew pathways damaged during the 2012 floods.

The Community Services Department achieved a number of initiatives in the third quarter. These include:

- The final report of the feasibility study of Integrated Early Years services was completed and received by Council officers.
- The Access Alexandra project, promoting accessible businesses in Alexandra has been completed. 16 local businesses in Alexandra have successfully received accreditation.
- Organisations which were successful in their application to the Community Facility Funding Program grants for 2014/15 were notified by Sports Recreation Victoria. These included the Terip Terip Recreation Reserve tennis club, for a multipurpose court resurfacing project, and the Seasonal Pool rejuvenation projects for Eildon, Alexandra and Marysville Swimming Pools.
- Youth led FReeZA events were undertaken to support youth participation in cultural events including pool parties in Alexandra and Yea.

The shire wide peak business and tourism body (Murrindindi Inc) was incorporated in February and as part of the "growing the rate base" plan, a Real Estate Agents Forum was held in Alexandra in March. The forum was well attended with agents from Marysville, Eildon, Alexandra and Yea in attendance.

Council remained focused in the third quarter on continuing its advocacy with community members in relation to logging in the Royston Range and supported VicForests in a community information session. Council has continued its support for improved mobile phone communications and has participated in an Indi working group supporting Federal Member Cathy McGowan in her advocacy for improved services. Council has also provided support in advocacy by the outdoor education sector regarding the reduction in fees to the Murrindindi Training Institute.

## OUR COMMUNITY

### 1.1 Health and Wellbeing - We will advocate for and support the lifelong needs of our community

Strategic indicators	Target	Status	Comments
1.1.1 Implementation of actions in the Municipal Public Health and Wellbeing Plan	Annual completion of actions in Implementation plan	Target likely to be achieved	Work on a variety of actions is progressing as scheduled
1.1.2 Implement Positive Ageing Plan	Annual completion of actions in Implementation plan	Target likely to be achieved	Work on a variety of actions is progressing as scheduled
1.1.3 Implementation of actions from Early Years	Annual completion of actions in Implementation plan	Target likely to be achieved	Work on a variety of actions is progressing as scheduled
1.1.4 Maintenance of accreditation through Community Care Common Standards	Complete by December 2015	Assessment premature	
1.1.5 Development of a Council Recreation and Play Strategy	Complete by December 2015	Assessment premature	

#### 1.1.1 Advocate for and support flexible delivery of early years services

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.1.1	Undertake feasibility study for integrated early years services	Manager Community Services	30/11/2013	Completed	The final report of the feasibility study of Integrated Early Years services was completed and received by Council officers. Work commenced during the quarter to consider options raised, prior to a final report for Council consideration in the July – September quarter of 2014.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.1.2	Undertake a communications and social media strategy in consultation with service providers for Murrumbidgee Shire	Manager Community Services	31/12/2013	Completed	The final report of the Communications and Social Media Strategy was completed and received. Work commenced to scope the recommendations and determine appropriate implementation plans.

### 1.1.2 Promote and deliver effective transition through integrated aged care options

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.2.1	Advocate for increased flexibility in funding to improve and strengthen older peoples access to social activities in the community	Manager Community Services	31/03/2014	Ongoing	Consultation with Darlingford Nursing Home resulted in the delivery of a trial Planned Activity Group that was initiated in March. HACC eligible clients from Alexandra were supported to participate in the initiative. Objectives of the activity were achieved with participants achieving a greater connection to community and social networks.

A further social connections project that achieved momentum was the Community Choir project. Developed in collaboration between community and residential aged care providers a grant of \$25,000 has been received to deliver the project titled "Breaking Down the Barriers".



### 1.1.3 Support older people to remain active and healthy and connected to their community

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.3.1	Implement initiatives of the Positive Ageing Plan.	Manager Community Services	30/06/2014	Ongoing	<p>The Positive Ageing Plan is a collection of actions within the broader Municipal Public Health and Wellbeing Plan. The Plan was adopted by Council in October 2013. Work on a number of activities has progressed.</p> <p>The Positive Ageing Advisory Group continued to provide an active forum for council officers to promote services, and encourage inclusion and participation including Libraries.</p> <p>The Internet training for older people project has been extended to Alexandra in partnership with CEACA. Opportunities were explored and promoted to high school aged students at Yea High School and Alexandra Secondary College to mentor older people and facilitate programs. There has been little uptake of this and engaging students who are already very busy has proved challenging.</p>

### 1.1.4 Strengthen partnerships with service providers to meet the demonstrated health needs of our communities

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.4.1	Develop and coordinate a health consortium of services across the Murrumbidgee Shire to support joint planning and coordinated service provision.	Manager Community Services	31/12/2013	Ongoing	The Health and Wellbeing Consortium met in February 2014 following the consolidation of the first progress report on year one actions. A copy of this report is available from Council's website. A media release was completed promoting highlights from the four priority areas: Strong and Connected Communities; Celebrating Place and Space; Sustainable Economic Growth; and Keeping People Well.

### 1.1.5 Actively engage with community health and wellbeing issues through implementation of the Municipal Public Health and Wellbeing Plan.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.5.1	Implement initiatives of the Municipal Public Health and Wellbeing Plan in partnership with key stakeholders and service providers	Manager Community Services	30/06/2014	Ongoing	<p>The Access Alexandria project, promoting accessible businesses in Alexandria has been completed. 16 local businesses in Alexandria have successfully received accreditation. A disability map has been scoped with plans on launching in April.</p> <p>In partnership with Nexus Community Health the 'Realistic Race' was facilitated in Yea on 27 March with 40 participants.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>The intent was raising awareness for issues faced by people with disabilities by providing participants and business owners with firsthand experience. The event was a success with participants expressing the value of the experience. Two media articles were printed in the Yea Chronicle and Alexandra Standard respectively.</p> <p>The PEEP program has been continuing with further groups running in Kinglake in partnership with the Kinglake Ranges Children Centre and through the Alexandra Playgroup partnership with Berry Street.</p> <p>Council continued to be represented on the Prevention of Violence Against Women and Children Steering Committee and the Hume Region Local Government Charter Subcommittee.</p> <p>Home Based Child Care continued working closely with agencies such as FamilyCare/Child First, DHS and Berry Street in regards to vulnerable families ensuring better provision of services.</p>

### 1.1.6 Work with young people and service providers to identify and respond to youth priorities across their respective communities

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.6.1	Implement the initiatives of the Murrindindi Youth Strategy	Manager Community Services	30/06/2014	Ongoing	<p>Executive members of the Murrindindi Youth Partnership have facilitated a planning process with key partners to map service delivery for 2014 and prioritise collaborative opportunities. Working groups supported during this reporting period include the Murrindindi Training Institutes 'Health and Community Services' subcommittee with a focus on delivering career pathway opportunities to young people. A separate working group has begun scoping available local data to support tracking young people's wellbeing.</p> <p>Ellimatta Youth Centre Inc. was supported with the development of a funding application to FRRR to establish a youth advisory group in the Kinglake Ranges.</p> <p>Young People from Murrindindi attended the inaugural 'Change It Up ' alumni in Ballarat attended by Minister for Youth Affairs Ryan Smith and CEO of the Australian Youth Foundation Jan Owen.</p>

### 1.1.7 Support participation in a range of sport recreation and leisure activities

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.7.1	Promote and support the Community Grants Program and other funding sources to strengthen recreation and leisure activities.	Manager Community Services	30/06/2014	Ongoing	<p>The second round of the 2013/14 community grant program received four applications, of which two were successful. The Yea Pioneer Reserve Committee were successful with funding to support the documentation of Yea's history in conjunction with the celebration of 155 years of public education in Yea. The second successful application was for a Koori Kids school engagement initiative promoting awareness of Aboriginal and Torres Strait Islander culture.</p> <p>A review was initiated into the Community Grant application and policy with the intention of making application and assessment more user friendly.</p>

## 1.2 Social Connectedness- We will encourage inclusive, creative and resilient communities

Strategic indicators	Target	Status	Comments
1.2.1 Facilitate an increase in multi-community participation in artistic and cultural events	Measured participation is more than or equal to the Victorian average and support of a minimum of four events per annum	Assessment premature	
1.2.2 Progress the Urban Access Program (pathways and related infrastructure, total identified projects – 101)	50 per cent identified projects completed by 2017	Target likely to be achieved	Current year's work on schedule for completion.
1.2.3 Update and progress on the Missing Links program (total projects identified – 29)	Five projects per annum	Assessment premature	
1.2.4 Audit of disability access issues regarding pathways and missing links.	Audit of disability access issues complete by June 2015	Assessment premature	The Access and Inclusion Community will be advising Council on key priorities.
1.2.5 Number of community network building activities initiated by Council	Two events per annum	Target likely to be achieved	
1.2.6 Promote and acknowledge volunteers	Minimum of One Council initiated event per annum and one Community event initiative in partnership with Council per annum	Target likely to be achieved	
1.2.7 Feasibility study and advocacy plan to governments to improve public and social housing options	Study and Advocacy Plan completed and recommendations implemented by 30 June 2014	Target unlikely to be achieved	

Strategic indicators	Target	Status	Comments
1.2.8 Community consultation and feasibility study on capacity to establish a new migrant/refugee settlement program	Feasibility study presented to Council subject to community comment	Assessment premature	

### 1.2.1 Prioritise the activities of Council and engage other stakeholders to improve peoples' access and inclusion

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.1.1	Develop the Access and Inclusion Action Plan in consultation with the community and key service providers	Manager Community Services	31/12/2013	Completed	<p>The Access and Inclusion Committee continued to meet on a six weekly basis to support related activities within the Municipal Health and Wellbeing Plan. The Alexandra Disability Access map was completed, and 16 traders in the Alexandra main street shopping precinct received accreditation as access friendly. The Advisory group initiated a process to prioritise public infrastructure works to support disability access and align with future council budgeting cycles.</p> <p>The Realistic Race was conducted in Yea on 27 March with 40 participants. This was a collaborative awareness project delivered in partnership with Nexus Primary Health to raise awareness and the profile of disability access related issues.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.1.2	Progress priorities of the Urban Access Initiative	Manager Assets & Infrastructure	30/06/2014	On schedule	Priority works have been identified in consultation with the Access & Inclusion Committee and are scheduled for delivery by 30 June 2014.
1.2.1.3	Progress priorities of the Missing Links program	Manager Assets & Infrastructure	30/06/2014	On schedule	The Kinglake East walking path design is completed and is now awaiting receipt of planning approval and vegetation offset assessments. The path link from Dame Pattie Menzies Centre to George Street in Alexandra has been designed and procurement completed with works expected to be completed within the current financial year.

## 1.2.2 Ensure access and social connectedness is considered in the planning and development of facilities and infrastructure

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.2.1	Implement the initiatives of the Municipal Public Health and Wellbeing Plan	Manager Community Services	30/06/2014	Ongoing	<p>The Yea Swimming Pool Redevelopment project has progressed with professional quantity surveying completed detailing aquatic upgrades with excess budget available for completing building renewal and upgrade works.</p> <p>Organisations which were successful in their application to the Community Facility Funding Program grants for 2014/15 were notified by Sports Recreation Victoria.</p>



Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					These included the Terip Terip Recreation Reserve tennis club, for a multipurpose court resurfacing project, and the Seasonal Pool rejuvenation projects for Eildon, Alexandra and Marysville Swimming Pools.

### 1.2.3 Support participation in a wide range of artistic and cultural pursuits

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.3.1	Enable community groups to coordinate and participate in arts and cultural events through the Community Grants program and other initiatives	Manager Community Services	30/06/2014	Ongoing	<p>The second round of the 2013/14 community grant program received four applications, of which two were successful. The Yea Pioneer Reserve Committee were successful with funding to support the documentation of Yea's history in conjunction with the celebration of 155 years of public education in Yea. The second successful application was for a Koori Kids school engagement initiative promoting awareness of Aboriginal and Torres Strait Islander culture.</p> <p>A review was initiated into the Community Grant application and policy with the intention of making application and assessment more user friendly.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Youth led FReeZA events were undertaken to support youth participation in cultural events including pool parties in Alexandra and Yea. The Muso Magic project delivered in partnership with Mitchell and Strathbogie Shire Councils FReeZA programs was delivered successfully for the second year. Fifteen young people from Yea High School participated in a two day song writing and choreography workshop that culminated in a youtube posted track titled "SHOUT".

### 1.2.4 Work with communities to build resilience and prepare for future unplanned events

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.4.1	Maintain a leadership and coordination role in emergency response and recovery planning	Manager Community Services	30/06/2014	Ongoing	<p>Municipal Emergency Response and Recovery staff from Council participated in a simulated exercise to test the Municipal Emergency Coordination Centre (MECC) system under emergency conditions.</p> <p>A number of Council officers provided assistance to Mitchell Shire during the February fires. As part of this support the Municipal Recovery Manager (MRM) completed a number of shifts in the MECC established to coordinate the response and recovery.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>A review of the Relief and Recovery Centres listed in the Council Recovery Sub Plan has been undertaken. A recommendation was made to the Municipal Emergency Management Plan Committee to reduce the number of primary relief and recovery centres in an effort to focus resources on facilities that best meet the needs of the community. This recommendation has been supported and the plan has been amended accordingly.</p> <p>The Vulnerable Persons Register is regularly reviewed.</p>

### 1.2.5 Support people and groups to work together to strengthen connections and community networks

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.5.1	Work in partnership with community and service providers to implement initiatives that strengthen neighbourhoods	Manager Community Services	30/06/2014	Ongoing	The Murrindindi Children's Network has planned the 'Building Beyond' Early Year's Conference to be held on 8 May at 'El Kanah' in Marysville. A subcommittee of the Murrindindi Children's network made up of staff from Murrindindi Shire Council, Family Day Care, Berry Street, Family Care and Yea Hospital formed the working party for the conference.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>Aged and Disability Services provided Social Support Meals on a weekly basis in Kinglake, Eildon and Alexandra to encourage community connection for older people within the community.</p>
					<p>Council continued to provide support to Community sporting and recreation groups in grant seeking and applications for funding for improved facilities.</p>
1.2.5.2	<p>Explore flexible community transport options</p>	<p>Manager Community Services</p>	30/06/2014	Ongoing	<p>Council officers have continued to liaise with Community Accessibility to explore the potential to provide transport expert training to key Council officers and community members. Training is confirmed for May 2014.</p> <p>Council officers have continued analysing potential options for the management of Council Community Buses with Community Accessibility. The original proposal from Community Accessibility has been further developed.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					The extension of Internet training for older people in Yea and Alexandra has been challenging, with only a minor uptake of the program by older people and younger mentors. Opportunities were explored and promoted to high school aged students at Yea High School and Alexandra Secondary College to mentor and facilitate programs.

### 1.2.6 Recognise, support and value volunteers

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.6.1	Work in partnership with key partners to support the coordination of volunteer recruitment and training.	Manager Community Services	30/06/2014	Ongoing	Council Officers facilitated a partnership between Berry Street and PANDA (Post and Antenatal Depression Association) to deliver appropriate training to registered volunteers.  Council officers continued to support the Volunteer Coordination Network and work in partnership to deliver a volunteer celebration in May during National Volunteer week.

### 1.2.7 Advocate for better access to public and social housing options

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.2.7.1	Explore the community need for additional public and social housing options in the Murrumbidgee Shire and develop an advocacy plan to communicate this need to State and Federal Governments	Manager Community Services	31/12/2013	Progress delayed	The Health and Wellbeing Consortium has agreed to work collaboratively on the issue of access to social and public housing, with the aim of developing an advocacy plan. Data compilation is underway and further discussion has been scheduled.

### 1.3 Community Engagement - We will actively engage with our communities to increase participation and community input

Strategic indicators	Target	Status	Comments
1.3.1 Locality based planning process trialled	One locality by December 2014	Assessment premature	
1.3.2 Community perceptions of performance for health and human services	The Community Satisfaction Survey achieves a score in this category that is more than or equal to the indexed mean of 77	Assessment premature	

**1.3.1 Trial and evaluate locality-based planning, that involves local communities.**

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.3.1.1	Explore and implement processes that will support cross departmental and community involvement in locality based planning	Manager Community Services	31/03/2014	Progress Delayed	Whilst work on this activity has not progressed as quickly as planned, an inter-department preliminary meeting was facilitated to discuss the potential for seeking grant funds for community based planning.

**OUR ENVIRONMENT**

**2.1 Conservation of Resources- We will use resources more efficiently and effectively**

Strategic indicators	Target	Status	Comments
2.1.1 Our practices show a reduction in the use of energy, waste, paper and water resources	35 per cent diversion of waste from landfill Reduction in paper, paper consumption and reduction in energy and water use	Target likely to be achieved	The diversion rate of waste from landfill by the community at the kerbside and at Transfer Stations for the period of January to March 2014 was 55.1%. A draft framework for recording corporate paper, energy and water consumption has been developed.
2.1.2 Completion of the Waste Management Strategy	Completed by January 2014	Target not achieved	The Waste Management Strategy has progressed with a draft to be completed in July 2014.

Strategic indicators	Target	Status	Comments
2.1.3 Implementation of Environment Strategy actions	Implement annual plans for existing actions	Target likely to be achieved	A draft Roadside Management Plan and the Biodiversity Offset Policy have been prepared.

### 2.1.1 Reduce our corporate footprint by using energy, water and materials more responsibly

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.1.1	Set up a system that will identify a baseline for corporate resource consumption and enable the organisation to set targets to reduce this baseline into the future.	Manager Infrastructure Operations	31/05/2014	On schedule	<p>The Sustainable Resources Officer commenced work in January 2014 and has reviewed quarterly utility data for electricity, water, bottled gas, and fuel for the period July 2013 to December 2013.</p> <p>Research was undertaken including interviews with other Councils to obtain information on systems used for reporting on energy consumption. A preliminary report on a proposed reporting framework for Murrumbidgee Shire Council has been prepared.</p>
2.1.1.2	Design and identify strategies to fund a pilot program for energy improvements in a selection of Council buildings.	Manager Infrastructure Operations	31/12/2013	Progress delayed	A draft pilot program for energy improvements has been developed for consideration by management.



## 2.1.2 Encourage and recognise environmentally responsible behaviour and practices within Council and across the Murrindindi Shire community

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.2.1	Liaise with and support community groups leading initiatives aimed at promoting sustainable resource use in households and businesses.	Manager Infrastructure Operations	30/06/2014	Ongoing	Clean Up Australia Day events led by community groups were supported by Council. Council has had discussions with the Murrindindi Climate Network Board to identify ways to promote the Victorian Employer's Chamber of Commerce and Industry sustainability programs among local businesses including Carbon Compass Program, and Grow Me The Money Program. Council has also had discussions with the Upper Goulburn Landcare Network in regard to the implementation of sustainability projects in the shire's primary schools including vegetable gardens, fruit trees, chicken runs, nest boxes and garden renovations.

## 2.1.3 Strengthen Council's capacity to use resources more sustainably by cooperating with the Goulburn Broken Greenhouse Alliance (GBGA) and community networks

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.3.1	Work closely with the Goulburn Broken Greenhouse Alliance to deliver regionally funded projects that Council can lead, support and/or coordinate across Murrindindi Shire.	Manager Infrastructure Operations	30/06/2014	Ongoing	Council has participated in various working groups associated with the "Watts Working Better Project". This project will result in over 12,000 80W Mercury Vapour lights from across the region being replaced with energy efficient lighting technology.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					A regional procurement process is underway to purchase the lights and hardware, and to engage an installer. Council has also been involved with planning for the "Climate Smart Agriculture" project which will review the agricultural commodities grown in Murrumbidgee, and assess how they will perform under a different climate scenario.

#### **2.1.4 Finalise the Waste Management Strategy that seeks to promote waste minimisation strategies and increase opportunities for recycling and reuse of resources**

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.4.1	Lever support from the Goulburn Valley Regional Waste Management Group to improve the way waste is managed across the Murrumbidgee Shire.	Manager Infrastructure Operations	30/06/2014	Ongoing	Resource GV has assisted Council with the preparation of an upcoming joint kerbside collection contract and in coordinating responses to the State's Review of Transfer Stations Infrastructure, and Statewide Waste and Resource Recovery Infrastructure Plan.

## 2.2 Protection of the Natural Environment - We will protect and enhance the natural environment

Strategic indicators	Target	Status	Comments
2.2.1 Plans, policies and processes to protect the environmental values on Council owned land are developed and continually refined	Annual action plans for managing the environment on Council owned land are implemented	Target likely to be achieved	Policies and processes for native vegetation management in Council infrastructure works have been developed including a Native Vegetation for Capital Works Policy. Council staff and contractors have received training in managing roadside vegetation.
2.2.2 Partnerships developed that deliver regionally funded projects across the Murrumbidgee Shire	Number of partnerships with other organisations developed	Target likely to be achieved	Council Officers have developed a working group in conjunction with Mansfield, Mitchell, Strathbogie and Benalla Councils to investigate opportunities for a collaborative tender for waste collection services. Council has also been working with the Goulburn Broken Greenhouse Alliance in relation to the Street Lighting project and the Climate Smart Agriculture project.
2.2.3 Number of communication materials planned and delivered with and/or to agencies, households and business groups	At least one environmental communication activity is held with each group	Target likely to be achieved	The environmental web page is available through Council's website for access by the community including businesses and households.

## 2.2.1 Ensure Council operations are managed in a way that minimises impact on the natural environment.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.2.1.1	Develop a policy and process for managing native vegetation in Council's infrastructure works.	Manager Infrastructure Operations	31/03/2014	Progress delayed	A draft policy and process for managing native vegetation (and broader environmental impacts) in Council's infrastructure works has been prepared.

## 2.2.2 Conserve high value sites on Council controlled land and roadside reserves by reducing environmental threats

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.2.2.1	Develop a roadside management plan and code of practice for managing environmental values in Council roadside reserves.	Manager Infrastructure Operations	30/06/2014	On schedule	A Roadside Management Plan has been drafted. A wide range of stakeholders have been involved in its development including Murrumbidgee Environment Advisory Committee, the Municipal Fire Management Committee, the Country Fire Authority, the Department of Environment and Primary Industries, as well as other State government agencies, Landcare groups and utility service organisations. A Roadside Code of Practice for Council's own internal infrastructure works has also been prepared.
2.2.2.2	Implement Council's Roadside Weeds and Pest Animal Control Program.	Manager Infrastructure Operations	30/06/2014	On schedule	Weed control works on priority roadsides identified under Council's Roadside Weed and Pest Animal Control Plan were completed for the year.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Key target species include Blackberry, Sweet Briar, St Johns Wort, Cape and English Broom, Gorse and Paterson's Curse.

### 2.2.3 Encourage property development across the Shire that protects and enhances environmental values

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.2.3.1	Develop and deliver an environmental communications strategy that sets out how the Council will communicate with households, businesses and agencies.	Manager Infrastructure Operations	30/06/2014	On schedule	A communications strategy has been prepared and environmental information has been loaded onto Council's webpage.

### 2.2.4 Strengthen Council's capacity to work with key agencies that have responsibility to deliver local, regional, state and federal environmental policy and programs

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.2.4.1	Continue collaborating with key local Landcare networks, as well as regional, state and federal agencies to identify and deliver environmental projects in Murrumbidgee.	Manager Infrastructure Operations	30/06/2014	Ongoing	Council has continued to support key environmental projects led by Committees of Management, Landcare groups, the Murrumbidgee Climate Network, and also Blackberry Action Groups. Council representatives have attended meetings and network events and provided advocacy and administrative support.

## 2.3 Planning for Future Growth - We will plan for future growth that is sensitive to the constraints of our natural environment whilst considering development needs

Strategic indicators	Target	Status	Comments
2.3.1 Adoption of environmentally sustainable design principles	Increase in the capacity to implement environmentally sustainable principles into the planning scheme	Assessment premature	
2.3.2 Regular review of municipal emergency management plan	Statutory review conducted by 2015	Assessment premature	
2.3.3 Implementation of ongoing changes to the Murrumbidgee Planning Scheme (MPS)	Implementation of year one actions	Target achieved	Council is engaged in an active ongoing program for implementing changes to the Murrumbidgee Planning Scheme. A significant number of corrective amendments have occurred, such as minor rezoning of land, adjustments to overlay controls and implementation of land use studies. Examples of these include: - Yea Heritage Study, Minor rezoning of parcels of land in Eildon & Alexandra. Officers have undertaken a review of development plans for Yea & Alexandra.
2.3.4 Completion of the Review of the Municipal Strategic Statement (MSS)	Completed by June 2014	Assessment premature	Due to commence in January 2014 and be completed by June 2014.

Strategic indicators	Target	Status	Comments
2.3.5 Advocacy to the State Government regarding the adoption and implementation of the Kinglake, Flowerdale and Toolangi (KFT) Plan and Design Framework	Plan ready for adoption in 2013/2014	Target achieved	Council adopted the KFT Plan and Design framework at the February 2014 Ordinary Meeting of Council.
2.3.6 Strategic and settlement planning adequately addresses bushfire risk and strengthens community resilience	Implementation of bushfire protection measures	Target likely to be achieved	The achievement of this KPI is reliant on the Minister for Planning approving both local and state policy elements in relation to Bushfire Policy and the Bushfire Management Overlay.

### 2.3.1 Improve the Planning Scheme’s capacity to be flexible in responding to growth in a way that balances environmental values and improves the level of safety of our community

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.3.1.1	Implement ongoing changes and improvements to the Murrumbidgee Planning Scheme (MPS), e.g. anomalies, projects and studies, re-zoning and refinements.	Manager Development & Environmental Services,	30/06/2014	Ongoing	<p>Council is engaged in an active ongoing program of implementing changes to the Murrumbidgee Planning Scheme. A significant number of corrective amendments have occurred, such as minor rezoning of land, adjustments to overlay controls and a number of projects and studies. Amendment C43 (Heritage Overlay), has been exhibited with only a small number of submissions were received. Discussions have been held with 2 submitters and the adoption of the Amendment will go to Council in the second quarter of this Calendar year.</p> <p>Amendment C51, rezoning of the old CFA site in Eildon, was sent to the Minister for approval in February 2014. Amendment C50, which relates to the provision of commercial rezoning in Grant Street, Alexandra, was adopted by Council in March 2014 and sent to the Minister for approval.</p>



<b>Code</b>	<b>Activities</b>	<b>Responsible</b>	<b>Target</b>	<b>Status</b>	<b>Comment on progress and outcomes</b>
2.3.1.2	Complete bushfire protection measures within the Murrindindi Planning Scheme (Policy and Bushfire Management Overlay Schedule)	Manager Development & Environmental Services	30/06/2014	Ongoing	Murrindindi Shire Council has prepared schedules for the Bushfire Management Overlay (BMO), to support the BMO mapping changes prepared by the Department of Transport, Planning and Local Infrastructure. Consent has been given to the Minister for Planning to prepare and approve an amendment. The Local Planning Policy Framework bushfire strategies and policy were gazetted on 6 February 2014 as a Ministerial amendment.

### **2.3.2 Ensure that Council's emergency management planning responds to community safety needs**

<b>Code</b>	<b>Responsible</b>	<b>Target</b>	<b>Status</b>	<b>Comment on progress and outcomes</b>
2.3.2	Manager Development & Environmental Services,	30/06/2014	Ongoing	The shared resource between Mitchell and Murrindindi Shire Councils for an Emergency Management Fire Coordinator has assisted in ensuring Council's emergency management responsibilities are better aligned with state and regional objectives. A comprehensive review of Council's Municipal Emergency Management Plan is being undertaken to meet state emergency services auditing requirements. Council officers continue to participate with other Emergency Management Authorities in the implementation of the Municipal Emergency Management Plan and Municipal Fire Management Plan priorities.

**2.3.3 Improve Council and community capacity to respond to the impacts of extreme weather events and longer term climate change**

Code	Responsible	Target	Status	Comment on progress and outcomes
2.3.3	General Manager Infrastructure & Development	30/06/2014	Ongoing	Council’s Environment officers are developing an Energy Management Plan which will identify initiatives to reduce Council’s impact on the environment.

**2.3.4 Complete a review of the Municipal Strategic Statement (MSS) to establish future directions that align to the Council Plan**

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.3.4.1	Complete a review of the Municipal Strategic Statement to establish directions that align to the Council Plan.	Manager Development & Environmental Services	31/03/2014	Progress delayed	The review of the Municipal Strategic Statement has commenced, and is scheduled for completion by December 2014. The reviewed document will then be made available for public viewing in July 2014.

**2.3.5 Promote environmentally sustainable design in future developments to achieve more energy and water efficient outcomes in our built environment**

Code	Responsible	Target	Status	Comment on progress and outcomes
2.3.5	Manager Development & Environmental Services	30/06/2014	Ongoing	The Building Regulations Council ensures that every new development or extension to an existing dwelling addresses sustainable design requirements. Planning applications also assess and advise on siting, building orientation, water sensitive urban design and other ResCode provisions.

### 2.3.6 Review and progress Council's implementation of the Urban Design Frameworks for settlements within the Shire

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.3.6.1	Commence implementation of the Kinglake Ranges, Flowerdale and Toolangi Plan and Design Framework	Manager Development & Environmental Services,	31/03/2014	Completed	The exhibition of the draft Kinglake, Flowerdale & Toolangi (KFT) Plan was completed in 2011, with an interim consultation report outlining responses to submissions published in July 2011. Council has revised the 2011 consultation report based on the Minister's advice and formally adopted the Kinglake Ranges, Flowerdale and Toolangi Plan and Design Framework and the Implementation Strategy on 26 February 2014.

### 2.4 Asset Management - We will apply a whole of life approach to the management and maintenance of Council's assets

Strategic indicators	Target	Status	Comments
2.4.1 Reduction in the infrastructure renewal gap	Reduced annual increase in infrastructure renewal gap	Assessment premature	

Strategic indicators	Target	Status	Comments
2.4.2 Delivery of the capital works program	95 per cent of annual Capital Works Program delivered	Target unlikely to be achieved	<p>There has been a significant amount of activity in this quarter in the delivery of the capital works program.</p> <p>Completed projects include:</p> <ul style="list-style-type: none"> <li>• Road sealing program</li> <li>• Yea Shire Hall refurbishment</li> <li>• Allendale Bridge, Strath Creek</li> <li>• 1000 Hands Project, Marysville</li> <li>• Narbethong Reserve</li> <li>• Strath Creek Water Wheel</li> <li>• Completion of the Buxton Streetscape</li> </ul> <p>The Eildon Township Project and Community Gathering Spaces projects are anticipated to be delivered in 2015/2016. These are grant funded projects and the grant application process and subsequent approval is expected in 2014/2015 with the delivery in the next financial year.</p>
2.4.3 Defined levels of service for maintenance activities	Draft levels of service are implemented by December 2013	Target achieved	Draft service levels have been developed for parks and gardens and performance is being tracked against these targets.

## 2.4.1 Manage and renew our existing infrastructure assets in a responsible manner

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.4.1.1	Develop a policy and process for the transfer of savings from the capital works projects to the infrastructure reserve.	Manager Assets & Infrastructure	31/08/2014	Completed	<p>Officers have developed a Capital Works Policy which details how savings from Capital Projects will be managed and this was adopted at the August 2013 Ordinary Council Meeting.</p> <p>The policy is operational and is being applied to relevant projects.</p>
2.4.1.2	Complete the Waste Management Strategy	Manager Infrastructure Operations	30/06/2014	Progress delayed	Preliminary work has commenced on the development of a revised Waste Management Strategy for the Council. Completion of the strategy is due in July 2014.
2.4.1.3	Continue the implementation of the improvement actions from the adopted Asset Management Plans.	Manager Assets & Infrastructure	30/06/2014	Progress delayed	Asset Management Improvement actions continue to be implemented with the Asset Management Working Group overseeing the implementation.
2.4.1.4	Seek infrastructure grants to support future capital works programs to assist in reducing the Infrastructure renewal gap.	Manager Assets & Infrastructure	30/06/2014	Ongoing	Council has successfully sought a Flood Recovery Community Infrastructure Fund grant of \$ 18,240 for the Yea Wetlands – 2012 Flood Reinstatement Works project that will renew pathways damaged during the 2012 floods.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Council officers have also submitted Expressions of Interest (EOIs) for funding through the Putting Locals First Program for the Connecting and Revitalising Eildon Town Centre and Enhancing Community Gathering Spaces projects.

### 2.4.2 Engage with relevant communities on the development of community infrastructure and services

Code	Responsible	Target	Status	Comment on progress and outcomes
2.4.2	Manager Assets & Infrastructure	30/06/2014	Ongoing	<p>Communities are engaged regularly via a diverse and widely accessible media such as local radio, local papers, community newsletters and publications, direct letter drops/ bulk mail outs, flyers, and group emails.</p> <p>Project specific engagement has been developed via the creation of project control and project reference groups. These groups comprise of a combination of Council officers and community/business representatives. The Taggerty Community Project, Kinglake Ranges Art History Walk, Y Water Centre, Kinglake East walking path and Yea Shire Hall project all have functioning project reference or control groups which have met in the last quarter.</p> <p>Project Control and Reference Groups for the abovementioned projects continue to make successful contributions to the delivery of works.</p> <p>Business and residents directly affected by works are consulted throughout the planning, delivery, and close out of the project.</p>

### 2.4.3 Develop and deliver services with consideration of the impacts on the natural environment that meet community needs

Code	Responsible	Target	Status	Comment on progress and outcomes
2.4.3	Manager Infrastructure Operations	30/06/2014	Ongoing	Officers have developed a policy for the management of biodiversity impacts including vegetation and affected by infrastructure works.

## OUR ECONOMY

### 3.1 Workforce Development -We will maximise the potential of the local workforce through education, training and employment opportunities

Strategic indicators	Target	Status	Comments
3.1.1 Shire unemployment rate	Equal to or lower than the State average	Assessment premature	

Strategic indicators	Target	Status	Comments
3.1.2 Number of training and/or workforce development initiatives implemented that address needs identified in the Murrindindi Training Needs Analysis 2	Two new initiatives per annum	Target likely to be achieved	The Murrindindi Human Resources Network found it difficult to get survey responses from local employers to ascertain what they believe would be of value to them and what it would take to have them get involved in network activities. It was agreed that the Network members would undertake to approach business owners on the list personally/by phone. A speed dating style event between a range of local employers and Alexandra Secondary School students to increase employment opportunities and information exchange was held. The event was very well received by students and employers alike and the format worked very well.



### 3.1.1 Advocate for and support initiatives to improve post-secondary education opportunities in the Shire, including development of the Murrindindi Training Institute

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.1.1	Work with MTI to establish a local employer and educator network to integrate local training provision with employment needs	Manager Economic Development	31/03/2013	Completed	<p>The Local Strategic Skills, Training and Employment Network (LSSTEN) which includes local business representatives, the Murrindindi Training Institute and Alexandra CEACA, local government representatives and other stakeholders has established three Actions Groups. In addition to the HR Network, the “Youth in Health” and “Employment Information &amp; Government Incentives” Action Groups have been established.</p> <p>The “Youth in Health” Action Group has been working around career opportunities for (mostly young) people in the health and - lately - community services sector. The Group is planning to use a “LEAP” (Learn Experience Access Profession) event in the first half of this year.</p> <p>The “Employment Information &amp; Government Incentives” Action Group has been contacting local employers to inform them about government incentives and procedures to employing staff.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					The wider network bases its work around the recommendations coming out of the 2013 Training Needs Analysis of the Murrumbidgee Shire. The Network has edited, prioritised and developed a time-line for implementation of the recommendations.

### 3.1.2 Work closely with the Central Ranges Local Learning and Employment Network (CRLLEN) to improve local workforce development opportunities

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.2.1	Support CRLLEN in the development of a strategic plan for workforce development, based on the recommendations of the Murrumbidgee Training Needs Analysis Report 2013	Manager Economic Development	30/06/2014	Progress delayed	<p>As a result of the issues associated with the State Government decision to significantly reduce TAFE funding to the outdoor recreation sector and the impact this will have on the future viability of the Murrumbidgee Training Institute, most of the focus for the period was on attempts to remedy this situation. Progress on key priorities from the 2013 Murrumbidgee Training Needs Analysis were limited.</p> <p>One activity that did go ahead was a very successful - speed dating style - careers session involving a range of local employers and students from Alexandra Secondary College. Both the potential employers and the students that participated gave positive feedback following the</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					session and it is anticipated that more events of this type will occur in the future.

### 3.2 Improving Business Infrastructure - We will advocate for the provision of infrastructure and services that supports business growth

Strategic indicators	Target	Status	Comments
3.2.1 Number of actions implemented from the Council’s Economic Development Strategy and number of actions implemented from the Council’s Economic Development Strategy	Four initiatives implemented per annum	Target achieved	A number of items identified in the Economic Development Strategy implementation plan have been implemented including: 1) Advocacy to the State government regarding changes to the Farming Zone to enable greater development opportunities. The Farming Zone changes have been enacted with positive outcomes, 2) Launch of the Goulburn River Valley Tourism Holiday Planner (2nd edition) and Smart Phone App, 3) Delivery of a Tender Right workshop for local trades and service businesses and 4) Pre permit application meetings for potential investors were hosted/facilitated in Alexandra, Marysville, Kinglake and Yea.

Strategic indicators	Target	Status	Comments
3.2.2 Number of initiatives to improve business infrastructure and service	Two initiatives per annum	Target likely to be achieved	During March, the Indi Telecommunications (mobile phone blackspots) advocacy group, with support from lead agency (Mansfield Shire) and member for Indi, Cathy McGowan, undertook a blackspot mapping exercise to ascertain the extent of the problem across the region. Each Council also produced a list in priority order of key blackspots in and across the shire boundaries. A briefing on the Federal Government's Mobile Blackspots project to the Municipal Emergency Management Planning Committee was also delivered in March leading to valuable additional input/feedback into the process.

### 3.2.1 Support the development and implementation of the Hume ICT (Digital) Strategy and the Hume NBN Business Readiness Plan

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.2.1.1	Promote the NBN Small Business Readiness Tool as part of the implementation of the Hume NBN Business Readiness plan	Manager Economic Development	28/02/2014	Progress delayed	The Memorandum of Understanding (MOU) between Council and the Local Business and Tourism Associations to formalise Council's access to the association's membership data bases was finalised in February and signed by all parties to the

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					MOU in March. This agreement created a mechanism for direct access to the members of the associations enabling distribution of the NBN Business Readiness tool that will occur in May-June.
					A media release promoting the NBN Business Readiness tool was published in local print media outlets and on Council's website in March.

### 3.2.2 Support further growth and development of the Yea Sale Yards subject to the availability of grant and reserve funds

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.2.2.1	Develop a business case for the potential lease of additional land to support further enhancement of facilities at the Yea Saleyards for Council's consideration.	Coordinator Procurement	30/06/2014	On schedule	Discussions have been progressed with the neighbouring land owner to explore options for additional land to be made available for Council's use.

### 3.2.3 Facilitate opportunities to increase utilisation of available industrial land in the Shire

Code	Responsible	Target	Status	Comment on progress and outcomes
3.2.3.1	Manager Economic Development	30/06/2014	Ongoing	Landowners on Binns-McCrae Rd Alexandra continued to developed plans to undertake earthworks on the industrial land in that area to make it more suitable for industrial development.

Code	Responsible	Target	Status	Comment on progress and outcomes
				<p>The Glencoe (truss builders) operation continued steady growth in the industrial area in La Mont Street, Alexandra (previously GUNNS Mill site). Investment in and installation of a state of the art truss jig/press lead to an increase in local employment opportunities.</p> <p>Council officers met with the operators on site to discuss the potential of a timber dipping tank and other concepts for development of the site.</p>

### 3.2.4 Advocate to the State Government to broaden the range of business development opportunities in rural settings

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.2.4.1	Subject to the outcomes of the State review of Farming Zones, promote business development opportunities that align with agriculture in rural areas	Manager Economic Development	30/06/2014	Completed	<p>Changes to the Farming Zone regulations, making it easier to undertake development, were promoted via a media release in local print media, on Council's website and via local community radio.</p> <p>As part of the "growing the rate base" plan, a Real Estate Agents Forum was held in Alexandra in March. The forum was well attended with agents from Marysville, Eildon, Alexandra and Yea in attendance. The Farming Zone changes were one of many broad topics discussed with a number of new initiatives suggested.</p>

### 3.2.5 In partnership with Mitchell and Mansfield Shire Councils, support initiatives to maximise the economic benefits of the Great Victorian Rail Trail

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.2.5.1	Work with Mansfield and Mitchell Council's to finalise, and commence implementation of, the rail trail Integrated Identity, Interpretative and Wayfinding Strategy	Manager Economic Development	31/03/2014	On schedule	<p>A decision was taken to implement stage 1 of the Great Victorian Rail Trail signage plan. Further copies of the pocket riders guide were made available to all businesses that advertised in the guide and the new website and dedicated 1800RTRAIL number were promoted via the DL brochure, the riders guide and on Council's website.</p> <p>Directional banners, guiding users from UT Creek Bridge in Grant Street Alexandra to the trail head were installed.</p> <p>A Professional Service Agreement with Mansfield-Mt Buller Regional Tourism Board/High Country Reservations (HCR) was signed and will see HCR as the first point of contact for a range of GVRT related matters including permits for events on or adjacent to the trail, trail maintenance issues, website maintenance and updating, accommodation bookings and brochure provision among others.</p>

### 3.3 Investment Attraction - We will support local business retention and growth and attract new business and residential investment to the Shire

Strategic indicators	Target	Status	Comments
3.3.1 Value of new commercial building developments	Three per cent increase per annum	Assessment premature	
3.3.2 Number of investment attraction events/ initiatives delivered	Two per annum	Target likely to be achieved	Council officers provided feedback to the draft Goulburn River Valley Destination Management Plan (DMP) at a steering committee workshop. Clarification of the intent of the plan was sought from other regions that had already begun implementing their DMP and this informed Council discussion and further feedback. Promotion of the opportunities to be involved in the 2014 Regional Living Expo saw a number of Councillors and local business people express interest in both the Council stand and the regional industry stand. Further planning for the Yea Open Day, to attract Expo attendees to the town/shire later in the year, was completed with a date for the Open Day being set and a flexible agenda for the day being agreed upon.



### 3.3.1 Implement a business attraction and investment campaign

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.3.1.1	Support the finalisation of the bushfire recovery funded Murrumbidgee Business Prospectus and commence implementation of a business investment and attraction campaign	Manager Economic Development	30/06/2014	On schedule	<p>The first meeting of the newly formed Business Investment Prospectus project steering committee was held in March. The altered scope (i.e. the project having a shire wide approach with adjusted timeframes) and project plan was presented to the steering committee with positive feedback being received. A project coordinator was appointed and a review of the initial work undertaken during the initial "Marysville and Surrounds Investment Prospectus" project was completed.</p> <p>The concept of the Prospectus was promoted at the Real Estate Agents Forum held in March where input into the project was welcomed. The Business Investment Prospectus project forms part of the broader "Growing the Rate Base" plan and is the key activity in the investment attraction plan.</p>

### 3.3.2 Participate in a range of State Government sponsored initiatives that encourage people to Live, Work and Invest in rural and regional Victoria

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.3.2.1	Participate in the 2014 Regional Living Expo and associated promotional activities	Manager Economic Development	30/04/2014	On schedule	<p>Preparation for the Regional Victoria Living Expo to be held on 11 to 13 April 2014, progressed well with a number of business people and Councillors signing up to be involved. Businesses from Murrindindi Shire make up the vast majority of those taking up the opportunity to be involved at the shared industry stand from the wider region. A tear off map covering the footprint of the partner shires (Mitchell, Murrindindi, Strathbogie, Mansfield and Benalla), identifying key information and location of services such as hospitals, schools, aged care facilities and the like was developed and printed ready for distribution at the Expo. All local promotional material was packed into showbags ready to be given out to participants.</p> <p>Yea Business and Tourism Association developed the "Say Gday to Yea Open Day" further, with a date set for 17 May 2014 and a likely format for the day agreed upon. A flyer promoting the opportunity to visit Murrindindi Shire was created for distribution at the Expo.</p>

### 3.3.3 Support developers through the regulatory requirements of Council

Code	Responsible	Target	Status	Comment on progress and outcomes
3.3.3	Manager Economic Development	30/06/2014	Ongoing	Facilitated discussions with potential investors/land developers relating to sites in Marysville, Thornton, Yea and Toolangi took place in the reporting period.

### 3.3.4 Support the creation of strong economic leadership in the Shire through the development of the Murrindindi Business and Tourism Association

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.3.4.1	Facilitate the formal establishment of the Murrindindi Business and Tourism Association	Manager Economic Development	31/12/2013	Completed	The shire wide peak business and tourism body (Murrindindi Inc) was incorporated in February. Work on priority items on the action plan for the association got underway with a focus on the first phase of the Disaster Ready Business project being undertaken in partnership with Council as the auspice.

### 3.3.5 Investigate opportunities to attract investment in residential facilities for retiree and aged sectors

Code	Responsible	Target	Status	Comment on progress and outcomes
3.3.5	Manager Economic Development	30/06/2014	On schedule	Discussions with local aged care facilities continued and reinforced the need for retiree and aged care facilities in the region. Projected population data sourced to this point, support that position.

Attracting investors to develop residential facilities for the retiree and aged care sector was identified as an opportunity in the Business Investment Prospectus project.

### 3.3.6 Continue to engage with businesses and relevant agencies through the Economic Advisory Committee and liaison with key industry associations

Code	Responsible	Target	Status	Comment on progress and outcomes
3.3.6	Manager Economic Development	30/06/2014	Ongoing	<p>The February meeting of Council's Economic Development Advisory Committee (EDAC) heard a presentation from the Chair of Murrindindi Inc. The Chair provided an update of Murrindindi Inc's activities and plans for the future with a focus on its desire to work with Council on key economic development matters and the roll out of the Disaster Ready Business project.</p> <p>Council offered support to Mystic Mountains Tourism and the Marysville Chamber of Commerce in their desire to move towards an amalgamated body.</p>

### 3.3.7 Identify and promote opportunities for growth in housing and business development in and around the Shire's main townships

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.3.7.1	Investigate the capacity to expand residential and business investment in and around the Shire's major townships	Manager Economic Development	30/06/2014	On schedule	<p>A draft plan to expend investment in major townships was presented at the November Economic Development Advisory Committee for input/comment. Subsequently the plan, with some additions and alterations, was approved and officers began to action the recommendations. The plan has a strong focus on opportunities for residential and business investment in and around the major (serviced) towns.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>A mapping exercise to identify vacant/available residential, commercial and industrial land progressed well and will be ready for analysis in early 2014.</p>
					<p>The preparation of the Yea Structure Plan has commenced and community forums held. A Real Estate Agents forum has also been held to identify opportunity to increase resident investment across the Shire.</p>
					<p>The Yea Structure Plan study has commenced which will identify further opportunities for industrial, commercial and residential expansion opportunities for Yea. A further piece of work will be undertaken to revisit the Alexandra UDF which identified opportunities along Bayley Street Business zone area and a rezoning opportunity along Downey Street to formalise existing use and allow for future opportunities. Meetings have occurred with Goulburn Murray Water to fund a piece of work with Council to explore opportunities for future investment, rezoning and growth.</p>

### 3.4 Tourism Development - We will increase the economic, social and cultural benefits to the Shire of a growing tourism sector

Strategic indicators	Target	Status	Comments
3.4.1 Tourism visitation to the Shire – Goulburn River Valley Tourism (GRVT)	Five per cent per annum increase in day trips	Assessment premature	

#### 3.4.1 Support the initiatives of the GRVT and Marysville and Surrounds marketing and Events Program to promote visitation to the Shire

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.4.1.1	Promote visitation to the Shire through development and distribution of marketing materials and attendance at promotional expos in partnership with GRVT	Manager Economic Development	30/06/2014	Ongoing	The key promotional activity for the quarter included a combined Goulburn River Valley Tourism (GRVT)/Council presence at the Caravan and Camping Supershow at Caulfield Racecourse on 6 - 11 March. Despite the very hot weather, the Supershow was attended by 8,000 plus visitors per day and provided another opportunity to promote the GRVT region to a large target audience enabling the distribution of Holiday Planners and Special deals flyer, Official Visitors Guides and Calendars of Events.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>Via the Ultimate Experience Marysville competition, promoted at the Supershow, over 250 more contacts were added to the GRVT database. This database forms the basis of promotional activity driving people to the GRVT website.</p> <p>As mentioned in Strategy 3.4.6, two new promotional mechanisms were launched in January/February being the Great Victorian Rail Trail website and pocket riders' guide. Refinement of the website continued as more visitors and local business operators became aware of its existence/usefulness and the riders guide was warmly welcomed by advertisers, Visitor Information Centre staff/volunteers and by trail user groups.</p>

### 3.4.2 In partnership with GRVT actively encourage investment in, and support development of new tourism product, attractions and accommodation options in the Shire

Code	Responsible	Target	Status	Comment on progress and outcomes
3.4.2	Manager Economic Development	30/06/2014	On schedule	Progress continued in moving the Goulburn River Valley Tourism Destination Management Plan (DMP) to completion with feedback provided by industry and Council officers via workshops and the DMP steering committee during February and early March. Other industry stakeholders, unable to attend the workshops, were contacted for one on one feedback and input to the plan.

Code	Responsible	Target	Status	Comment on progress and outcomes
				Publicising positive changes to the farming zone provisions began in March via local radio, a shire wide real estate agents forum held in Alexandra on 25 March 2014 and on Councils website. A media release to further publicise the opportunities associated the changes was distributed in local print media for early April.

### 3.4.3 Assess the feasibility of extending the Great Victorian Rail Trail from Alexandra to Eildon

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.4.3.1	Complete a feasibility assessment of a Great Victorian Rail Trail link between Alexandra and Eildon	General Manager Infrastructure and Development Services,	30/06/2014	Progress delayed	A consultant's brief has been distributed and submissions are currently being assessed. It is anticipated that the successful consultant will be appointed in the first week of May 2014.

### 3.4.4 Support event managers in the establishment and delivery of new tourism events across the Shire

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.4.4.1	Promote access to tourism event funding through the Marysville and Surrounds Marketing and Events Program	Manager Economic Development	30/06/2014	Ongoing	Following local promotion of the availability of events funding via the Marysville and Surrounds Events Program, the following events that received funding occurred in the reporting period - Yea Arts Carnivale, the Granite Grind, Marysville Australia Day Parade and Celebrations, Marysville Region Really Long Lunch and the Marysville-Lake Mountain Challenge.



Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Further funding from this program lead to the delivery of an image library audit and photo shoot and a Murrindindi wide events audit.

### 3.4.5 Support the development of the Y Water Centre at Yea Wetlands as a tourism attraction

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.4.5.1	Support the establishment of the accredited Visitor Information Centre as part of the Y Water Centre at Yea Wetlands	Manager Economic Development	30/04/2014	Progress delayed	<p>Progress continued towards establishing the Visitor Information Centre (VIC) aspect of the Y Water Discovery Centre including development of a draft marketing plan and completion of a range of other tasks required for accreditation. Recruitment of a second wave of volunteers was following by a local familiarisation tour. A number of local businesses and attractions were visited and the tour was well received by the volunteers.</p> <p>Finalising fit out of the VIC area within the new building progressed somewhat but has been held back by delays in having the construction of the building completed and made available for use. Focus shifted to aspects including staff security, lighting, signage and storage.</p>

### 3.4.6 Develop tourism markets that align with the product strengths of the region (e.g., cycle tourism, equine and picnic racing, nature based tourism)

Code	Responsible	Target	Status	Comment on progress and outcomes
3.4.6	Manager Economic Development	30/04/2014	Ongoing	<p>Following completion and handover of the Great Victorian Railtrail strategy, promotion/rollout of the new website and distribution of the pocket rider's guide got underway. March saw the signing of a professional service agreement between the rail trail marketing committee and Mansfield-Mt Buller Regional Tourism Association to deliver a range of trail specific visitor services and industry development initiatives.</p> <p>Promotion of the overnight stay in Alexandra and lunch stop in Marysville for the 2014 Great Victorian Bike Ride (GVBR) to be held from November 29 to December 7, got underway with briefings delivered to the Alexandra Traders and Tourism Association, Alexandra Events Co and an internal (Council) events coordination group, who have committed their support to the event. The make-up of a GVBR steering committee was agreed to and date for the first meeting set for May.</p> <p>Free listings in the Calendar of Events (featuring picnic racing on the front cover and a double page spread of the Great Victorian Rail Trail at the back) for January to March included five picnic race meetings and two cycle events</p>

## OUR COUNCIL

### 4.1 Leadership- We will demonstrate visible leadership and advocacy

Strategic indicators	Target	Status	Comments
4.1.1 Community participation in forums and number of forums held	Delivering a minimum three community forums a year that actively encourage community participation.	Target likely to be achieved	Council led two community forums during the quarter
4.1.2 Advocacy to the State and Federal Governments	Advocate on behalf of the community on a minimum of 10 issues a year	Assessment premature	Council advocated on 5 issues during the quarter
4.1.3 Adoption of the Murrumbidgee 2030 Vision	Adopting the Murrumbidgee 2030 Vision by 31 December 2013	Target not achieved	Visioning work likely to be completed in June 2014 quarter

#### 4.1.1 Involve community leaders in regular advocacy to State and Federal Governments on local needs and issues & 4.1.4 Communicate key Council decisions and strategies to the community in a variety of ways

Code	Responsible	Target	Status	Comment on progress and outcomes	
4.1.4.1	Advocate on behalf of the community on a minimum of 10 issues	General Manager Corporate and Community Services	30/06/2014	On schedule	Council has advocated to Goulburn Murray Water on the development of a structure plan for Eildon township and surrounds to support further development opportunities. Council has also continued its advocacy with community members in relation to logging in the Royston Range and supported VicForests in a community information session.

Code	Responsible	Target	Status	Comment on progress and outcomes
				Council has continued its advocacy for improved mobile phone communications and has participated in an Indi working group supporting Federal Member Cathy McGowan in her advocacy for improved services. Additional support to Murrindindi Shire as a result of the financial impacts of the gifted and novated assets has been a strong theme of Council's advocacy to both local members of parliament and the Minister for Local Government. Council has also provided support in advocacy by the outdoor education sector regarding the reduction in fees to the Murrindindi Training Institute.

#### 4.1.2 Actively develop and implement a long term vision for the Shire of Murrindindi

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.2.1	Complete the Murrindindi 2030 Vision	Chief Executive Officer	31/03/2014	On schedule	Working groups comprising Councillors and officers have been working on the three themes of Community, Place and Opportunity. These working groups have identified a vision for each theme, values and opportunities for improvement. This work has been collated into a document that will form the basis of a community leader's workshop to be held in May 2014 along with broader community engagement.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.2.2	Develop a long term plan for the implementation of the Murrindindi 2030 Vision	Chief Executive Officer	30/06/2014	On schedule	Once the draft Murrindindi 2030 Vision is prepared, work will commence on the development of a long term implementation plan. The staff and Councillor working groups have already identified potential actions to go into the long term implementation plan.

### 4.1.3 Building community relationships and trust through community forums and engagement

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.3.1	Building community relationships and trust through community forums and engagement	General Manager Corporate and Community Services	30/06/2014	On schedule	Community forums were held in Yea and Alexandra during the quarter to get input into the development of the Goulburn River Valleys Tourism Destination Management Plan.

## 4.2 Customer Service - We will deliver quality customer outcomes by implementing better ways of doing things

Strategic indicators	Target	Status	Comments
4.2.1 Community perception of performance for customer service	A score of 66 or more in the annual community satisfaction survey	Assessment premature	
4.2.2 Number of business processes implemented	Improving a minimum of five business processes a year	Assessment premature	

### 4.2.1 Build on our customer service and communications with the community

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.2.1.1	Establish an Electronic Customer Service Request System	Manager Customer & Communications	30/06/2014	Ongoing	Initial discussions have taken place in relation to establishing an electronic on-line customer request form. The next stage is to identify how the electronic system can be integrated with current processes.

### 4.2.2 Continue to improve our processes to enhance the efficiency and effectiveness of the organisation

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.2.2.1	Implement business process improvements related to: Governance, Procurement Roadmap, Electronic Document Management System, Finance Systems, Murrumbidgee Services Review	General Manager Corporate and Community Services & Manager Business Services	30/06/2014	Ongoing	<p>The roll-out of the new Governance Manual providing all the necessary resources for Council's Section 86 committees continued throughout the March quarter in 2014.</p> <p>13 out of the current 15 S86 Committees have now been formally inducted to this process and are reporting back to Council in accordance with the new governance procedures.</p> <p>Council officers are continuing with the rollout of new Electronic Document Management System, which has progressively implemented across the organisation to improve paper-based and digital record and information management, increase</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>overall efficiency in administrative procedures and improve customer service. By 31 March 2013, more than two-thirds of Council office staff have been introduced and trained in the processes &amp; strategic importance of this new system.</p> <p>Improved value for money associated with Council's procurement processes is being sought through the implementation of several large tender processes to select a panel of approved suppliers across a range of common goods and services used by Council in its operations. In the March quarter Council appointed panel of providers in 4 key service areas; Legal, Engineering, Project Management and Quarry Products and undertook tender processes for three more; Architectural, Human Resources and Minor Civil Works. With the electronic receipt and evaluation of tender submissions processes have been streamlined and adapted to the new Electronic Document Management System.</p>

### 4.3 Financial Sustainability - We will administer sound financial management practices

Strategic indicators	Target	Status	Comments
4.3.1 Rate base increased by- overall Capital Improved Value and new and quality developable lots	Increasing the shire's Capital Improved Value by 1.5 per cent each year and increasing the number of developable lots across the Shire	Target likely to be achieved	As at 31 March 2013 the total CIV had increased to \$3,581,705,000 an increase in CIV of \$50,906,000 or 1.44%. With additional supplementary valuations to be processed throughout the remainder of the year, Council should achieve the target of a 1.5% increase in the overall CIV.
4.3.2 VAGO (Victorian Auditor-General's Office) overall financial sustainability risk assessment indicator	Ensuring that VAGO (Victorian Auditor-General's Office) overall financial sustainability risk assessment indicators remain in the low category	Target achieved	Result for 2013 indicates that Murrumbidgee Shire Council has a low risk of financial sustainability concerns
4.3.3 Completion of the review of the Rating Strategy	Completing the review of the Rating Strategy by 31 December 2013	Target not achieved	It is likely this work will now be completed in the 2014/15 financial year.

#### 4.3.1 Growing our rate base through diligent planning

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.3.1.1	Develop and coordinate a master plan for growing the rates base	General Manager Corporate and Community Services	30/06/2014	Progress delayed	Whilst some preliminary work has commenced to identify opportunities to better utilise existing developable land in and around the townships of the Shire, work to develop the Plan has not progressed as quickly as anticipated due to demand on resources to address competing priorities.



Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					It is anticipated that progress will be made during the next quarter.

### 4.3.2 Provide value money through the delivery of long term financial plans

Code	Responsible	Target	Status	Comment on progress and outcomes
4.3.2	General Manager Corporate and Community Services	30/06/2014	On schedule	Council commenced a review of the Council's long term financial plan during the quarter as a part of the development of the 2014/2015 Budget and review of the Council Plan and Strategic Resource Plan, in accordance with the new Local Government Reporting Framework that is to be introduced for the 2014/15 financial year. The Budget and Council Plan Review are scheduled to be completed by the 30 June 2014 target date.

### 4.3.3 Practising responsible grants management and how we access our grants

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.3.3.1	Increase capacity to attract grants	General Manager Infrastructure and Development Services	30/06/2014	Ongoing	The Grants Coordinator has worked alongside council officers and community members, providing one-to-one assistance and advice. This has included exploring opportunities to obtain grants for strategic planning and feasibility studies for community and Council managed facilities. Preliminary discussions on the delivery of grant capacity building workshops have commenced and it is likely that the first of these will be delivered in the new financial year.

### 4.3.4 Promoting an equitable rating strategy for all ratepayers

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.3.4.1	Complete and implement the review of the Rating Strategy	Manager Business Services	31/03/2014	Deferred	Further work was undertaken this quarter to examine different differential rate options with a range of options presented to Council in the March quarter. Council has requested further analysis to be undertaken as a part of the complete financial review of Council's operations that is scheduled to be undertaken in 2014/15.

### 4.4 Staff - We will have engaged and professional staff

Strategic indicators	Target	Status	Comments
4.4.1 Staff Satisfaction	Internal staff satisfaction results to improve year on year and staff sick leave days reduced by 1 per cent per annum	Target likely to be achieved	The Annual Staff survey was conducted in October with slight improvement on previous measure.
4.4.2 Number of staff training days	Staff training days increased by 1 per cent per annum	Target likely to be achieved	140 training days were delivered in the third quarter
4.4.3 Number of health and safety programs conducted	Providing a minimum of four health and safety programs each year	Target likely to be achieved	Three programs were held this quarter.

#### 4.4.1 Ensure a healthy and safe workplace for all staff

Code	Responsible	Target	Status	Comment on progress and outcomes
4.4.1	HR Coordinator	30/06/2014	On schedule	Three health and wellbeing activities were conducted being participation in a corporate Triathlon event in Melbourne with 13 Council staff participating, an organisational pedometer challenge over two weeks with 35 staff participating, and a Walk the Block challenge in which all staff were encouraged to get outside and walk for 15 minutes. The Support and Contact Officer nominations were called and all 10 officers were provided with either refreshed or full Contact Officer training. The Risk and Safety Committee with the new team (elected for 3 years) held its first meeting for the year.

#### 4.4.2 Provide staff training and professional development opportunities

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.4.2.1	Develop and implement a training register	HR Coordinator	30/06/2014	On schedule	A projection of training required across the organisation to June 2014 has been developed. This is progressively updated with the outcomes of training plans which are being compiled as part of the development of annual departmental business plans. Final quarter training calendar was organised and published. Work has commenced on an improved centralised record of training and attendance.

<b>Code</b>	<b>Activities</b>	<b>Responsible</b>	<b>Target</b>	<b>Status</b>	<b>Comment on progress and outcomes</b>
4.4.2.2	Provide staff training and professional development opportunities	HR Coordinator	30/06/2014	Completed	<p>Training and development opportunities in the 3rd quarter included:</p> <ul style="list-style-type: none"> <li>• a third Employee Engagement and Resilience workshop</li> <li>• Leadership training for Coordinators</li> <li>• 6 staff in the LG Management Challenge</li> <li>• Contact Officer Training</li> <li>• Effective Meetings</li> <li>• Access and Inclusion (Realistic Race)</li> <li>• Bridge inspection</li> <li>• Chainsaw Training</li> <li>• New Staff Induction</li> <li>• Electronic Records Management (TRIM) training.</li> </ul> <p>In addition several external and online training opportunities were provided to individual staff members during the quarter including:</p> <ul style="list-style-type: none"> <li>• Customer Service (2)</li> <li>• Working in Local Government (4)</li> <li>• Learn Basics for Local Government (1)</li> <li>• Finance for non Finance Managers (1)</li> <li>• Learning Seat Administration (2)</li> </ul>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>Online training included:</p> <ul style="list-style-type: none"> <li>• Sexual Harassment in the Workplace (122)</li> <li>• Online induction (2),</li> <li>• Excel bundle (1).</li> </ul> <p>Overall 140 staff training days were delivered and 125 people were enrolled in on-line training in the third quarter.</p>

#### 4.4.3 Provide workforce development and succession planning opportunities.

Code	Responsible	Target	Status	Comment on progress and outcomes
4.4.3	HR Coordinator	30/06/2014	On schedule	<p>Year 1 priorities in the adopted Workforce Development Plan have commenced. Reports and communication of outcomes to staff regarding the staff survey continued in this quarter. Improved access to training and development targeted through performance coaching has been provided. Research into a staff rotation program was commenced.</p>