

Planning and Environment Act 1987

MURRINDINDI PLANNING SCHEME

AMENDMENT C42

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Murrindindi Shire Council, which is the planning authority for this amendment.

Land affected by the amendment

The amendment applies to 39 Binns – McCraes Road and 32 McKenzie Street, Alexandra.

What the amendment does

The amendment proposes to rationalise industrial zoning, use and development opportunities in the northwestern section of Alexandra by:

- Rezoning parts of 39 Binns – McCraes Road from Rural Living to Industrial 1, also applying the Development Plan Overlay 4 (Industrial) to this land.
- Rezoning parts of 39 Binns – McCraes Road and 32 McKenzie Street from Industrial 1 to Rural Living, also removing the existing Development Plan Overlay 4 (Industrial) from this land.
- Amending the Alexandra framework plan in Clause 21.07.

Strategic assessment of the amendment

The amendment has been prepared in accordance and complies with Minister's Direction No 11 *Strategic Assessment of Amendments* and the Practice Note *Strategic Assessment Guidelines for Planning Scheme Amendments* (revised August 2004).

The amendment meets the requirements of the Minister's Direction and guidelines as follows:

• Why is the amendment required?

The amendment is required to rationalise industrial zoning, use and development opportunities in the northwestern section of Alexandra. Specific changes proposed through the amendment are required as:

Planning Scheme Maps:

- Map 9:

Planning Scheme Map No 9 is being amended to rezone land at 39 Binns – McCraes Road and 32 McKenzie Street, Alexandra to Industrial 1 and Rural Living.

- Map 9DPO:

Planning Scheme Map No 9DPO is being amended to apply the Development Plan Overlay 4 (Industrial) (DPO4) to land being rezoned to Industrial 1 and delete the DPO4 from land being rezoned from Industrial 1 to Rural Living at 39 Binns – McCraes Road and 32 McKenzie Street, Alexandra.

Planning Scheme Ordinance:

- Clause 21.07, Serviced Townships Strategies:

Clause 21.07-3 is being amended to replace the framework plan for Alexandra to amend the extent of land indicated as 'Industrial' to reflect the exact boundaries of the proposed rezoning of land to Industrial 1 Zone through this amendment.

• **How does the amendment implement the objectives of planning in Victoria?**

The amendment implements the objectives of planning in Victoria as outlined in Section 4 of the *Planning and Environment Act 1987* through:

- Providing for the fair, orderly, economic and sustainable use and development of land.
- Providing for the protection of natural and man-made resources.
- Securing a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- Protect public utilities and other assets and enable the orderly provision and coordination of public utilities and other facilities for the benefit of the community.
- Balance the present and future interests of all Victorians.
- Ensuring sound, strategic planning and co-ordinated action at State, regional and municipal levels.
- Enabling land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels.
- Facilitating development that achieves the objectives of planning in Victoria and planning objectives set up in planning schemes.
- Ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land.

• **How does the amendment address the environmental effects and any relevant social and economic effects?**

Environmental effects:

The amendment will have no significant effect on the environment or the environment on the use or development envisaged in the amendment. The amendment will have positive effects on the environment through maintaining and protecting the natural and built environment within Murrindindi Shire, in particular the UT Creek riparian corridor.

Social and economic effects:

Overall, the amendment is expected to have positive social and economic benefits for landowners, Murrindindi Shire Council and the general community. Positive social and economic effects will accrue from the amendment through:

- Provision of community and industrial and associated employment options for the Alexandra township.

- Correction of zoning and overlays to best recognise the industrial potential of the area, further expand and enhance existing industrial zoning, use and development in the area and maximise the locational advantages for industrial use in the northwestern section of the Alexandra township.

- **Does the amendment address relevant bushfire risk?**

The amendment affects the northwestern corner of the built up township area of Alexandra that can be provided with a full range of reticulated services. The land is not affected by the Bushfire Management Overlay. The zoning and overlay changes proposed in the amendment will not affect or increase bushfire risk.

- **Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?**

The amendment complies with all Minister's Directions under Section 12 of the Planning and Environment Act 1987.

The amendment complies with Minister's Direction No 1, *Potentially contaminated Land*. The small parcels of land being rezoned to Rural Living have never been used for an industrial purpose. In any case, the Rural Living Zone does not within the suite of residential zones (which Minister's Direction No 1 applies to) and does not fall within the intention of the direction to apply to sensitive uses.

The amendment complies with Minister's Direction No 11, *Strategic Assessment of Amendments*. All requirements to be met under the direction have been considered and met in the preparation of the amendment. The amendment is not affected by any other Minister's Direction.

The amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

No other Minister's Direction is directly affected by the amendment.

- **How does the amendment support or implement the State Planning Policy Framework and any adopted State policy?**

The amendment complies with and implements the State Planning Policy Framework of the Murrindindi Planning Scheme. In particular, the amendment implements:

- Clause 17, Economic development:

- Clause 17.02, Industry:

- Clause 17.02-1 Industrial land development:

Objective:

To ensure availability of land for industry.

Strategies include:

Protect and carefully plan existing industrial areas to, where possible, facilitate further industrial development.

Protect industrial activity in industrial zones from the encroachment of unplanned commercial, residential and other sensitive uses which would adversely affect industry viability.

Avoid approving non-industrial land uses, which will prejudice the availability of land for future industrial requirements, in identified industrial areas.

Policy guidelines:

Planning must consider as relevant:

- *Recommended Buffer Distances for Industrial Residual Air Emissions (Environmental Protection Authority, 1990).*

Clause 17.02-2 Design of industrial development:

Objective:

To facilitate the sustainable development and operation of industry and research and development activity.

Strategies include:

Encourage activities with minimal threshold requirements to locate towards the perimeter of the industrial area.

Minimise inter-industry conflict and encourage like industries to locate within the same area.

Policy guidelines:

Planning must consider as relevant:

- *Recommended Buffer Distances for Industrial Residual Air Emissions (Environmental Protection Authority, 1990).*

• **How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?**

The amendment generally complies with and implements the Local Planning Policy Framework of the Murrindindi Shire Planning Scheme. In particular, the amendment implements:

▪ Clause 21.02, Municipal Vision:

The municipal vision includes:

- Ensuring that the use and development of land is based on its capability to support development;
- Consolidate and focus development within and in proximity to townships to improve and utilise existing infrastructure and community facilities.

▪ Clause 21.07, Serviced Township Strategies:

➤ Clause 21.07-3, Strategies and Objectives:

General strategies include:

- Maximise industrial development opportunities within existing and proposed industrial precincts.
- Provide adequate industrial land in the western section of Alexandra for a range of light industrial uses and industrial land in the northeastern section of Alexandra for industrial uses that may require separation distances from residential and other sensitive uses.

Alexandra strategies include:

- Provide for industrial expansion and development at the abattoir site west of McKenzie Street.
- Alexandra Framework Plan:
 - The land in this area is indicated as 'Industrial'. This framework plan is being changed through this amendment to align the boundaries for industrial land with those proposed under this amendment.
- Clause 21.07-4, Implementation:

Implementation measures for Alexandra include:

 - Prepare an outline development plan for the Alexandra industrial areas adjacent to Lamont Street and McKenzie Street.

The adopted *Alexandra Urban Design Framework, Urban Enterprise Pty Ltd, 2006* outlines strategic directions and actions for the future of the Alexandra township. The framework reinforces the strategic importance of the land subject to this development plan for industrial development and the need to maintain a quality gateway approach into Alexandra in this area from the Maroondah Highway. The use, subdivision and development of the land for 'industry' are consistent with and implement the *Alexandra Urban Design Framework, Urban Enterprise Pty Ltd, 2006*.

• **Does the amendment make proper use of the Victoria Planning Provisions?**

The amendment makes proper use of the Victoria Planning Provisions. The amendment proposes to rezone land and amend overlay mapping and amend other planning controls to make proper use of the Victoria Planning Provisions and Murrindindi Planning Scheme. There are no alternative ways or tools to achieve these changes to the Murrindindi Planning Scheme, which are required to be undertaken through a formal amendment to the scheme.

• **How does the amendment address the views of any relevant agency?**

The amendment has been prepared with a view to meeting the views and guidelines of relevant government departments, service authorities and natural resource agencies. Preliminary consultation and agreement has been undertaken with the Department of Sustainability and Environment regarding the content and processes proposed through the amendment.

Direct notification of this amendment has been given to all relevant departments, authorities and agencies which may make a formal submission to the amendment if required.

• **Does the amendment address relevant requirements of the Transport Integration Act 2010?**

Is the amendment likely to have a significant impact on the transport system, as defined by section 3 of the Transport Integration Act 2010?

The amendment is not considered to have a significant impact on the transport system.

Are there any applicable statements of policy principles prepared under section 22 of the Transport Integration Act 2010?

There are no statements of policy principles applicable under section 22 of the *Transport Integration Act 2010*.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

There will be no adverse impact on the resource and administrative costs of the responsible authority. Future proposals for use and development will be considered on their merits through a planning permit process, which has associated prescribed fees based on the proposal.

Panel hearing dates

No panel was required for this amendment.

Where you may inspect this Amendment

The amendment is available for public inspection, free of charge, during office hours at the following places:

Department of Planning and Community Development:

www.dpcd.vic.gov.au/planning/publicinspection.

Murrindindi Shire Council

Perkins Street

Alexandra 3714

Murrindindi Shire Council

Website: msc@murrindindi.vic.gov.au

21.07 SERVICED TOWNSHIPS STRATEGIES

10/06/2010

C23

21.07-1

Context

14/01/2010

C25

Alexandra, Yea, Eildon and Marysville are all serviced by reticulated water, drainage and sewerage. Alexandra, Yea and Eildon have existing land and potential reticulated services to accommodate further residential growth in the medium term.

The serviced towns of Murrindindi Shire play a significant role in service provision and general vitality of the shire. These towns all have excellent community, educational and recreational facilities, with easy access to both regional centres and the Melbourne metropolitan area. These significant towns all have distinct commercial, residential and industrial facilities, and have potential for expansion.

Strategic land use directions for the Eildon and Yea townships have been outlined in the urban design frameworks *Eildon Urban Design Framework, August 2003* and *Yea Urban Design Framework, August 2003*. These frameworks outline long term land use and development opportunities and directions, provide design guidance and assist in setting Murrindindi Shire Council and community priorities for works, projects and actions.

Alexandra and Yea have experienced demand for low density residential growth and have the service capacity to allow an expansion of this form of development. The *Rural Residential Study, Murrindindi Shire, March 2004* has demonstrated the need and capacity for further land to be zoned Low Density Residential at Alexandra and Yea and further land to be zoned Rural Living at Alexandra, Yea and Eildon.

Provision of Low Density Residential land at Alexandra and Yea is required to meet demonstrated requirements for a range of residential densities in towns with the demand for lower density residential development, reticulated water provision and an ability to dispose of effluent.

Murrindindi Shire has experienced considerable demand for rural living development. Areas around Alexandra, Yea and Eildon have the demand and capacity to provide rural living development in locations that have ready access to a range of physical and social services. Many of these areas are already fragmented into rural living type lots and have existing rural living type development located on them.

Rural living development areas around Alexandra, Yea, Eildon and Marysville can be provided on a sustainable basis, implementing the *Goulburn Broken Regional Catchment Strategy, November 2003* key principle of 'landscape change' where net environmental gain is achieved through the use and development for land for 'rural living' purposes.

The *Rural Residential Study, Murrindindi Shire, March 2004* has demonstrated the need for additional rural living areas nearby Alexandra, Yea, Eildon and Marysville. Sustainable rural living development can be achieved through the use of the *Rural Living Development Guidelines, Murrindindi Shire, March 2004*, which have been developed to guide the design and development of rural living areas.

Marysville is serviced by reticulated water, sewerage and some drainage. Before the devastating fire on 7 February 2009 Marysville played a significant role in service provision, tourism and general vitality of the south-east section of the municipality. It is intended that this role is re-established as part of the rebuilding of Marysville. The strategic direction for the redevelopment of Marysville is provided in the Roberts Day 2009 Marysville and Triangle Urban Design Framework Report, September 2009.

21.07-2 Issues

10/06/2010

C23

General

- Modest population growth.
- The need for consolidation of urban areas.

- Maximising infrastructure investment.
- The need to provide Low Density Residential zone opportunities nearby townships with reticulated water supply and Rural Living zone opportunities in proximity to established townships.
- Provision of rural living zoning, subdivision and development on a sustainable development basis.
- Requirement for external development contributions for new subdivision and development in residential, low density residential and rural living areas.
- Consolidating retail precincts.
- Providing car parking on under utilised land, located at the rear of each retail precinct.
- Providing tourist information centres.
- Landscaping and beatification of township entrances.
- Preparing future development plans for existing industrial precincts.

Alexandra

- Possible provision of bypass routes for Alexandra.
- Need to provide adequate industrial land in the northeastern and western sections of Alexandra.
- Strategic and economic importance of the timber industry to Alexandra and Murrindindi Shire.

Yea

- Open spaces in Yea are generally under developed and require further improvements to maximise their potential.
- The *Yea Urban Design Framework, August 2003* establishes that the High Street retail precinct has existing built design, siting and character that should be protected and that new development in the precinct should be compatible with and complement this built form and character.
- The *Yea Urban Design Framework, August 2003* establishes that the Station Street area and former rail reserve has important scenic, landscape, environmental and built design character that should be protected and that new development in the area should be compatible with and complement this character.
- The former garage site in Station Street is a gateway into Yea that requires sensitive building design and siting.

Marysville

- Rebuilding and economic return of Marysville following the 7 February 2009 bushfires.
- Marysville has ready access to Melbourne and the Yarra Valley.
- Ensuring Marysville is rebuilt as a scenic mountain village located in an attractive setting in the Steavenson River valley enclosed by vegetated forest and hills.
- Encouraging the return of the population of Marysville, with an increasing percentage of permanent residents compared to the pre-fire numbers.
- Ensuring Marysville has a strong image and role as tourist centre with the presence of large accommodation developments, conference facilities, guest houses and complementary tourist facilities.
- Reinstate the strength in natural resource tourism.
- Expand beyond the natural resource based tourism to broaden the current seasonal based tourism sector.

- Marysville will aim to increase tourism visitation in the future, consolidating itself as a year round tourist destination.
- Marysville is the main gateway to the nearby Lake Mountain and will re-establish its major role as a service centre for skiing and visitation to Lake Mountain.
- Marysville will redevelop a well defined, attractive town centre with low rise built form.
- Need to re-create a vibrant, safe and quality streetscape in Murchison Street.
- Marysville township is characterised by mature avenues of deciduous trees that form a vital component of the town's landscape character and historic links to the pre-fire character.
- Attractive gateways into Marysville from Melbourne and Buxton.
- Need to recreate and enhance employment opportunities.
- Business premises and opportunities, and development of business and commercial services for permanent residents and visitors will be the supported as a key focus for rebuilding Marysville.
- Steavenson River and tributaries provide an important landscape and public open space network through Marysville which will be expanded and enhanced through the rebuilding process.
- Walkability and pedestrian access are key features of Marysville which will be expanded and enhanced as part of the redevelopment of Marysville.
- Need to identify land for employment opportunities including industrial land in the Triangle area.

Eildon

- Open spaces in Eildon are generally under developed and require further improvements to maximise their potential.
- A relatively high proportion of Eildon's dwellings are for holiday purposes, with permanent residents accounting for approximately 60% of dwellings.
- The *Eildon Urban Design Framework, August 2003* establishes that the Eildon shopping centre precinct has existing 1950's style built design, siting and character that should be protected and that new development in the precinct should be compatible with and complement this built form and character.
- The *Eildon Urban Design Framework, August 2003* establishes that the Golden Trout Hotel site forms part of an important gateway into Eildon and is strategically located on the northern side of the pondage, requiring that new development complements the character, design, form, views and appearance of the area.

21.07-3 Strategies and objectives

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C42

General

- Consolidate residential growth within the major townships that can be serviced by reticulated water and sewerage infrastructure.
- Develop under-utilized open spaces and promote the connection of open spaces to encourage pedestrian movements within existing townships.
- Provide Low Density Residential zone opportunities nearby townships with reticulated water supply and Rural Living zone opportunities in proximity to established townships.
- Increase the level of infrastructure provision for low density residential development to reduce environmental impacts associated with effluent disposal, construction of roads and the provision of water and power.
- Provide net environmental benefit and sustainable outcomes through the subdivision and development of land zoned Rural Living.
- Maximise infrastructure use and improve the quality of infrastructure services within and nearby the major towns of the municipality.
- Increase the level of external development contributions for residential, low density residential and rural living subdivision and development through the use of development contributions plans.
- Maximise industrial development opportunities within existing and proposed industrial precincts.

Alexandra

- Consolidate commercial development within the Bayley Street, Myrtle Street and Nihil Street precinct.
- Provide car parking for tourist and commercial operators at the rear of the commercial premises on the southern side of the Grant Street.
- Provide for peripheral sales along the Maroondah Highway between Grant Street and Albert Street.
- Provide for industrial expansion and development at the abattoir site west of McKenzie Street.
- Provide for the orderly development of the Alexandra industrial areas in Lamont and McKenzie Streets through the outline development plan process.
- Provide Low Density Residential Zone expansion opportunities to the east of the Alexandra township, southwest of the Goulburn Valley Highway, to provide the potential for a range of residential densities and development with reticulated water.
- Provide Rural Living Zone expansion opportunities to the northwest and south of the Alexandra township with a minimum and average subdivision sizes of 4 and 6 hectares to implement sustainable rural living subdivision, design and development and recognise the fragmented pattern of subdivision in the area.
- Investigate and support a range of low density residential and residential zoning, density and development on land to the south of Alexandra between Halls Flat Road and Plantation Lane, subject to further strategic justification, land capability assessment, demand, subdivision design and layout, and servicing availability.
- Provide adequate industrial land in the western section of Alexandra for a range of light industrial uses and industrial land in the northeastern section of Alexandra for industrial uses that may require separation distances from residential and other sensitive uses.
- Reinforce the strategic importance of the timber industry to the Alexandra and Murrindindi Shire economy, providing long term security and growth opportunities for the industry.

Yea

- Implement the strategic directions and recommendations of the *Yea Urban Design Framework, August 2003*.
- Consolidate the retail core between Snodgrass Street and the Goulburn Valley Highway.
- Provide car parking facilities at the rear of shops on the northern side of High Street accessible from Snodgrass Street.
- Ensure that subdivision of land at the rear of the High Street retail precinct provides pedestrian and vehicular linkages between High and Snodgrass Streets and in an east – west direction through the outline development plan process.
- Provide for the orderly development of the residential area adjacent to the Yea High School through the outline development plan process.
- Provide for the orderly development of the Yea industrial area through the outline development plan process.
- Provide a mixture of residential, commercial and tourism related uses and developments in the Station Street area.
- Protect sites, structures and views of heritage significance.
- Protect significant views and landscapes visible from the rail trail reserve.
- Increase the supply of medium density housing and elderly persons units in the town with access to shops and services.
- Protect the existing built design, siting and character of the High Street retail precinct, ensuring that new development in the precinct is compatible with existing design, siting and character.
- Further develop High Street, Yea as a linear park with additional amenities and facilities, including public toilets.
- Improve the function and appearance of the High Street retail precinct.
- Protect and enhance the scenic, landscape, environmental and built design character of the Station Street area and former rail reserve, ensuring that building height, bulk and setbacks are sympathetic and compatible with this existing character.
- Ensure that the Station Street precinct is protected as a major gateway into Yea.
- Ensure that views are maintained to and from the rail trail reserve and that connectivity is provided between private land and open space in the rail trail reserve precinct.
- Develop the Yea River and wetlands for additional recreational and environmental purposes, including the development of the police paddocks land.
- Undertake traffic, car parking, pedestrian and streetscape improvements in Yea to implement the *Yea Urban Design Framework, August 2003*, including the undergrounding of existing powerlines in High Street.
- Provide Low Density Residential Zone opportunities to the southeast and southwest of the Yea township to provide the potential for a range of residential densities and development with reticulated water.
- Provide Rural Living Zone opportunities to the north, northeast, east, and west of the Yea township with a minimum and average subdivision sizes of 4 and 6 hectares to implement sustainable rural living subdivision, design and development and recognise the fragmented subdivision pattern of land in the area.

Marysville

- Implement the strategic directions and recommendations of the *Roberts Day 2009 Marysville and Triangle Urban Design Framework Report, September 2009*.
- Maintain the attractive physical setting and environmental values of the Marysville township.

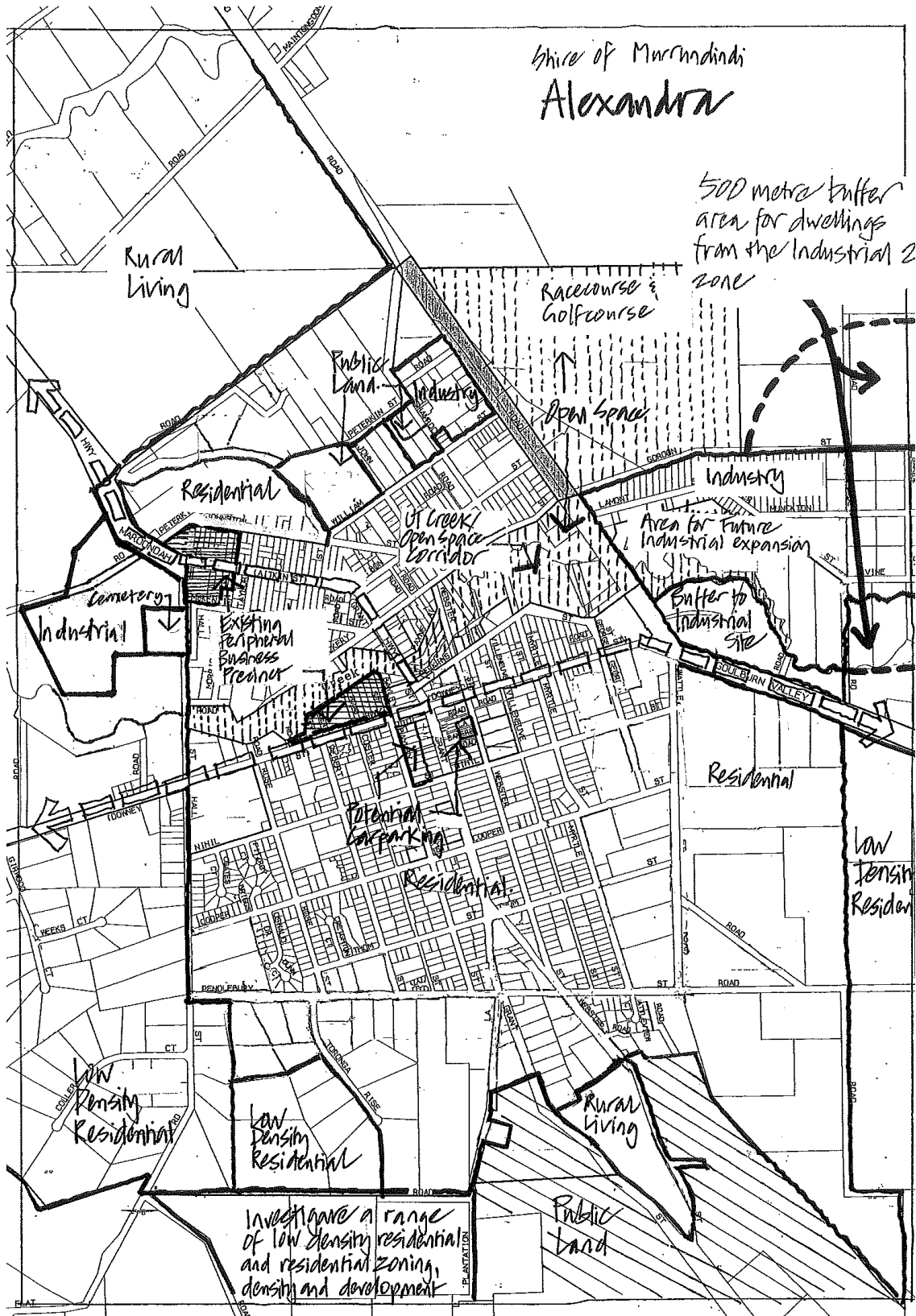
- Protect and enhance Marysville’s mountain village townscape, lifestyle and tourism values.
- Protect essential design, form and character elements of the central area of Marysville.
- Respect and strengthen the township’s characteristic urban design assets and built form typology.
- Encourage new development to be built in a human scale.
- Orient buildings in the central area of Marysville to street frontages to maintain key character elements of this area.
- Ensure pedestrian safety, access, amenity and orientation in Murchison Street and Marysville township as whole.
- Improve the amenity and attractiveness of the town centre and better integrate and celebrate its key features.
- Promote environmentally sustainable development that maintains and enhances the local landscape structure and scenic views.
- Increase the safety, amenity and accessibility of streets and public spaces throughout the township.
- Reconstruct and expand the Murchison Street improvements to provide a quality, consistent, vibrant and safe main street and central area focus for the Marysville township.
- Rebuild residential, employment and business and community opportunities and services.
- Create improved opportunities for business and industry compatible with the townscape ambience.
- Enhance pedestrian access and orientation in Marysville, including the provision of networks, walking trails and footpaths and a Triangle connection network of trails.
- Develop and expand the Steavenson River network as the landscape and open space spine for Marysville, including linkages to surrounding natural areas.
- Enhance accessibility through the retention and expansion of recreation trails and networks including the Triangle connection network of trails.
- Redevelop Marysville’s large accommodation and former guest houses and resorts sites within landscaped gardens.
- Redevelop a tourism and commercial precinct in the Darwin Street area, providing additional car parking in the precinct, particularly for visitors to Lake Mountain.
- Enhance the civic, cultural, sports and entertainment precinct in the Gallipoli Park environs.
- Prioritise rebuilding in existing business and residential zones until Marysville is significantly re-established and achieves the intent of the *Roberts Day 2009 Marysville and Triangle Urban Design Framework Report, September 2009*.

Eildon

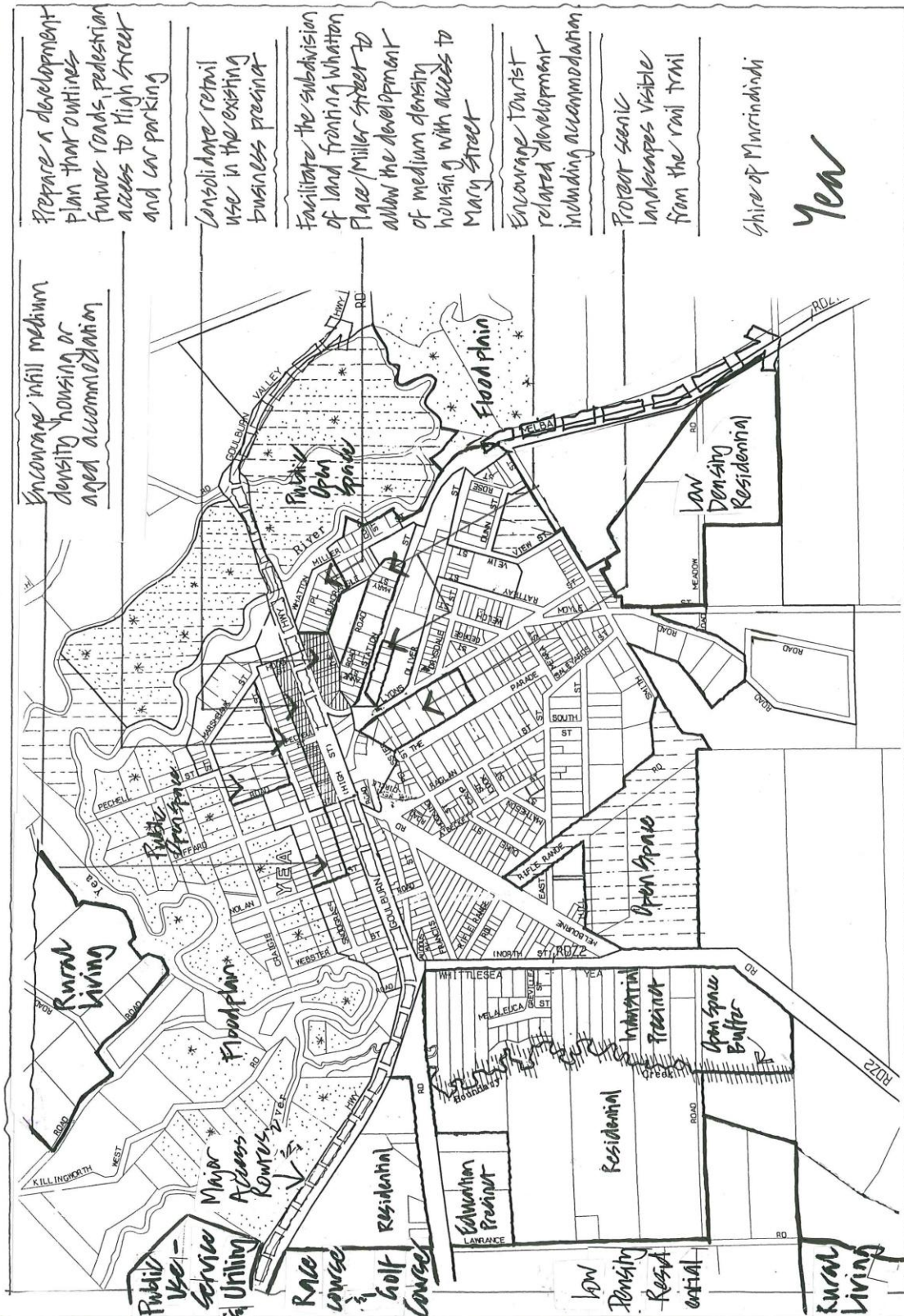
- Implement the strategic directions and recommendations of the *Eildon Urban Design Framework, August 2003*.
- Promote the township as a tourist destination, promoting the town’s history and available services and amenities.
- Establish a consistent theme for improvements to the design and presentation of the town.
- Upgrade key visitor destinations and landmarks in the town.
- Enhance the range of tourist and recreational activities in the township available at all times of the year.

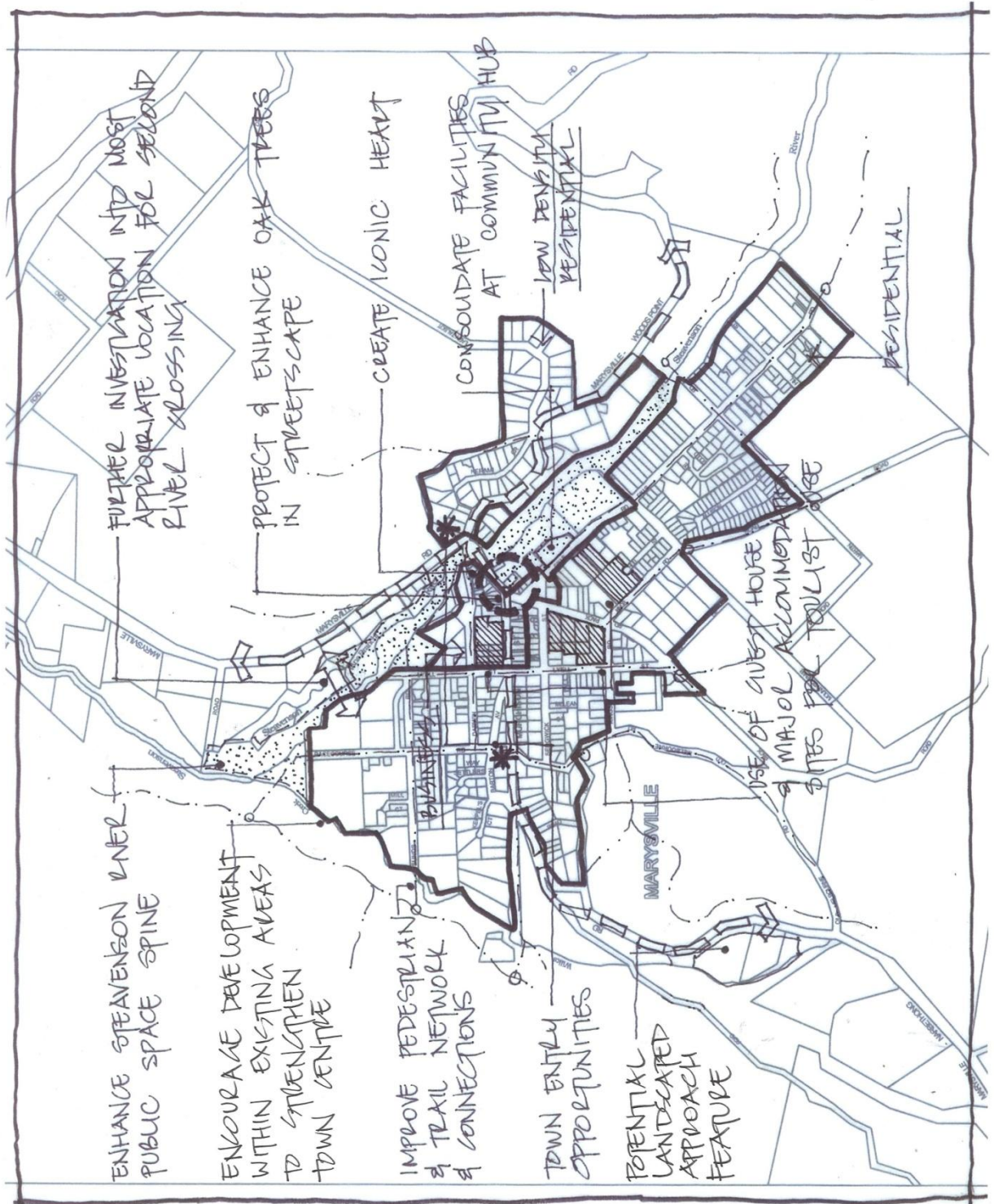
- Encourage initiatives that increase the number of permanent residents living in the town.
- Promote initiatives that will encourage retirees to settle in Eildon.
- Upgrade and connect existing and proposed new open space in Eildon, including connections between residential areas, the shopping centre and the pondage.
- Establish a consistent theme for the design, presentation and physical improvements to the Eildon township.
- Undertake traffic, car parking, pedestrian, landscaping and streetscape improvements in Eildon to implement the *Eildon Urban Design Framework, August 2003*, including improvements around Utah Place and landscape treatments at the main entry points to Eildon.
- Investigate the transfer of Goulburn Murray Water land in Eildon to Murrindindi Shire Council ownership, including roads, drainage and open space.
- Provide Rural Living Zone opportunities to the southwest of the Eildon township with a minimum and average subdivision sizes of 4 and 6 hectares to implement sustainable rural living subdivision, design and development and recognise the fragmented subdivision pattern of land in the area.

MURRINDINDI PLANNING SCHEME

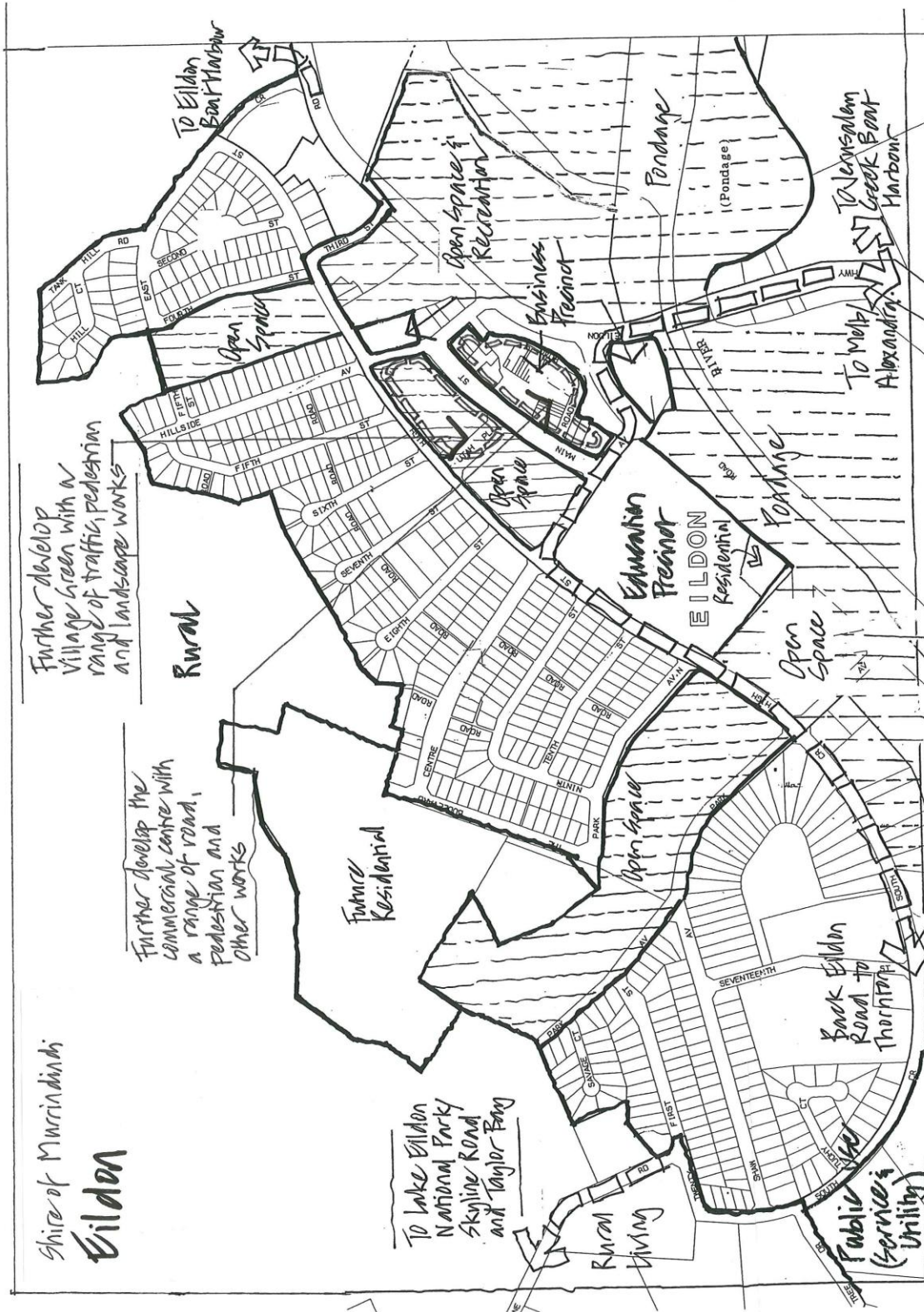


MURRINDINDI PLANNING SCHEME





MURRINDINDI PLANNING SCHEME



21.07-4 Implementation

10/06/2010
C23

The strategies and objectives will be implemented by:

General

- Apply the Business 1 Zone to the retail areas of townships.
- Apply the Business 4 Zone to peripheral business areas located adjacent to highway entrances.
- Apply the Industrial 1 Zone to general industrial areas.
- Using the *Rural Living Development Guidelines, Murrindindi Shire, March 2004* to provide sustainable rural living subdivision, design and development that implements the *Goulburn Broken Regional Catchment Strategy, November 2003*.
- Prepare development contributions plans to be applied through the Development Contributions Plan Overlay for new areas to be subdivided and developed in the Residential 1 Zone, Low Density Residential Zone and Rural Living Zone.

Alexandra

- Apply the Industrial 2 Zone for areas with existing and potential major industries.
- Prepare an outline development plan for the Alexandra industrial areas adjacent to Lamont Street and McKenzie Street.
- Apply the Low Density Residential Zone to land to the east and south of the Alexandra township, also applying the Development Plan Overlay to guide the layout and form of future subdivision and development.
- Apply the Rural Living Zone with a minimum and average subdivision sizes of 4 and 6 hectares to the northwest and south of the Alexandra township.

Yea

- Apply the Mixed Use Zone to the Station Street area of Yea.
- Prepare an outline development plan for the residential areas adjacent to the Yea High School.
- Prepare an outline development plan for the Yea industrial estate.
- Apply the Development Plan Overlay and prepare a development plan for the commercial area between High Street and Snodgrass Street.
- Implement policy directions and works in Yea township through the application of the Yea Township policy and implementation of the *Yea Urban Design Framework, August 2003*.
- Apply the Low Density Residential Zone to land to the southeast and southwest of the Yea township, also applying the Development Plan Overlay to guide the layout and form of future subdivision and development.
- Apply the Rural Living Zone with a minimum and average subdivision sizes of 4 and 6 hectares to the north, northeast, east, and west of the Yea township.

Marysville

- Apply the Environmental Audit Overlay to the former sawmill site on the western side of Racecourse Road, Marysville prior the residential development of the land.
- Apply the Design and Development Overlay over the Business 1 Zone within Marysville.
- Implement policy directions and works in Marysville township through the implementation of the *Roberts Day 2009 Marysville and Triangle Urban Design Framework Report, September 2009*.

- Prioritise development within the existing urban zones, until the rebuilding of Marysville has substantially occurred and at least one major accommodation and conference centre has been built and is operating in the centre of Marysville.
- Limit subdivision or redevelopment of former large accommodation sites for uses other than tourist related accommodation or tourist facilities.
- Implement policy directions and works in Marysville township through consideration of the Marysville Business Area and Marysville Residential Areas local policies in determining planning applications.

Eildon

- Implement policy directions and works in Eildon township through the application of the Eildon Township policy and implementation of the Eildon Urban Design Framework, August 2003.
- Apply the Rural Living Zone with a minimum and average subdivision sizes of 4 and 6 hectares to the southwest of the Eildon township.

Planning and Environment Act 1987

MURRINDINDI PLANNING SCHEME

AMENDMENT C42

The planning authority for this amendment is the Murrindindi Shire Council.

The Murrindindi Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 3 attached maps:

Zoning Maps

1. Planning Scheme Map No 9 is amended in the manner shown on the attached map marked 'Murrindindi Planning Scheme, Amendment C42'.

Overlay Maps

2. Planning Scheme Map No 9 DPO is amended in the manner shown on the attached maps marked 'Murrindindi Planning Scheme, Amendment C42'.

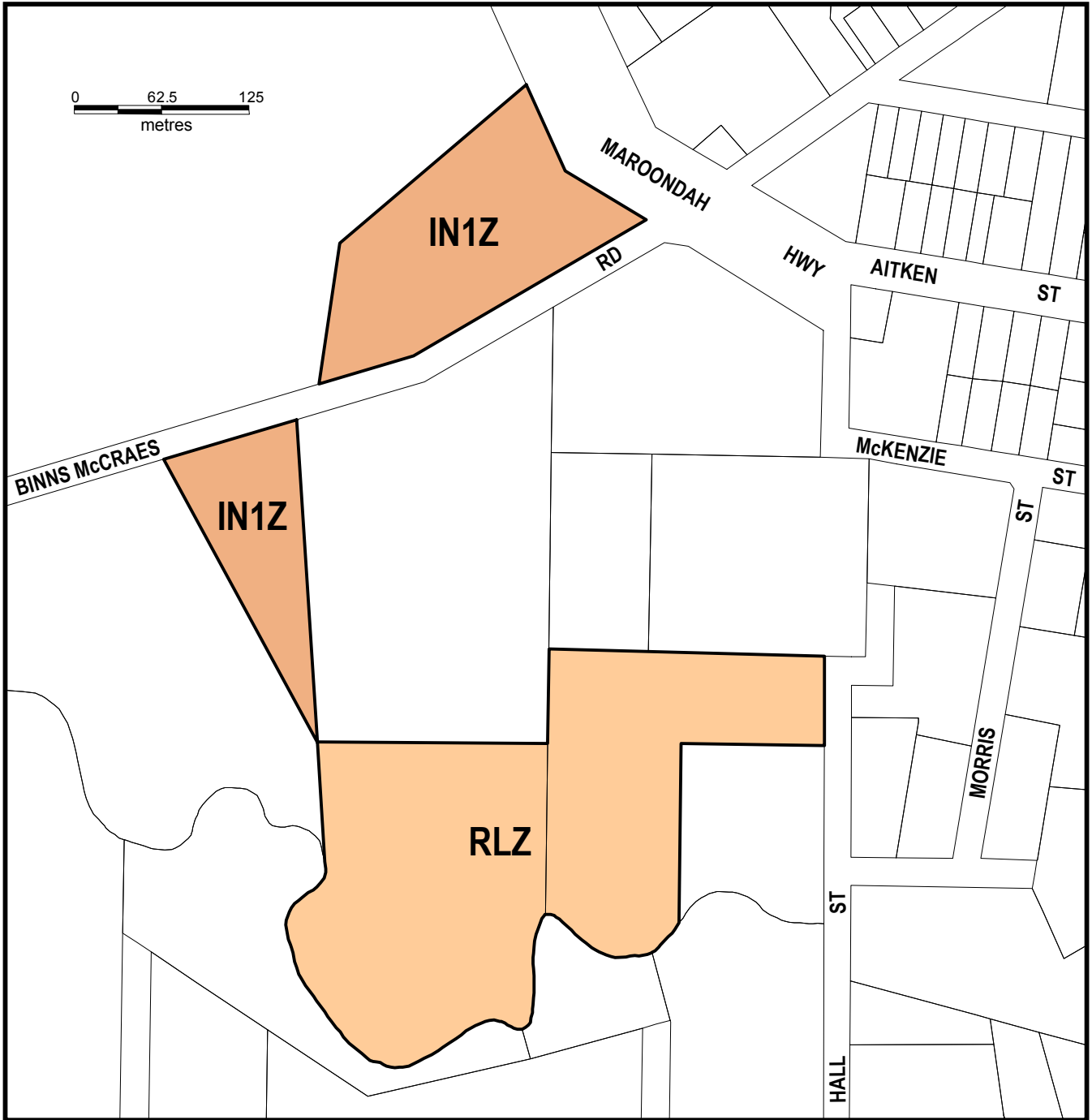
Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

3. In Particular Provisions – replace Clause 21.07 with a new Clause 21.07 in the form of the attached document. The change is as follows:
 - Subclause 21.07-3 has been amended to revise the Alexandra framework plan to reflect the rezoning of the land.

End of document

MURRINDINDI PLANNING SCHEME LOCAL PROVISION



Part of Planning Scheme Map 9

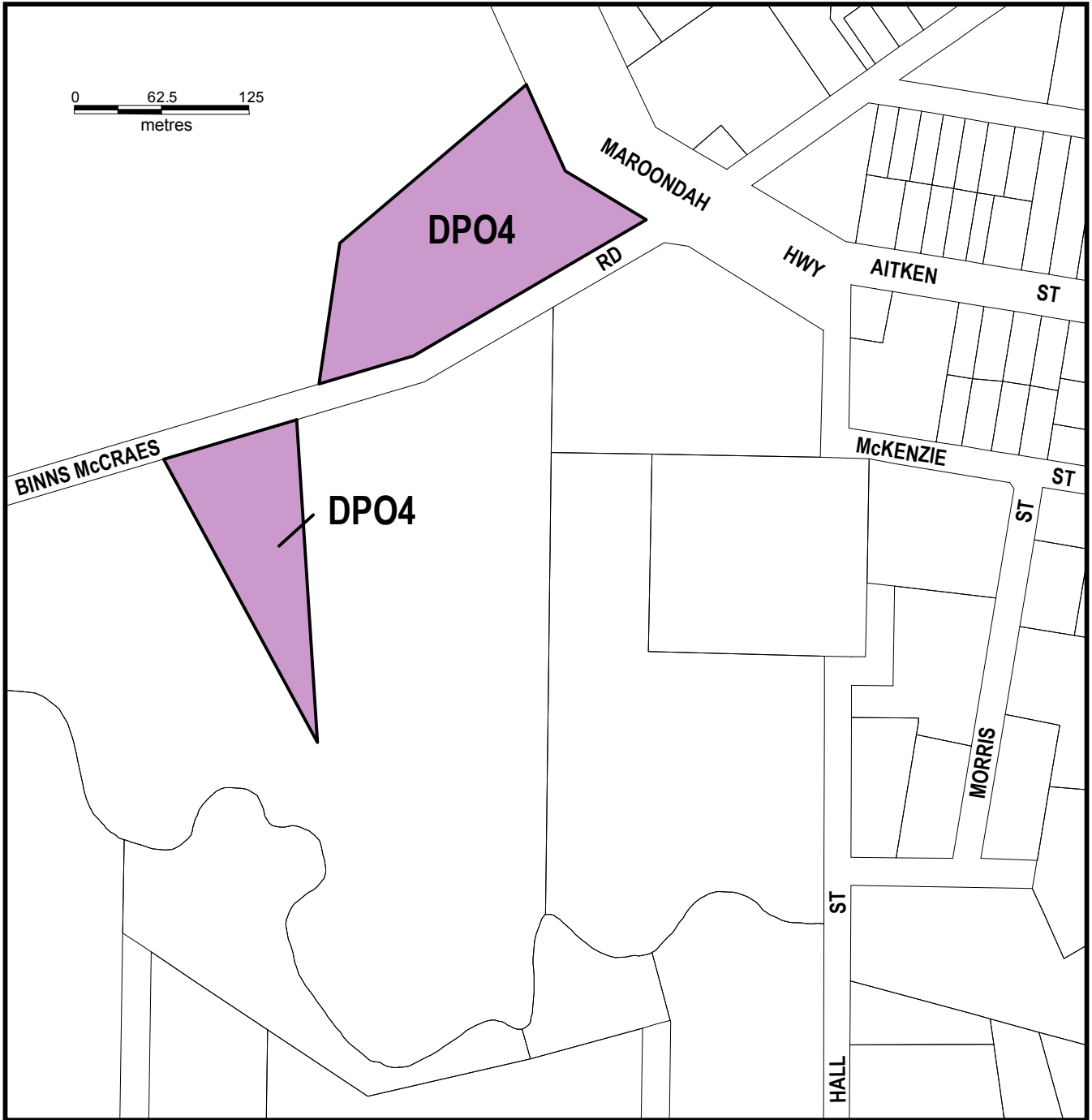
LEGEND

IN1Z	INDUSTRIAL 1 ZONE
RLZ	RURAL LIVING ZONE

AMENDMENT C42

MURRINDINDI PLANNING SCHEME

LOCAL PROVISION



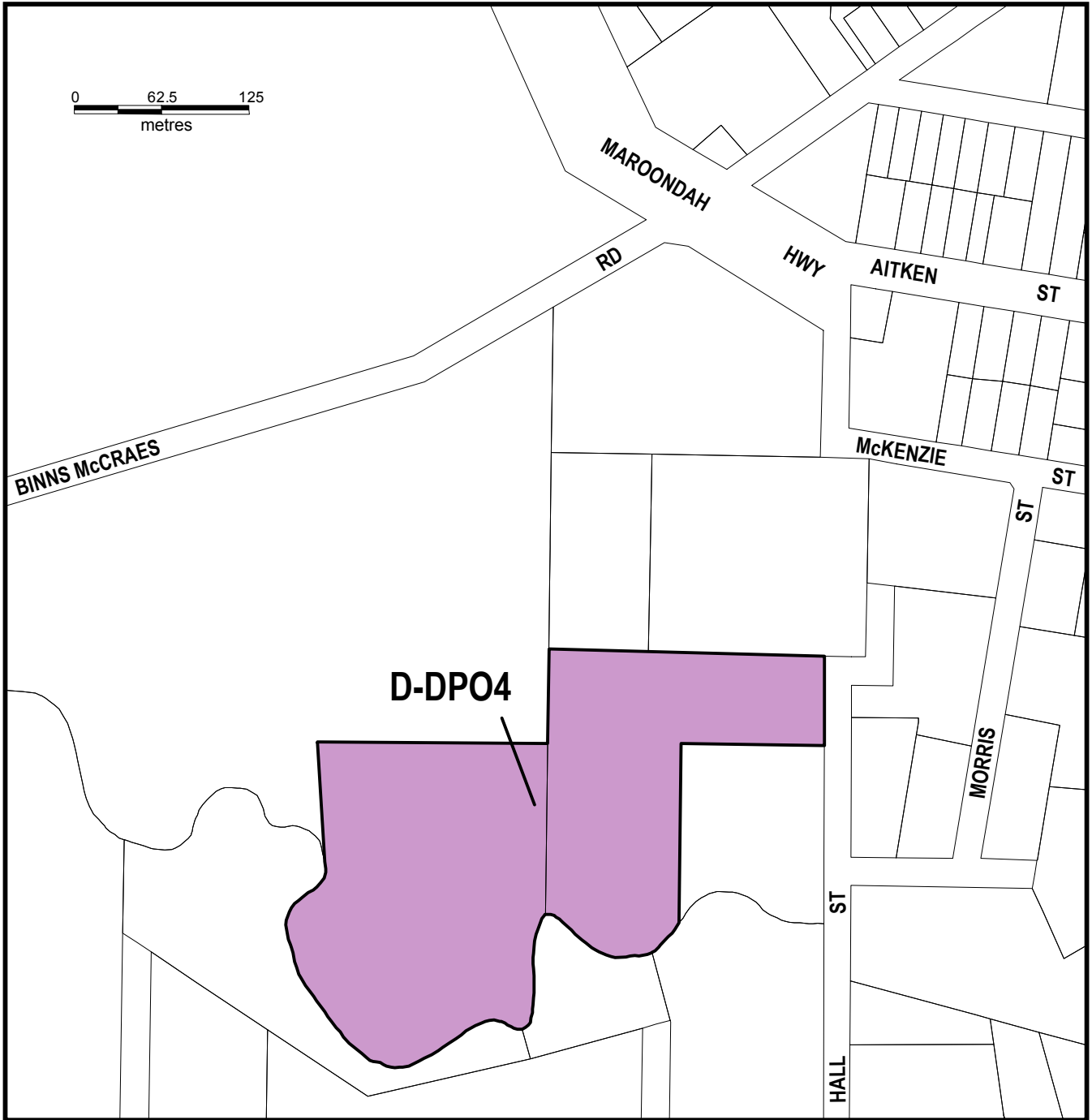
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LEGEND

	DPO4 DEVELOPMENT PLAN OVERLAY - SCHEDULE 4
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AMENDMENT C42

MURRINDINDI PLANNING SCHEME LOCAL PROVISION



Part of Planning Scheme Map 9DPO

LEGEND

 D-DPO4	AREA TO BE DELETED FROM A DEVELOPMENT PLAN OVERLAY
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AMENDMENT C42

DEVELOPMENT PLAN

BINNS – MCCRAES ROAD, ALEXANDRA

AUGUST 2013

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Appendix 3	Development Plan, Binns - McCraes Road, Alexandra

1. THE LAND

This development plan applies to:

1. 39 Binns – McCraes Road, Alexandra, being CA 32B1, Parish of Alexandra, with a total area of 8.03 hectares.
2. 32 McKenzie Street, Alexandra, being Lot 1, PS313320, with a total area of 7.51 hectares.

This development plan has been prepared to apply to 39 Binns – McCraes Road and amend the existing *Development Plan, 32 McKenzie Street, Alexandra*, which was approved in August 2008. The development plan being prepared for the combined area is titled *Development Plan, Binns - McCraes Road, Alexandra*.

The land within this combined development plan areas comprises a total of over 15.5 hectares in area and is located on the southern side of Binns - McCraes Road, northern side of the UT Creek, eastern side of existing Rural Living land (CA 32B1, Parish of Alexandra) and western side of Hall Street. A plan of the subject land and general locality is attached as **Appendix 1**.

Although not formally part of this development plan, the plan outlines options for two additional areas:

1. Land on the northern side of Binns – McCraes Road, being CP 158206, being an area of 2.2 hectares.
2. Land to the west of land zoned Industrial 1, also part of CA 32B1, Parish of Alexandra, with options for additional rezoning of land areas of approximately 0.33 hectares (Option 1) or 1.1 hectare (Option 2).

2. SITE AND TOWNSHIP CONTEXT

The land is located on the northwestern edge of the Alexandra side on the main Maroondah Highway entry / exit, commencing approximately 1,000 metres northwest the Alexandra town centre.

Key features of the land are:

39 Binns - McCraes Road:

- The land is cleared land used for agriculture (grazing), with cattle yards and two agricultural dams located on the land.
- The site is visible (to the west of the newly constructed Department of Sustainability and Environment offices) from a main gateway entrance into Alexandra along the Maroondah Highway as it crosses the Josephine Cutting, dropping into Alexandra.
- Drainage is to the south away from Binns - McCraes Road, draining into the UT Creek.
- The land may be supplied with reticulated water and sewerage, available from adjoining land to the east, and a full range of other urban, industrial services.

32 McKenzie Street:

- Newly constructed Department of Sustainability and Environment offices, storage sheds and vehicle parking across the northern end of the land;
- Existing former abattoir buildings and yards in the central and western sections of the land, which are now used for industrial purposes (refrigeration servicing);
- Drains to the southwest into adjoining land and to the south into UT Creek;
- Has reticulated water and sewerage available and maybe provided with a full range of other urban, industrial services.

Key features of adjoining and nearby land are:

Binns McCraes Road:

- The land has frontage to Binns - McCraes Road (northern boundary) which leads to Maroondah Highway to the east and the Goulburn River to the west.
- Adjoining land to the east is also zoned Industrial 1, with the recently constructed Department of Sustainability and Environment offices (northern lot), a private industrial lot with former abattoir buildings (central lot) and a vacant private industrial lot (southern lot). The Alexandra Cemetery (zoned Public Use 4) is located further to the east again.
- Adjoining land to the west is private, vacant land zoned Rural Living and used for agriculture (grazing).
- The UT Creek adjoins the land to the south, with land on the southern side of the UT Creek zoned Rural Living.
- Land to the north, on the northern side of Binns - McCraes Road, is vacant, rural land zoned Farming.

32 McKenzie Street:

- The land has frontage at the northern boundary to Maroondah Highway (northeastern boundary) and Binns - McCraes Road (northwestern boundary) and on the eastern boundary to Hall Street;
- The Alexandra Cemetery (zoned Public Use 4) adjoins the land on the eastern side (central section). Other land on the east, opposite Hall Street, comprises the former Department of Sustainability and Environment complex (zoned Business 4) north of McKenzie Street and either vacant or occupied residential land (zoned Residential 1) south of McKenzie Street and north of Morris Street (adjacent to the UT Creek);
- Adjoining land to the southeast is zoned Rural Living, being vacant land with direct frontage to Hall Street that is part of the existing ownership of land included in this development plan;
- Land to the south (on the opposite side of the UT Creek) and west is vacant land zoned Rural Living.

3. PROPOSED USE AND DEVELOPMENT OF THE LAND

This development plan defines an area and the form and conditions for the future use and development of the land for industrial purposes. Any future application for any use or development on the land must be generally in accordance with this development plan. The site assessment for the land affected by this development plan is attached as **Appendix 2** and the development plan for the land is attached as **Appendix 3**.

4. MURRINDINDI PLANNING SCHEME

Under the Murrindindi Planning Scheme, the land is zoned Industrial 1. The Development Plan Overlay 4 (Industrial) also applies to the whole of the land that is zoned Industrial 1. The land was zoned Industrial 1, with the Development Plan Overlay 4 applied to it, through:

- 32 McKenzie Street: Amendment C9, gazetted 29 May 2003.
- 39 Binns - McCraes Road: Amendment C23, gazetted 10 June 2010.

The Development Plan Overlay 4 that applied to the land requires that a development plan is prepared and approved before any application for planning permit, such as subdivision or other development, is approved.

This development plan has been assessed and approved under the current Industrial 1 Zone and Development Plan Overlay 4 (Industrial). Under the Industrial 1 Zone, a planning permit is required for subdivision use and any development associated with the use of industry.

The subdivision and development of the land for the use of 'industry' is consistent with and implements the State Planning Policy Framework (SPPF) and Local Planning Policy Framework (LPPF) of the Murrindindi Planning Scheme. In particular, the development plan implements:

▪ Clause 17, Economic development:

➤ Clause 17.02, Industry:

Clause 17.02-1 Industrial land development:

Objective:

To ensure availability of land for industry.

Strategies include:

Protect and carefully plan existing industrial areas to, where possible, facilitate further industrial development.

Protect industrial activity in industrial zones from the encroachment of unplanned commercial, residential and other sensitive uses which would adversely affect industry viability.

Avoid approving non-industrial land uses, which will prejudice the availability of land for future industrial requirements, in identified industrial areas.

Policy guidelines:

Planning must consider as relevant:

- *Recommended Buffer Distances for Industrial Residual Air Emissions (Environmental Protection Authority, 1990).*

Clause 17.02-2 Design of industrial development:

Objective:

To facilitate the sustainable development and operation of industry and research and development activity.

Strategies include:

Encourage activities with minimal threshold requirements to locate towards the perimeter of the industrial area.

Minimise inter-industry conflict and encourage like industries to locate within the same area.

Policy guidelines:

Planning must consider as relevant:

- *Recommended Buffer Distances for Industrial Residual Air Emissions (Environmental Protection Authority, 1990).*

▪ Clause 21.02, Municipal Vision:

The municipal vision includes:

- Ensuring that the use and development of land is based on its capability to support development;

- Consolidate and focus development within and in proximity to townships to improve and utilise existing infrastructure and community facilities.
- Clause 21.07, Serviced Township Strategies:
 - Clause 21.07-3, Strategies and Objectives:

General strategies include:

 - Maximise industrial development opportunities within existing and proposed industrial precincts.
 - Provide adequate industrial land in the western section of Alexandra for a range of light industrial uses and industrial land in the northeastern section of Alexandra for industrial uses that may require separation distances from residential and other sensitive uses.

Alexandra strategies include:

 - Provide for industrial expansion and development at the abattoir site west of McKenzie Street.
 - Alexandra Framework Plan:
 - The land subject to this development plan, and adjoining land to the east, are indicated as 'Industrial'.
 - Clause 21.07-4, Implementation:

Implementation measures for Alexandra include:

 - Prepare an outline development plan for the Alexandra industrial areas adjacent to Lamont Street and McKenzie Street.

The adopted *Alexandra Urban Design Framework, Urban Enterprise Pty Ltd, 2006* outlines strategic directions and actions for the future of the Alexandra township. The framework reinforces the strategic importance of the land subject to this development plan for industrial development and the need to maintain a quality gateway approach into Alexandra in this area from the Maroondah Highway. The use, subdivision and development of the land for 'industry' are consistent with and implement the *Alexandra Urban Design Framework, Urban Enterprise Pty Ltd, 2006*.

5. DEVELOPMENT PLAN OBJECTIVES

Objectives of this development plan are:

- Outline the form and conditions for the future use and development of land for industrial purposes.
- Provide for a range of future industrial uses and developments on a range of lot sizes.
- Plan and implement industrial development that is site responsive, is based on land capability and protects environmental resources, including the adjoining UT Creek and environs.
- Ensure a well designed, efficient and functional industrial layout.
- Provide layout and siting of development that complements a major gateway into and leaving the Alexandra township.
- Guide development that complements a major gateway into and leaving the Alexandra township.
- Ensure design and siting that complements the established Alexandra township to the east and south and protects township amenity.
- Provide fully reticulated services to the land, including sewer.
- Ensure vehicular connectivity within the land and with adjoining land to the east.
- Maintain the level of safety and service on the existing road network.

6. PERFORMANCE MEASURES

The following performance measures are outlined to measure the standards that have been considered and met for any proposed use and development of the land, in particular for industrial purposes. These performance measures address the schedule requirements ('Requirement before a permit is granted' and 'Conditions and requirements for permits') in the current Development Plan Overlay Schedule 4 (Industrial) that applies to the land.

General use and development of the land:

- Outline the general layout, development and use of the industrial development.
- Allow for diversity of industrial lot and building designs and types to provide for the industrial needs of the community.
- Ensure compatibility between the industrial use and development of the land and adjoining and nearby rural living uses and developments (south and west) and residential uses and developments (east).
- Provide sustainable industrial subdivision and development design and siting that meets sustainable development principles and protects the environmental resources on the land.
- Recognise and complement the major Department of Sustainability and Environment complex that has been developed in the area, including providing for the expansion of the existing facility to the west.
- Recognise the potential for expansion of industrial zoning, use and development on land to the west and on the opposite (northern) side of Binns - McCraes Road.

Site and building design:

- Provide a range of industrial lots with flexible lot sizes and dimensions to accommodate proposed industrial developments that may be required in the area.
- Provide buildings and works setbacks, location, form, height and materials to protect the amenity of the Maroondah Highway as a major gateway entrance into Murrindindi.
- Provide buildings and works setbacks, location, form, height and materials to protect the amenity of the Alexandra township to the east and south.
- Recognise and protect buffers associated with the Alexandra wastewater facility to the southwest.
- Provide a minimum setback of 20 metres from the Binns - McCraes Road reserve for any building or structure, other than roads, footpaths and underground services, associated with the use or development of the land for industrial purposes.
- Design of buildings to include brick, stone or timber facades of a muted colour to enhance the amenity of the land and area.
- Contain external lighting on future buildings onsite as far as practicable with any future planning permit to include a condition that requires external lighting to be baffled and for direct light to be contained onsite.
- Apply a Section 173 Agreement in conjunction with any subdivision or development of land to nominate appropriate housing envelopes on land zoned Rural Living, in accordance with the approved development plan.
- Preparation and approval of a detailed landscaping plan prior to any development of buildings or works on the land, including proposed landscaping with suitable species to:
 - Provide landscaping treatment to protect views to and from any proposed development to other adjoining land, particularly the Maroondah Highway to the north;
 - Provide landscaping along the frontages of all industrial lots adjoining Binns - McCraes Road to create a uniform and attractive appearance from these roads;
 - Soften the appearance of buildings and works from the Maroondah Highway and the Alexandra township;

- Provide an effective visual barrier between the land and adjoining land zoned Rural Living Zone to the west and south.

Environment:

- Assessment of general land capability, natural landscape features and views, environmental resources and land constraints for any subdivision or development of the land.
- Protect sensitive uses from potential amenity impacts that may arise from the Alexandra wastewater treatment plant through the development and application of the Environmental Significance Overlay to the identified wastewater treatment plant buffer.
- Use of the UT Creek as a environmental and riparian corridor, including:
 - Assessment of soil, water and native vegetation values for any subdivision or development of land in proximity to the UT Creek.
 - Provision of a minimum setback for all development from UT Creek of 30 metres.
 - Implement development setbacks from UT Creek to protect water quality, general public amenity and passive recreation opportunities.
 - Retention and enhancement of biodiversity and existing native vegetation to implement the objectives and 'net gain' principles of the *Victoria Native Vegetation Management – A Framework for Action*.
 - Site development to be located outside the UT Creek floodplain / Floodway Overlay and protect floodway functions, in conjunction with the Goulburn Broken Catchment Management Authority.

Roads and other services:

- Provide a new internal road within the western section of the land from Binns - McCraes Road to provide access for new industrial lots and the existing industrial building (former abattoir building) to meet the following standards:
 - Road design, materials, surfacing and drainage to meet relevant Murrindindi Shire Council standards;
 - Capability for use by solid waste collection vehicles;
 - Provision of crossovers for all lots and buildings;
 - Capability for emergency vehicle access, such as fire vehicles and ambulances.
- Provide access along Binns – McCraes Road for the proposed industrial use and development of the area to Murrindindi Shire Council standards, in consultation with VicRoads in relation to access from Maroondah Highway.
- Direct access to the development from the Maroondah Highway will not be permitted. Access to the development must be via the local road network, generally in accordance with the plan forming part of this development plan. Internal access to the land must be from Binns McCraes Road with no direct access onto Hall Street south of the Alexandra Cemetery.
- Provide infrastructure to meet Murrindindi Shire Council and relevant service authority standards, including:
 - Roads and footpaths (as required);
 - Drainage and stormwater infrastructure, including potential linkages with adjoining land to the east;
 - Reticulated water and sewerage, including potential linkages with adjoining land to the east, or alternative onsite wastewater disposal;
 - Underground electricity, telecommunications and street lighting (as required);
 - Landscaping materials and plantings in accordance with the '*Site and building design*' section of this development plan.

- Provide drainage on the land for industrial purposes, including:
 - An assessment of drainage retention and treatment on the land;
 - Proposed treatment of the existing drainage line on the land, including potential piping of the drain;
 - Option for the existing dams on the land to be filled and treated, retained for onsite water retention and treatment or reinstated downstream for onsite water retention and treatment;
 - Provision of drainage on the land with no increase to the current level of drainage discharge from the land;
 - Use of water sensitive urban design principles for water conservation, stormwater / drainage design, treatment and management and treatment and management of existing waterways and dams.

7. USE, BUILDINGS AND WORKS PROVISIONS

Any application for use, buildings and works must:

- Consider the objectives and performance measures outlined in this development plan;
- Generally in accordance with this development plan.

8. STAGING PROVISIONS

This development plan does not restrict or provide for any staging of any use or development of the land.

Any subdivision or development of land affected by this development plan that may occur in stages must retain the ability for other land within the plan to be subdivided or developed in accordance with the objectives and performance measures of this development plan.

9. LIFE OF THE DEVELOPMENT PLAN AND PLAN REVIEW

This plan will expire fifteen (15) years after the date that it is approved by Murrindindi Shire Council.

After the expiry of this development plan, the responsible authority may review and approve a new development plan.

An approved development plan may be reviewed. Murrindindi Shire Council intends that notification of any proposed amendment to this approved development plan will be given to potentially affected landowners, relevant service and government agencies and the general community.

In considering whether to amend this existing development plan, the responsible authority should consider the following:

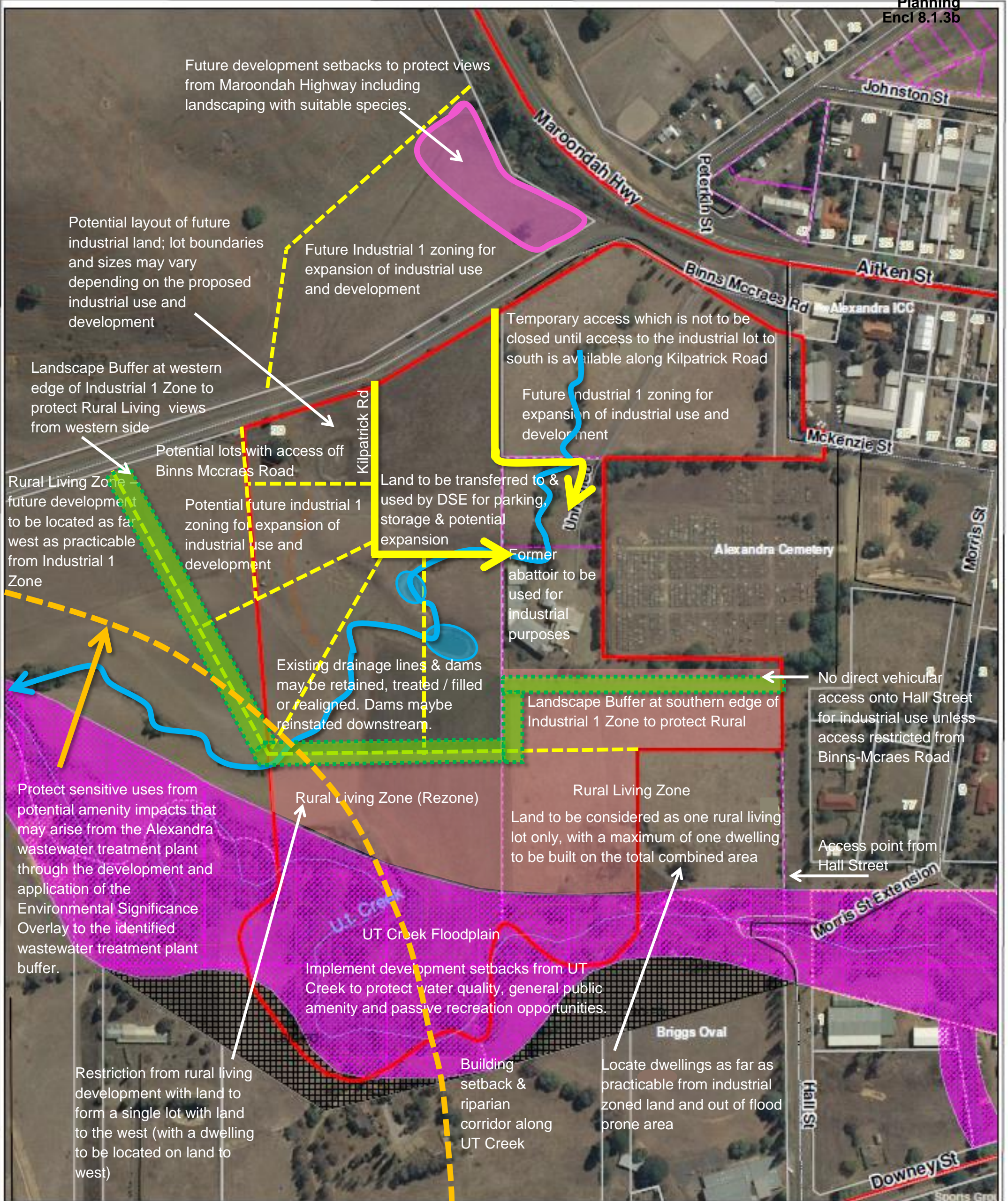
- Whether the amendment meets the objectives, performance measures and provisions of the original development plan;
- Current Murrindindi Planning Scheme strategies, policies and controls for the use and development of the land;
- Relevant council directions, strategies and guidelines;
- Retention of the land for future use and development for industrial purposes.

**DEVELOPMENT PLAN APPROVED BY MURRINDINDI SHIRE COUNCIL
ON 20**

SIGNED:

MARGARET ABBEY, CHIEF EXECUTIVE OFFICER

DATE:



Appendix 3 Binns McCraes Development Plan



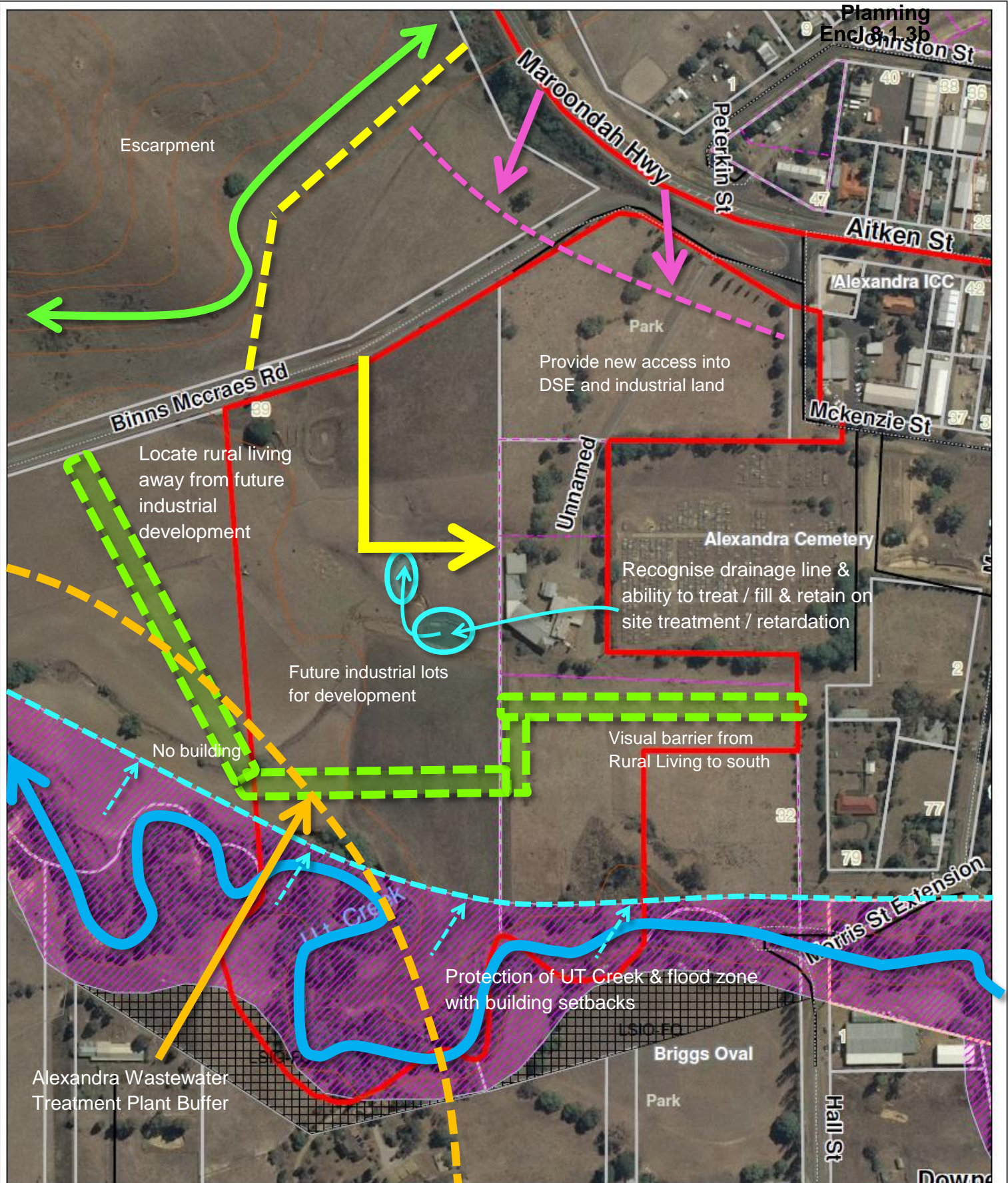
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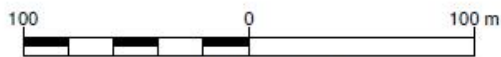


Murrindindi Shire Council

Disclaimer: Title boundaries are indicative only. Not to be used for fencing or surveying purposes



Appendix 2 Site Assessment Binns McCraes Development Plan



Scale

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Murrindindi
Shire Council

Murrumbidgee Shire Council Policy

Title: Capital works expenditure

Type: Council

File No: 24/03/09

Date Adopted: To be completed later

Next Review Date: To be completed later

Revision History:

Date	Action	Who
8 August	Draft policy - EMT	GMIS
14 August	Draft policy – Councillor Briefing	GMIS

1. Purpose

The purpose of this policy is to:

- Set out Council’s commitment to manage and care for its assets into the future which meet the needs of the community;
- Highlight the importance of building the Infrastructure Reserve as a source of funding for future capital works expenditure;
- Identify a process for the transfer of project savings from the capital works program to the Infrastructure Reserve to assist in funding future capital renewal requirements.
- Ensure a transparent process for the treatment of unspent capital funding.

2. Rationale

The rationale for this policy is to have a procedure which outlines the management of savings from capital works projects including any unspent contingency budgets.

Council currently has a widening infrastructure gap which requires the need to identify and seek funding opportunities to fund capital improvement into the future. A number of strategies need to be employed to address this issue including the seeking of funding sources other than rate revenue such as grants.

To meet the growing renewal needs of Council’s infrastructure an Infrastructure Reserve was established. The Infrastructure Reserve has an allocation of 2% of rates income per annum.

Funding from the infrastructure reserve accumulates each year and is drawn down at strategic years within the Ten Year Capital Works Program.

Whilst project budgets are set to reflect the scope of works for a project there are times when project budgets are not fully expended. In these instances Council seeks to identify these savings and develop a procedure which transfers these funds to the Infrastructure Reserve.

3. Scope

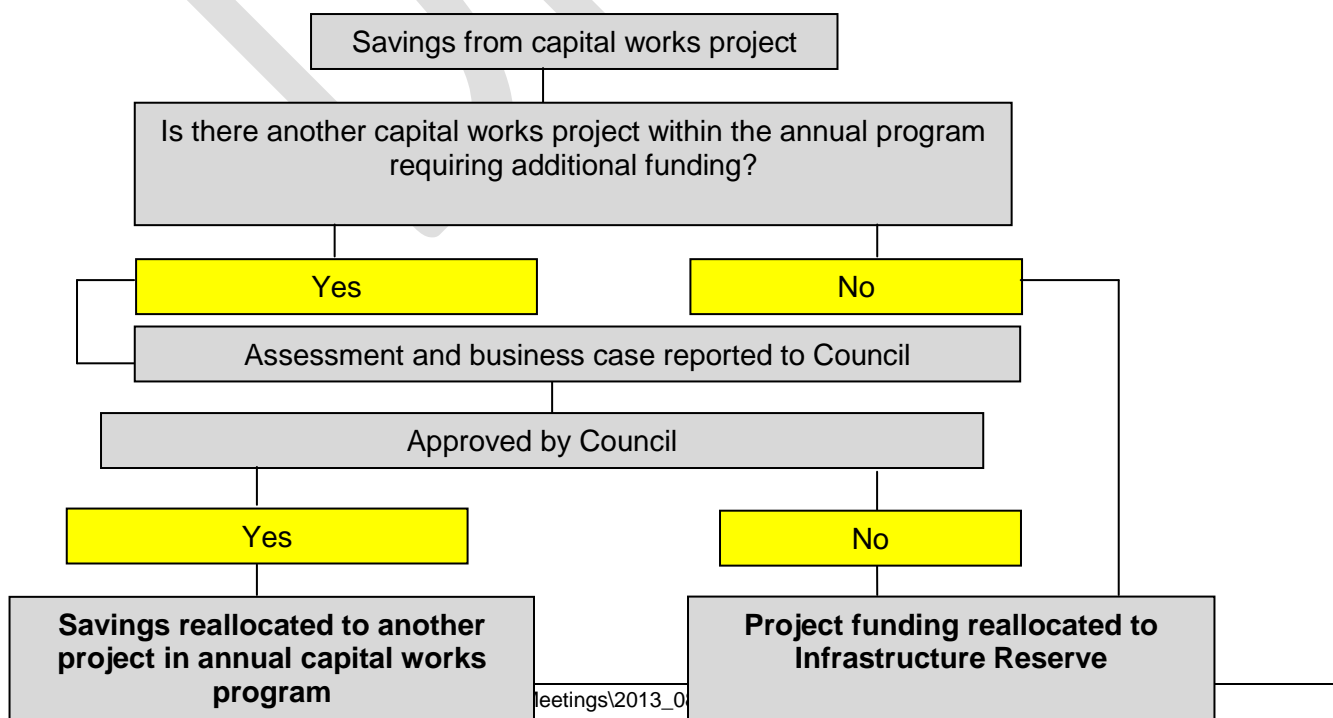
The scope of this policy is to providing a transparent process for the management of savings from capital works projects and transfer to the Infrastructure Reserve.

4. Policy

The guiding principles for the implementation of this policy include:

- Project budgets are developed to reflect the scope of the project allowing adequate funds to ensure delivery is achievable and to reduce the likelihood of overspend or underspend in projects.
- Unspent funds or project savings will be reassessed in line with future capital works requirements and reported quarterly to Council for approval. See Diagram 1.
- Those projects not started within an annual program will be reassessed during the development of the following year's capital works program as part of the annual budget preparation.
- Funding for projects that are not delivered in the planned year and that will not proceed will also be reallocated to other Council projects or the Infrastructure Reserve via the process outlined in Diagram 2.
- Savings from projects are confirmed upon completion and are reported to Council as part of the Capital Works quarterly reporting process.
- Variances exceeding the Council approved contract value will be required to be reported back to Council and approved. Variances within the approved contract value will be subject to formal ratification with the relevant project manager, relevant Manager, General Manager Infrastructure and Development Services or the CEO dependant on the level of financial delegation. All variances however will be reported in the quarterly Capital Works report to Council.
- Councillors will be advised of any variation requiring CEO approval prior to that approval being given.

Diagram 1: Reallocation of savings from projects

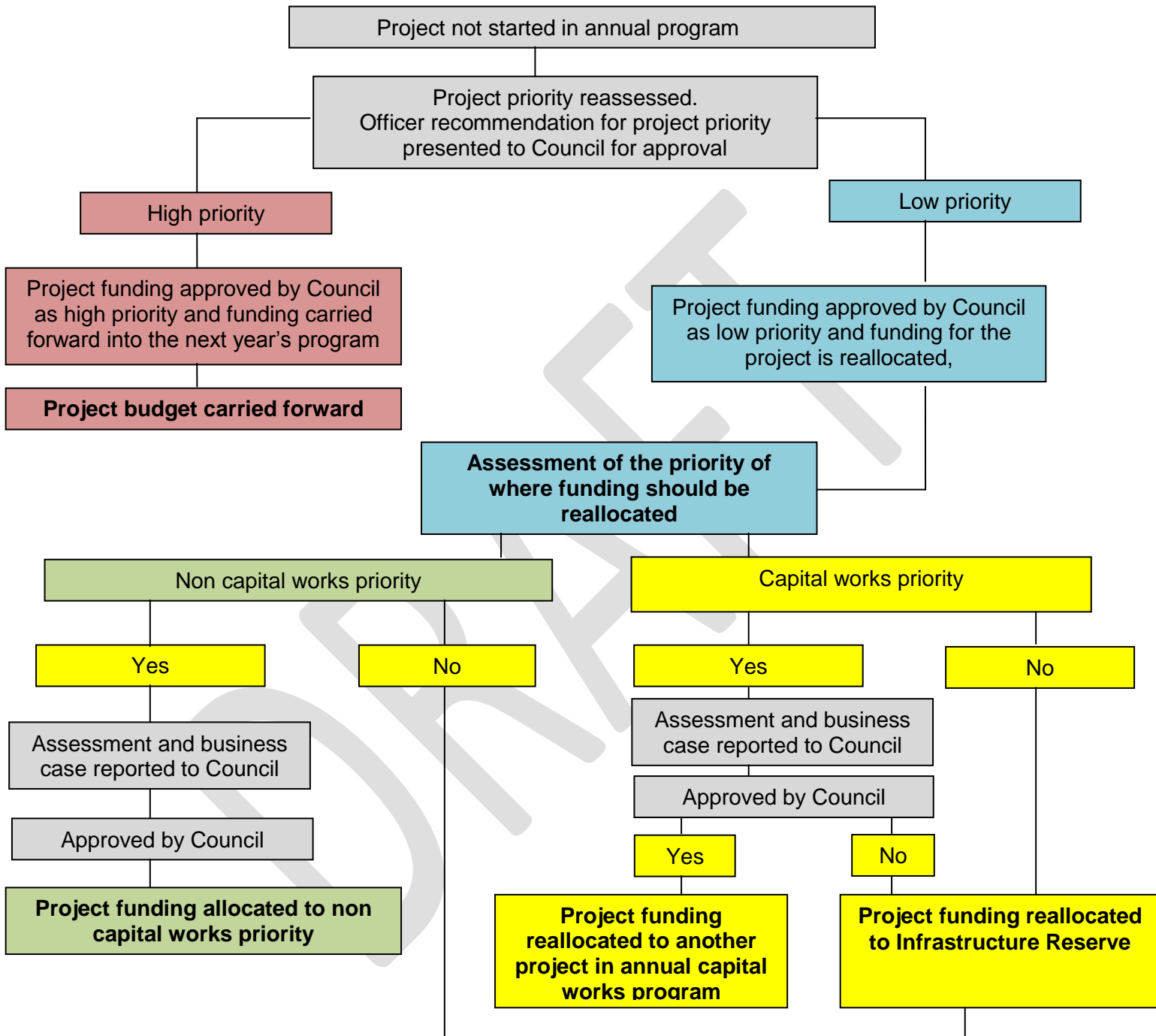


works Policy Attachment 1.docx

Author: Tamara Johnson
Murrindindi Shire Council
Comment:

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Last printed: 21/08/13 1:37:00 PM

Diagram 2: Reallocation of budget for projects not delivered.



5. Supporting Documents

Council Budget
Strategic Resources Plan and Long Term Financial Plan
Ten Year Capital Improvement Plan
Asset Management Plans

6. Related Policies

Asset Management Policy

7. Governance

The General Manager Infrastructure and Development will oversee the implementation of this policy and ensure the administration of the financial transfers in conjunction with staff from the Asset Management Unit and Business Service Unit.

8. Portfolio and/or Riding Councillor Input

All Councillors

9. Responsible Officer

General Manager Infrastructure and Development Services

10. Human Rights Charter

This policy has been developed with consideration of the requirements under the Charter of Human Rights and Responsibilities.

DRAFT



Road Management Plan 2013

Version 4

AMENDMENT UPDATE

Issue	Date	Details	Adopted By Council
Draft 1	7 Sep. 2004	Presented to Roads & Waste Management Committee for discussion.	N/A
Draft 2	15 Sep. 2004	For consideration by Council to go on Public Exhibition	
Draft 3	27 Sep. 2004	For Public Exhibition. Incorporating Executive Summary and amendments tabled at Council meeting on 21 September 2004.	21/09/2004 for Public Exhibition
1	Nov. 2004	Adopted by Council	16/11/2004
2	June 2010	Review and amendment of RMP: <ul style="list-style-type: none"> • Change to definition and service response relating to Night inspections. (Tables 1 & 3). • Change to definition and service response relating to "rough surface unsealed road" defect. (Table 4). • New clause drafted to describe Council's position in respect of events beyond the control of Council. (Cl. 4.3.2) • New clause drafted to better describe the relationship between the Road Management Plan and Council's Road Maintenance Service Plan. (Cl. 4.3.3) 	
Draft 1		Adopted by Council	30/6/2010
Final	28/8/2013	2013 Review For adoption by Council	

EXECUTIVE SUMMARY

Murrindindi Shire Council is the responsible road authority for the management of Council's local road and drainage network. The local road network is Council's largest asset category and comprises over 1100 km's of sealed and unsealed roads.

The road network and its associated road infrastructure are required to be maintained to refine road safety and to ensure that Council managed roads continue to function and to provide a level of service acceptable to the community. The network consists of **Arterial Roads** (managed by VicRoads), **Municipal Roads**, which are under the control of the Council, and **other roads**, which are managed by the party responsible for the relevant land.

This Road Management Plan (RMP) was first developed in response to the introduction, in July 2004, of the Road Management Act 2004 (The Act). The Act imposes a duty on road management authorities to inspect, maintain and repair public roads. Council must, in accordance with the Regulations made under the Act, conduct a formal review of its Road Management Plan every four years generally in line with Council elections and the Council Plan.

The purpose of the RMP is to describe the way in which Council will fulfil its road management obligations in respect of those municipal roads within its district.

The Road Management Plan:

- 1.1 Encompasses road user needs and expectations within an economic framework based on meeting reasonable maintenance operation targets and asset management programs relative to the road network function.
- 1.2 Seeks to balance the economic, social, safety and environmental expectations of the community; particularly those people and groups, who rely on the street network for access to homes, commercial and industrial areas.
- 1.3 Takes into consideration the affordability, available resources and management of risks. The Plan has determined within the supporting documents and the Road Asset Management Plan the levels of service that meet the community's reasonable expectations of day to day maintenance and the on-going asset function.
- 1.4 Provides supporting documents that have been developed to establish a management system for the local road functions that are the responsibility of Council. The management system is based on policy and operational objectives and at the same time recognises resource limitations in undertaking the necessary levels of service and performance targets outlined in the plan.
- 1.5 Is a dynamic document and is subject to continuous improvement, changing legislative requirements and economic, social, environmental and climatic impacts.

This RMP which has been developed in consultation with the community and seeks to balance the needs of the community by considering the various influencing factors of risk management, road safety, social needs, environmental influences, and economics.

The RMP identifies Council's responsibilities in relation to roads and infrastructure (as listed in the register of Public Roads). It then sets out schedules of inspection types, inspection frequencies and identify key defects and service response times.

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1 INTRODUCTION

1.1 General

The road network consists of **Arterial Roads** (Highways, Main Roads & Tourist Roads managed by VicRoads), **Municipal Roads** which are under the control of the Council, and **other roads** which may be on private land, crown reserves or national parks which are managed by the party responsible for the relevant land.

The topography and the road network are such that the majority of the municipal or local roads in the rural areas feed directly off the arterial roads to provide access to property and forest areas. Very few local roads provide genuine linkages between significant locations either within or outside the shire. The total length of the local road network is approximately 1100 kilometres.

1.2 Legislative Basis for the Plan

This Road Management Plan (referred to hereafter as the 'Plan') is prepared in accordance with the Road Management Act 2004.

This Plan reflects the purposes and objectives of the Council as specified under Division 2 of the Local Government Act 1989.

In developing the policy decisions and relevant standards the, statutes that relate to this Plan include the *Road Safety Act 1986* and the *Transport Act 1983*.

This Plan has been reviewed with regard with the following plans, policies, strategies and adoptions.

- i. Council Plan
- ii. Draft Operational and Capital Budgets
- iii. Asset Management Policy 2011
- iv. Asset Management Strategy 2012
- v. Road Asset Management Plan 2012
- vi. Pathways Asset Management Plan 2012
- vii. Kerb and Channel Asset Management Plan 2012
- viii. Bridges Asset Management Plan 2012
- ix. Urban Drainage Asset Management Plan 2012

1.3 Purpose

This Plan describes Council's obligations as the responsible authority to inspect, maintain and repair public roads. In simple terms, its purpose is to set out a clear system of inspection and maintenance on the road and footpath network and in doing so, to minimise Council's exposure to risk.

In addition, the Plan may determine standards in respect of any other matter referred to in section 41 of the Act. These may include:

- (c) a description of the types of road infrastructure;
- (d) a description of the inspections required for different types of road infrastructure;
- (e) the standard or target condition to be achieved in the maintenance and repair of different types of road infrastructure

1.4 Key Stakeholders

The key stakeholders in this Plan are Shire of Murrindindi residents and landowners; motorists; cyclists; pedestrians; emergency services; industry including forestry and agriculture; tourists and visitors to the area; other road users; Councillors and staff.

2 DESCRIPTION OF ROADS & ROAD INFRASTRUCTURE

2.1 Coordinating Road Authority

The Murrindindi Shire, under the Act is the *Coordinating Road Authority* for the municipal *public roads* within its district. This includes approximately 474 kilometres of sealed roads and 668 kilometres of unsealed (or gravel) roads. The Murrindindi Shire Council's *Register of Public Roads* lists all those roads or extents of roads which fall into this category. There are also 32 kilometres of sealed paths and unsealed paths associated with the public road network that Council is responsible for.

2.2 Register of Public Roads

Section 19 of the Road Management Act requires Council to keep a Register of Public Roads.

The Register is part of Council's Road Asset Register. The Asset Register records information such as the type, configuration and quantity of road assets for which the Council is responsible, together with a history of assets including any additions, deletions or changes.

The following assets within the public road network identified in Council's Asset Register are included in this Plan:

- i. Road surface and supporting pavement;
- ii. Road shoulders;
- iii. Footpaths and shared-use paths;
- iv. Furniture such as traffic facilities (roundabouts, raised pavements etc.);
- v. Line marking;
- vi. Traffic control signage;
- vii. Road drainage;
- viii. Kerb and channel;

Council has also designated certain areas adjacent to a public road as 'ancillary areas' and these areas are recorded in the Register of Public Roads (i.e. car parks, service roads).

The Register of Public Roads establishes a road hierarchy and the relevant road categories are used only to differentiate service levels and maintenance standards.

This Plan does not apply to any driveway or pathway providing access from private property to a public road, roads and road related infrastructure under the responsibility of other road authorities like arterial roads, fire access tracks etc., any unformed roads or roads not built to Council standards etc., any asset belonging to utility and public transport companies such as utility poles, rail crossings, street lighting, water mains, sewerage, telecommunications, etc., and privately owned assets such as connections to private properties, overhanging structures, etc.

It is important to note that this does not include every government road or every public highway within the Shire, but only those which fit the definition of *Public Road* within the Act. Importantly, this leaves the policy decision to Council to determine which of the municipal roads within its district "*is reasonably required for general public use*".

In putting together Council's *Register of Public Roads*, emphasis has been placed on whether particular roads have been regularly maintained by Council in the past, the construction

standard of any new or upgraded sections of roads, and the function of the road in the context of its requirement for general public use. Council cannot reasonably maintain roads not constructed to a suitable standard without exposing itself to undue risk.

The roads within the municipal district which are not managed by Council typically fall into two categories:

- Roads which are not *municipal roads*. These include arterial roads (managed by VicRoads), roads on crown reserves, state parks or state forests etc. (responsibility of the relevant land manager), and private roads.
- Municipal roads which are deemed by Council not to be *reasonably required for general public use*.

The subsequent sections of this Plan deal only with the Public Roads.

Appendix 9.1 provides a list of VicRoads managed roads.
Appendix 9.2 provides a copy of the Public Road Register

2.3 Road Hierarchy

The Council uses a road hierarchy which assigns a functional classification to each public road or road segment within its district. These are included in the Register of Public Roads. It should be noted that the classifications are *functionally based* rather than being based on traffic volumes or the current standard of construction (except the sub-classification Access Track). The functional definitions of the Link, Collector and Access functions are summarised below.

- LINK ROAD:** *Provides linkages between collector roads and the arterial road network and between significant locations.*
- Links significant towns, locations and industries;
 - High percentage of through traffic;
 - Includes access to abutting properties;
 - Caters generally for higher traffic volumes and traffic speeds, and for a higher percentage of heavy vehicles.
- COLLECTOR ROAD:** *Collects and distributes traffic from access roads to the wider road network.*
- Provides property access in both urban and rural areas;
 - Provides access to minor locations and industries;
 - Moderate percentage of through traffic;
 - Caters for moderate traffic volumes and speeds.
- ACCESS ROAD:** *Provides predominantly for direct access to properties and industries.*
- Caters for low traffic volumes and generally for low traffic speeds;
 - Low percentage of through traffic;
- ACCESS TRACK:** *Has the same functional definition as Access Road – but has a lower construction standard.*
- Has poor road formation, often narrow and with poor alignment.
 - Often has little or no formal drainage;
 - Caters for emergency vehicles.

**FIRE TRACK:
(not a Public Road)****Provides basic access for fire fighting vehicles during fire danger period.**

- Caters for fire fighting vehicles, often at low speeds;
- Only a concern during fire danger period;
- May not be passable to traffic during winter;
- Often narrow and with poor road formation and alignment.

2.4 Road Infrastructure

In carrying out its duty to inspect, maintain and repair public roads, Council is responsible for the following road assets within the road reserve:

- Road structure including earth formation, road pavement and road surface;
- Road drainage including roadside table drains, kerbs, culverts, pits and other drainage infrastructure within the road formation;
- Road signs, guideposts and pavement markings;
- Bridges and major culverts;
- Constructed pathways (sealed and unsealed);

The following road infrastructure is **not** maintained by Council:

- Road infrastructure & roadside vegetation other than as described above;
- Private vehicle crossings (from property boundary to road pavement) including driveway culverts and end walls (responsibility of landowner, construction requires permit from Council);
- Private stormwater outlet pipes;
- Unconstructed pathways;
- Trees on private property overhanging road reserve;
- Other authorities' assets (e.g. Telecommunications, electricity, water, sewerage assets etc.)

2.5 Duty of Owner or Occupier of Adjoining Land

Section 113 of the Road Management Act sets out the duty of care of owners or occupiers of land adjoining a road. This is to ensure that due care is taken to protect the stability of the road, the safety of road users and the condition of road infrastructure.

2.6 Duty of Road Users

All road users have a duty of care under the Road Management Act, with particular obligations prescribed in the Road Safety Act 1986, which states:

2.7 Duty of Road Users

Section 17A(1):

A person who drives a motor vehicle on a highway must drive in a safe manner having regard to all the relevant factors including (without limiting the generality) *the* following-

- i. physical characteristics of the road;
- ii. prevailing weather conditions;
- iii. level of visibility;
- iv. condition of the motor vehicle;
- v. prevailing traffic conditions;
- vi. relevant road laws and advisory signs; and
- vii. Physical and mental condition of the driver.

Section 17A(2):

A road user other than a person driving a motor vehicle must use a highway in a safe manner having regard to all the relevant factors.

Section 17A(3) A road user must –

- i. have regard to the rights of other road users and take reasonable care to avoid any conduct that may endanger the safety or welfare of other road users;
- ii. have regard to the rights of the community and infrastructure managers in relation to the road infrastructure and non-road infrastructure on the road reserve and take reasonable care to avoid any conduct that may damage road infrastructure and non-road infrastructure on the road reserve;
- iii. have regard to the rights of the community in relation to the road reserve and take reasonable care to avoid conduct that may harm the environment of the road reserve.

3 INSPECTIONS

3.1 Standards for inspection

The Plan sets inspection standards that enable Council to achieve the standards of maintenance and repair for different parts of the road reserve and different types of road infrastructure on public roads or classes of public roads for which Council is responsible for.

The Plan determines an inspection standard, including the nature and frequency of inspections to be carried out on road infrastructure.

3.2 Programmed Inspections

Council undertakes various periodic inspections and audits of its public roads and associated infrastructure to ensure a proactive approach to road safety and road maintenance.

Different types of inspections are carried out to ascertain different information about the road infrastructure. The following table sets out the different inspection types and their key purpose.

Table 1 - Type of Inspection

Function	Inspection Type	Infrastructure Inspected	Inspection Purpose
Road Management Plan	Defects (or road condition) Inspection	Road surface, drainage, signs, guideposts, vegetation & any other hazards.	To inspect condition of road infrastructure to allow programming of maintenance works and to address any hazards.
	Road Safety Inspection	Road carriageway & signs	To assess general safety of road.
	Night Inspection	Signs and hazard markers	Routine inspections are undertaken (travelling both directions) for the purpose of identifying non-compliant

Function	Inspection Type	Infrastructure Inspected	Inspection Purpose
			reflectivity of regulatory signs and hazard markers.
Asset Management Plan	Bridge Condition Assessment	Bridges and major culverts	To assess condition of bridge and identify any maintenance works necessary.
	Footpath Hazard Inspection	Constructed pathways	To identify trip hazards and maintenance requirements.
	Lifecycle Condition Audit	All road assets except signs, guideposts, street furniture, line marking and trees.	To measure the overall lifecycle condition of the assets to enable long-term asset management.

3.3 Standards for maintenance and repair

The Plan may determine a standard in relation to the condition to be achieved in the maintenance and repair of the roadways and pathways and other road infrastructure.

The nominated maintenance standard for each road type is provided in the following Table 2. Note that the road type takes into account the traffic volume and nature of usage.

Table 2 – Maintenance Standards

Road Type	Maintenance Standard
Link Urban	1
Link Rural	1
Collector Sealed	2
Collector Unsealed	3
Access Sealed	3
Access Unsealed	4
Access Track	5
Footpath Urban	1
Footpath Rural	2

The frequencies set out in the table below for the various inspection types are based on the maintenance standards which are assigned to each road. In determining these frequencies, consideration has been given to the typical behaviour of road infrastructure and the time taken under normal circumstances for defects to develop. The inspection frequencies are considered to be reasonable taking these factors into account.

Table 3 – Inspection Frequencies

Road Type	Inspection type		
	Pavement Defects	Road Safety	Night inspections
Link Urban	6 months	6 months	24 months
Link Rural	6 months	6 months	24 months
Collector Sealed	12 months	12 months	24 months
Collector Unsealed	6 months	6 months	24 months
Access Sealed	12 months	12 months	24 months
Access Unsealed	6 months	6 months	24 months
Access Track#	As required	As required	As required
Footpath Urban	12 months	n/a	n/a
Footpath Rural	24 months	n/a	n/a

Note: # 'As required' inspections are triggered by Customer Service Requests.

Note: Fire track inspection prior to fire season or as required by CFA (typically annually), and only to ensure track is in sufficient condition for fire fighting vehicles.

3.4 Other Inspections

In addition to the programmed inspections that are set out in Table 1, Council will from time to time receive information in relation to road hazards or emergency situations from members of the public which require a reactive response.

A Council officer will assess the urgency of the matter based on their best assessment of the information received, and wherever possible through direct discussion with the person making the request. The appropriate inspection response time will be determined as part of this assessment

Emergency situations and any hazards deemed to be high-risk (e.g. collapse of road pavement, culvert etc.) will be inspected within 4 hours of receiving the information and appropriate repairs or temporary works will be undertaken, except under abnormal circumstances. Abnormal circumstances may be where normally available resources are unavailable or otherwise deployed due to competing demands or faced with other unexpected circumstances.

Other less-urgent or lower-risk hazards will be inspected within 5 working days.

Requests for road maintenance of a routine nature will be inspected within 28 days and any maintenance works resulting will be programmed in accordance with Road Maintenance programs.

4 SERVICE LEVELS

The Plan may set out a priority order in which particular standards or target conditions are to be met for particular roads or classes of roads.

Even though roads and road infrastructure may be of a similar nature having regard to the criteria listed above, a Council may determine different standards for those roads and road infrastructure having regard to the existing nature of the road.

For example, two roads may be used by similar traffic types and volumes and have similar risk factors, but the existing standards of construction of the two roads may mean that different standards of maintenance are appropriate.

In this regard, it should be noted that section 40(2) of the Act provides that a road authority's duty to inspect, maintain and repair a public road does not include a duty to upgrade a road or to maintain it to a higher standard than the standard to which the road is constructed.

4.1 General Influencing Factors.

As Council is a provider of a wide range of services to the community, far beyond road maintenance, the financial resource capacity and the overall priorities of the community, determined through its elected representatives, have a significant impact on the road maintenance service levels.

In order to understand the road maintenance service levels, it is important to understand the function of the road, the standard of construction of the road (and hence its ability to be "reasonably" maintained), the level and type of use of the road, and ultimately the level of risk and its relationship with the level of maintenance.

Road Function Council's functional road hierarchy was introduced in Section 2 of this Plan. A road's function relates to the role it plays in the road network and is an important factor in determining its importance. Council's Register of Public Roads provides greater detail and lists the functional classification assigned to each individual road or road segment.

Construction Standard The construction standard of a road is critical to its ability to be reasonably maintained. A road with insufficient pavement strength is likely to result in surface damage and shape deterioration under medium or heavy loads. Similarly, roads with poor or non-existent surface or roadside drainage will be adversely affected during wet weather. The ability of a Council to maintain a road in *reasonable* condition is conditional upon the road being *reasonably* constructed in relation to key design parameters.

Many of Council's lesser roads, which play a very minor role in the road network and typically cater for low traffic volumes, are only constructed to a basic standard, often with no drainage. These roads have been classified as **Access Tracks**. The level of service on these roads has to be low because their construction standard does not permit them to be maintained to a higher standard. For this reason, it is important that Council, in order to minimise its own risk, does not provide unrealistic expectations to its community in relation to the maintenance service levels on these roads.

Road Use The number and types of vehicles (and other road users such as pedestrians and bicycles) are also influencing factors in determining maintenance service levels on roads and footpaths. While traffic volume is the key measure, consideration is also given to types of use (e.g. school buses, log trucks, tourists using the roads, or in the case of footpath use, the elderly or shoppers) typical for the particular section of road or footpath.

Risk The level of risk is a function of the likelihood and consequences of a potential incident.

By considering function, construction standards and expectations of users, and the level and type of use of the different roads an assessment of the likelihood of a particular incident occurring can be undertaken.

The severity of any potential incident on the road network is assessed by looking at the environmental factors such as travelling speed and the physical characteristics of the defects. For example, the consequences of a vehicle losing control, following the collision with a pothole at high speed would be assessed as being more severe than in a lower speed environment.

Council has taken these key factors into account in establishing its RMP service levels.

4.2 Development of Maintenance Service Levels

In reviewing the service levels outlined in the Plan, the effectiveness and appropriateness of the current road maintenance service were gauged according to:

- Community feedback received through community satisfaction surveys
- Council's Customer Service Request System as they related to road maintenance.
- A review of maintenance standards being adopted by other road authorities in the region, particularly VicRoads and the local government municipalities in north-eastern Victoria, to ensure that the adopted levels of service were generally consistent with relevant industry standards.
- Any feedback received from the community during the public consultation process as the review of the plan.
- Finally, a review of Council's ability to deliver the stated service levels given the available levels of resourcing for maintenance.

5 INTERVENTION STANDARDS AND RESPONSE TIME

5.1 Defect Response Service Standards

Council uses a proactive approach to road maintenance. Council undertakes defect inspections of the road network. All identified defects are recorded and built into existing maintenance plans. The aim is to minimise the amount of defects which actually reach the adopted *intervention standard*. Any defects which are identified as having reached the nominated intervention levels will be addressed within the corresponding *response time*. Therefore *response times* should be considered as the maximum time allowed

The following table details the service levels and response times for the relevant maintenance standard for each of the road classifications under Council's RMP.

Table 4 – Road & Footpath Defect Service Standards.

Defect & Response	Defect Intervention Standard	Road Maintenance Standard	Service Response Time*
Obstacles in traffic lanes. Remove obstructions.	Obstacle which prevents the passage of vehicles, and where there is no alternative access.	All	24 hours
	Obstacles which encroach onto a traffic lane, and which would require a driver to have to deviate.	All	Take remedial action [#] within 1 week of confirmation of defect.
Potholes in traffic lanes. Patch potholes in traffic lanes using appropriate materials to repair the defect and restore the riding surface to a smooth condition.	Greater than 300mm diameter and greater than 100mm deep (sealed pavement) OR Greater than 500mm diameter and greater than 150mm deep (unsealed pavement)	All	Take remedial action [#] within 1 week of confirmation of defect.
		Undertake permanent repairs	
		1	4 weeks
		2 & 3	6 weeks
		4	3 months
		5	6 months
Non-Reflective Regulatory signs and Hazard Marker signs. Replace Sign.	Signs failing to reflect light.	All	Replace sign within 6 weeks of confirmation of defect.
Drop-off from edge of seal to shoulder. Restore unsealed shoulder to correct profile.	Edge drop-offs greater than 100mm measured with a 1.2m straightedge.	1 & 2	Take remedial action [#] within 1 week of confirmation of defect and program repairs as per response times below
		3, 4 & 5	Not applicable.
	Edge drop-offs between 75mm and 100mm measured with a 1.2m straightedge.	1	4 weeks
		2	6 weeks
		3	Not applicable
		4 & 5	Not applicable.
Rough surface unsealed road. Restore the riding surface of an unsealed road to a smooth even condition.	Scouring exceeding 150mm deep measured with a 1.2m straight edge, OR Corrugations, roughness or group of potholes exceeding 75mm deep on bends or 100mm deep on straights.	All	Take remedial action [#] within 1 week of confirmation of defect.
		Effect permanent repairs	
		1	4 weeks
		2	6 weeks
		3 & 4	3 months
		5	6 months

Defect & Response	Defect Intervention Standard	Road Maintenance Standard	Service Response Time*
	Any scouring exceeding 75mm deep measured with a 1.2m straight edge OR	1	3 months
	Corrugations, roughness or multiple potholes exceeding 75mm deep measured with a 1.2 metre straight edge AND over	2 & 3	6 months
	<ul style="list-style-type: none"> • 20% of any length of road greater than 100m OR <ul style="list-style-type: none"> • 50% of any length of road between 10m & 100m. 	4 & 5	24 months
Trees or limbs intruding into road. Maintain clear line of sight and clear road canopy.	Trees or limbs which encroach onto a traffic lane, and which would require a driver to deviate.	ALL	Take remedial action [#] within 1 week of confirmation of defect.
	Foliage interfering with line of sight at intersections and to road signs.	1 & 2	6 weeks
		3, 4 & 5	12 weeks
	Sucker tree growth within road shoulder or verge, OR Trees or limbs encroaching into clear zone (1.5m behind edge of shoulders and minimum 5m height clearance over road pavement and shoulders).	1, 2 & 3	12 months
4 & 5		24 months	
Footpath trip hazard. Restore footpath levels to avoid lips and sharp transitions.	Vertical defect greater than 20mm within footpath.	Footpath Class 1	Mark with coloured paint upon inspection and rectify defect within 4 months
	Vertical defect greater than 40mm within footpath.	Footpath Class 2	Mark with coloured paint upon inspection and rectify defect within 12 months

[#] Remedial action may include provision of warning signs, traffic control action or temporary repair of defect.

^{*} All response times are measured from the time that the defect is confirmed on site by a Council officer.

5.2 Events Beyond the Control of Council.

Council will make every effort to meet its commitments under its Road Management Plan. However, there may be situations or circumstances that affect Council's business activities to the extent that it cannot deliver on the service levels of the Plan. These include but are not limited to:

natural disasters, such as fires, floods, or storms, or a prolonged labour or resource shortage, due to a need to commit or redeploy Council staff and/or equipment elsewhere.

In the event that the Chief Executive Officer (CEO) of Council has considered the impact of such an event on the limited financial resources of Council and its other conflicting priorities, and determined that the Plan cannot be met, then pursuant to Section 83 of the Wrongs Act, the CEO will write to Council's Officer in charge of its Plan and inform them that some, or all of the timeframes and responses in Council's Plan are to be suspended.

Once the scope of the event/s have been determined, and the resources committed to the event response have been identified, then there will be an ongoing consultation between Council's CEO and Council's Officer responsible for the Plan, to determine which parts of Council's Plan are to be reactivated and when.

Council statements to residents about the suspension or reduction of the services under the Plan will include reference to how the work that will be done has been prioritised, and the period for which it is likely to be affected.

Details of the incident that led to the "Exceptional Circumstances" clause being activated, and then the process taken to re-enact the Plan, should be recorded and stored along with the RMP.

5.3 Road Maintenance Service Plan

Council's system of road and footpath inspection and maintenance involves a 2-tiered approach which consists of:

1. This **Road Management Plan (RMP)**, which contains service levels set out in Tables 3 and 4 above. Council and the community can be confident of a very high level of compliance with these service levels.
2. The **Road Maintenance Service Plan (RMSP)** that contains a set of service targets which are the day-to-day service aims of Council.

The service targets in the RMSP are of a higher standard than the service levels in the RMP and as such, are a key tool in being able to comply fully with the Road Management Plan.

The RMSP is not part of the Road Management Plan and will not necessarily be on publicly display as it is an operational document which is subject to review and minor change from time to time. It is presently being reviewed.

6 REVIEW

This Road Management Plan will be reviewed every four years in accordance with the Regulations made under the Act or in circumstances where the Plan is required to be amended for unexpected reasons.

The review, which involves a community consultation process, would typically have regard to:

- feedback from the stakeholders including the community;
- the performance and the condition of the road infrastructure;
- the financial capacity of the Council and its ability to implement the Plan;
- Any other relevant matter which has arisen during the review period.

7 REFERENCED COUNCIL DOCUMENTS

There are a number of un-incorporated Council documents and systems which are fundamental to the Council's overall management system of the public road infrastructure, and to the contents and implementation of this Road Management Plan. Such documents may change from time to time to reflect changes in Council policy, legislative changes, and operational changes. .

Listed below are a number of those documents.

Major Documents which directly support the Road Management Plan:

- **Register of Public Roads.** This document is a public document and is available for viewing at Council offices and on Council's website www.murrindindi.vic.gov.au and is attached to this document.
- **Road Maintenance Service Plan.** This document sets out highlighted service targets for day-to-day maintenance activities and is a key tool in Council's overall management system. It is not on publicly display as it is an operational document, however it is available for viewing at the municipal offices by appointment. This document is currently under review.

Other Documents and systems which form part of the Road Management system:

- Council Plan 2013-2017 incorporating a Strategic Resource Plan;
- Council Policies (contained in Council Policy Manual including Asset Management, Risk Management, Works Permits, Vehicle Crossing Permits, Special Charge Schemes);
- Asset Management Plans for Sealed, Unsealed, Roads, Bridges, Paths;
- Infrastructure Design Manual;
- Moloney's Assets Management System;
- Customer Request System.

8 OTHER REFERENCES

The 'Act'

- Road Management Act 2004

The Regulation

- Road Management (General) Regulations 2005

The Road Safety Act 1986

Code of Practice

- Code of Practice for Road Management Plans;
- Operational Responsibility for Public Roads;
- Management of Road and Utility Infrastructure in Road Reserves.

9 APPENDICES

9.1 VicRoads – Arterial Roads

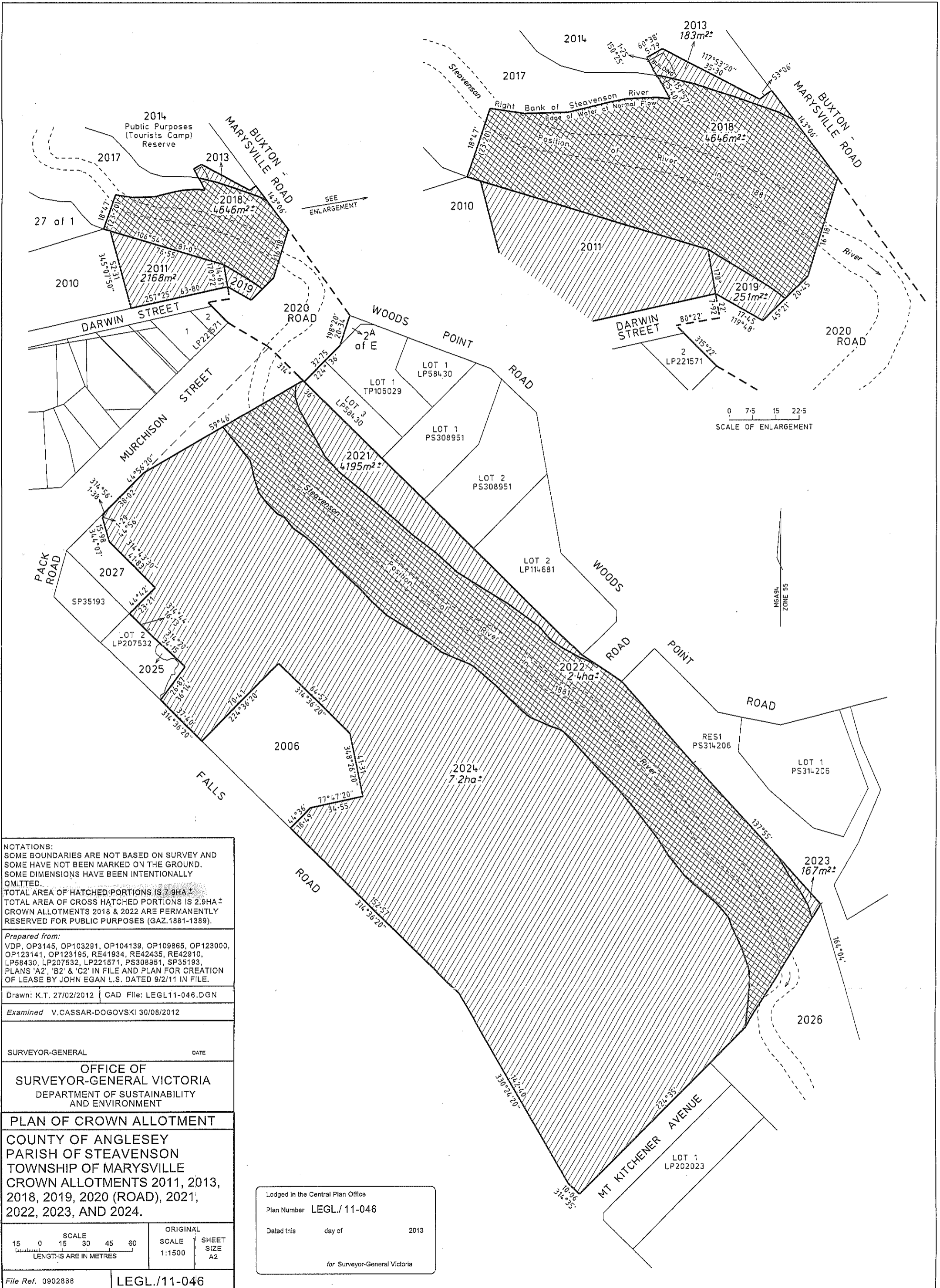
ARTERIAL ROADS (VicRoads is the Coordinating Road Authority).						
ROAD OR STREET NAME	SEGMENT DETAIL					Hierarchy or Road Classification
	FROM		TO		DISTRICT LOCATION	
	Street Name or Description	Dist. m	Street Name or Description	Dist. m		
Arterial Roads - Alexandra						
Aitken St (Maroondah Hwy)	Grant St	0	McKenzie St	530	Alexandra	ARTERIAL
Downey St (GV Hwy)	Wattle St WBL	0	Grant	794	Alexandra	ARTERIAL
Downey St (Maroondah Hwy)	Grant	794	EBL Hall	1,581	Alexandra	ARTERIAL
Grant St	Downey St	895	Bon St	1,313	Alexandra	ARTERIAL
Arterial Roads - Marysville						
Murchison St	Fiske St	0	Bridge	1,046	Marysville	ARTERIAL
Arterial Roads - Strath Creek						
Glover St (Broadford Flowerdale Rd)	Ferguson St (Road Reserve)	0	Munro St	230	Strath Creek	ARTERIAL
Munro St (Broadford Flowerdale Rd)	King Parrot Creek Rd	0	Fitzgerald St	70	Strath Creek	ARTERIAL
Fitzgerald St (Broadford Flowerdale Rd)	Munro St	0	Forbes St	210	Strath Creek	ARTERIAL
Forbes St (Broadford Flowerdale Rd)	Fitzgerald St	0	Ferguson St	130	Strath Creek	ARTERIAL
Ferguson St (Broadford Flowerdale Rd)	Forbes St	240	Green St (Road Reserve)	455	Strath Creek	ARTERIAL

Arterial Roads - Thornton						
GV Hwy S/R Nth Side	Back Eildon Rd	0	Goulburn Valley Hwy	230	Thornton	ARTERIAL
GV Hwy S/R (East) Sth Side	West End	0	Goulburn Valley Hwy	275	Thornton	ARTERIAL
GV Hwy S/R (West) Sth Side	Wreford St	0	East end	98	Thornton	ARTERIAL
Taggerty Thornton Rd S/R	Goulburn Valley Hwy	0	End	350	Thornton	ARTERIAL
Arterial Roads - Yea						
High St, Yea (GVH E. Bound)	Boundary Ck Bridge	0	WBL Whatton PI	1,317	Yea	ARTERIAL
High St, Yea (GVH East) P/B Ch 1121	East Bound Lane BOK	0	West Bound Lane BOK	66	Yea	ARTERIAL
High St, Yea (GVH W. Bound)	Boundary Ck Bridge	0	WBL Whatton PI	1,317	Yea	ARTERIAL
High St, Yea (S/R Nth)	Start of K&C	0	Giffard St	551	Yea	ARTERIAL
High St, Yea (S/R Sth)	Whatton PI WBL	0	Edge of seal Hwy	900	Yea	ARTERIAL
High St, Yea (S/R Sth) P/B	Melbourne Rd End	627	End	664	Yea	ARTERIAL
Melbourne Rd Ext.-High St	Edge of Seal	0	End	29	Yea	ARTERIAL
North St (Main Rd)	SBL Aldous Ave	0	End Kerb	440	Yea	ARTERIAL
Station St (P/B), Yea	TP Bend	30	Pelissier St	60	Yea	ARTERIAL
Station St, Yea	High St	0	Miller St	785	Yea	ARTERIAL
Station St, Yea (High St Median)	Edge of Seal	0	End	29	Yea	ARTERIAL

9.2 Public Road Register

The Public Roads Register is available for inspection at www.murrindindi.vic.gov.au or in person between 9am and 5pm Monday to Friday at Council's offices at:

- 28 Perkins Street, Alexandra
- 19 Kinglake-Whittlesea Rd, Kinglake
- 15 The Semi Circle, Yea



NOTATIONS:
SOME BOUNDARIES ARE NOT BASED ON SURVEY AND SOME HAVE NOT BEEN MARKED ON THE GROUND. SOME DIMENSIONS HAVE BEEN INTENTIONALLY OMITTED.
TOTAL AREA OF HATCHED PORTIONS IS 7.9HA ±
TOTAL AREA OF CROSS HATCHED PORTIONS IS 2.9HA ±
CROWN ALLOTMENTS 2018 & 2022 ARE PERMANENTLY RESERVED FOR PUBLIC PURPOSES (GAZ.1881-1389).

Prepared from:
VDP, OP3145, OP103291, OP104139, OP109865, OP123000, OP123141, OP123195, RE41934, RE42435, RE42910, LP58430, LP207532, LP221571, PS308951, SP35193, PLANS 'A2', 'B2' & 'C2' IN FILE AND PLAN FOR CREATION OF LEASE BY JOHN EGAN L.S. DATED 9/2/11 IN FILE.

Drawn: K.T. 27/02/2012 CAD File: LEGL11-046.DGN
Examined V.CASSAR-DOGOVSKI 30/08/2012

SURVEYOR-GENERAL DATE
OFFICE OF SURVEYOR-GENERAL VICTORIA
DEPARTMENT OF SUSTAINABILITY AND ENVIRONMENT

PLAN OF CROWN ALLOTMENT
COUNTY OF ANGLESEY
PARISH OF STEAVENSON
TOWNSHIP OF MARYSVILLE
CROWN ALLOTMENTS 2011, 2013, 2018, 2019, 2020 (ROAD), 2021, 2022, 2023, AND 2024.

SCALE 15 0 15 30 45 60 LENGTHS ARE IN METRES
ORIGINAL SCALE 1:1500 SHEET SIZE A2

File Ref. 0902868 LEGL/11-046

Lodged in the Central Plan Office
Plan Number LEGL/ 11-046
Dated this day of 2013
for Surveyor-General Victoria

PLAN OF RESERVE AREA CONTROLLED BY
GALLIPOLI PARK COMMITTEE OF MANAGEMENT

MARYSVILLE

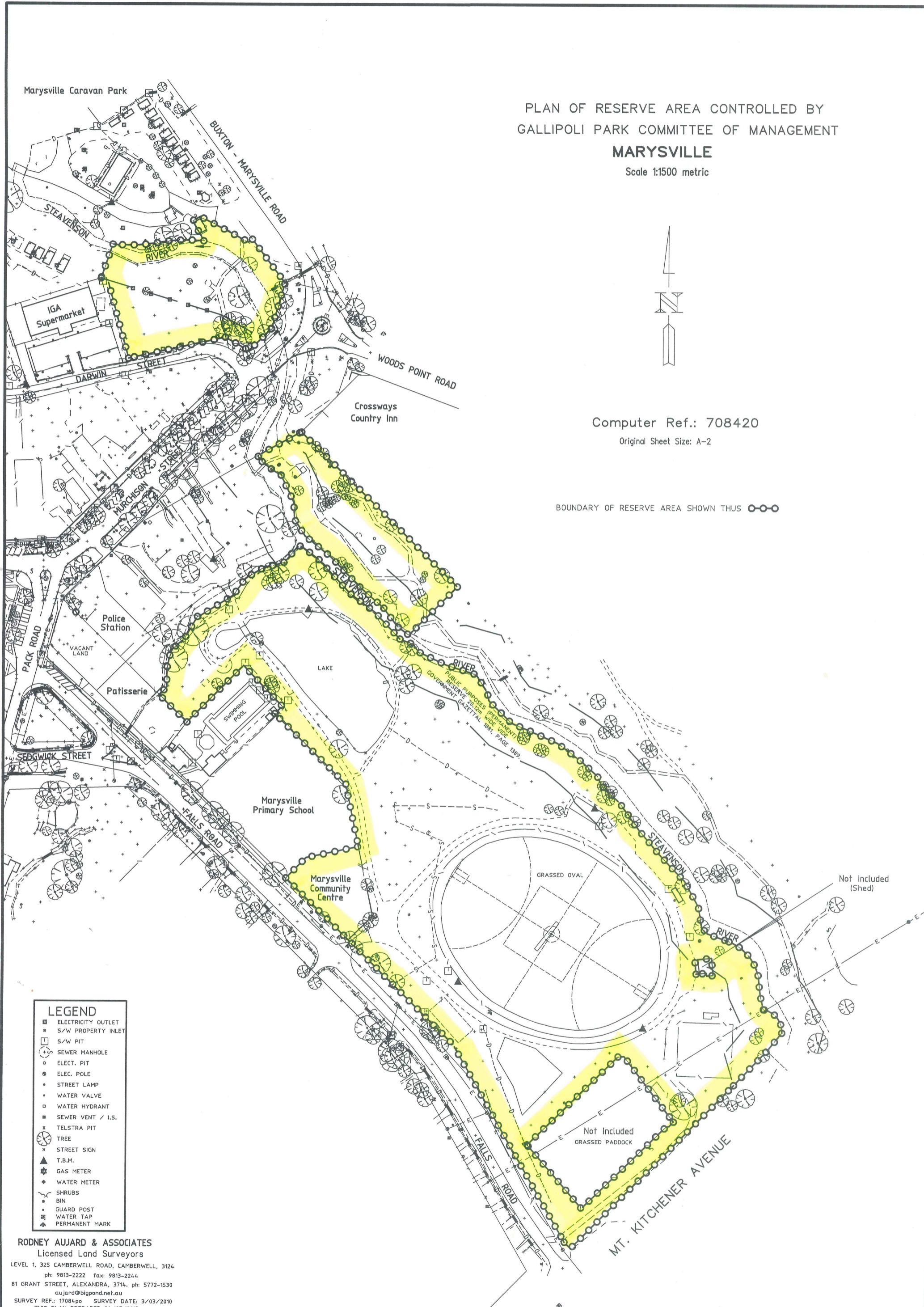
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


















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BOUNDARY OF RESERVE AREA SHOWN THUS 



LEGEND

-  ELECTRICITY OUTLET
-  S/W PROPERTY INLET
-  S/W PIT
-  SEWER MANHOLE
-  ELECT. PIT
-  ELEC. POLE
-  STREET LAMP
-  WATER VALVE
-  WATER HYDRANT
-  SEWER VENT / I.S.
-  TELSTRA PIT
-  TREE
-  STREET SIGN
-  T.B.M.
-  GAS METER
-  WATER METER
-  SHRUBS
-  BIN
-  GUARD POST
-  WATER TAP
-  PERMANENT MARK

RODNEY AUJARD & ASSOCIATES
Licensed Land Surveyors
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aujard@bigpond.net.au
SURVEY REF.: 17084po SURVEY DATE: 3/03/2010
THIS PLAN PREPARED 24/07/2013

Murrindindi Shire Council Policy

Title: Protected Disclosure Policy

Type: Council

File No: 32/03/22

Date Adopted: 28 August 2013

Next Review Date: To be completed later

Revision History:

Date	Action	Who
28 August 2013	Presented to Council for adoption	GM Corporate & Community Services

1. Purpose

The purpose of Council’s Protected Disclosure Policy is to support the ethical behaviours and values expected from Councillors and Council officers and agents as detailed in the Councillor and Staff Codes of Conduct.

Council’s Protected Disclosure Policy enables Murrindindi Shire Council to encourage and facilitate disclosures of improper conduct or detrimental action. The Protected Disclosure Policy provides for the receipt and effective management of information relating to a Councillor or a Council officer or agent engaging in improper conduct or detrimental action and ensures effective processes are in place to support people who have made protected disclosures, those who maybe the subject of a protected disclosure and those who may be witness to an investigation.

2. Rationale

The *Protected Disclosure Act 2012 (the Act)* requires Council to establish internal processes that facilitate disclosures, effectively manage the receipt of information and provide protection for looking after all parties who may be involved. The Act, which commenced operation on 10 February 2013, replaces the former *Whistleblowers Protection Act 2001* and amends the *Ombudsman Act 1973*.

The objectives of the Protected Disclosure Policy are:

- i) To encourage and facilitate the disclosure of improper conduct or detrimental action by Councillors or Council officers or agents;
- ii) To protect Council against improper conduct or detrimental action by Councillors or Council officers or agents;

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- iii) To ensure proper protection of the person making the complaint from retribution for making the disclosure;
- iv) To provide for confidentiality for the content of the disclosure and the identity of the complainant;
- v) To provide for natural justice to all parties including any person who is the subject of the disclosure and
- vi) To establish a process for the making of disclosures of improper conduct by Councillors and Council officers or agents and to provide a system of investigation of such disclosures.

3. Scope

Under the Act, Council may receive disclosures regarding the improper conduct of Council or its officers or agents. Disclosures regarding Councillors must be made directly to the Independent Broad-based Anti-Corruption Commission (**IBAC**) or the Victorian Ombudsman.

This Policy will apply to Councillors, Council employees or Council agents including volunteers, and members of S86 committees and they are accountable for complying with all relevant legislative and policy requirements.

4. Definitions

Reference term	Definition
Act	<i>Protected Disclosure Act 2012.</i>
Corrupt conduct	Refer "improper conduct" below.
Council	"Council" has the same meaning as it has in section 3(1) of the <i>Local Government Act 1989</i> . <i>"Council means a municipal council (including the Council of the City of Melbourne and the Council of the City of Geelong) whether constituted before or after the commencement of this section."</i>
Councillor	"Councillor" has the same meaning as it has in section 3(1) of the <i>Local Government Act 1989</i> . <i>"Councillor means a person who holds the office of member of a Council."</i>
Council officers or agent	Council officers are employed by council; agents are people who formally represent Council in some capacity either contractors, volunteers or members of S86 committees.
Detrimental action	"detrimental action" includes— (a) action causing injury, loss or damage; (b) intimidation or harassment;

	(c) discrimination, disadvantage or adverse treatment in relation to a person's employment, career, profession, trade or business, including the taking of disciplinary action.
IBAC	"IBAC" means the Independent Broad-based Anti-corruption Commission established under section 12 of the <i>Independent Broad-based Anti-corruption Commission Act 2011</i> ; http://www.ibac.vic.gov.au/
Improper conduct	"improper conduct" means— (a) corrupt conduct; or (b) conduct specified in Section 4 subsection (2) of the Act that is not corrupt conduct but that, if proved, would constitute— (i) a criminal offence; or (ii) reasonable grounds for dismissing or dispensing with, or otherwise terminating, the services of the officer who was, or is, engaged in that conduct.
Ombudsman	"Ombudsman" means the person appointed as the Ombudsman under section 3 of the <i>Ombudsman Act 1973</i> .
Protected disclosure	"protected disclosure" means— (a) a disclosure made in accordance with Part 2; or (b) a complaint made in accordance with section 86L(2A) of the <i>Police Regulation Act 1958</i> .
Protected Disclosure Officer	Protected Disclosure Officer means the person(s) appointed by Council to receive a complaint of the nature described in this Policy. The principal PDO will also be the Protected Disclosure Coordinator. 1 General Manager Corporate and Community Services (GMCCS) 2 General Manager Infrastructure and Development (if the disclosure relates directly to something under the control of the GM CCS); 3 Coordinator Human Resources

5. Policy

5.1. Policy Statement

Murrindindi Shire Council is committed to the aims and objectives of the *Protected Disclosure Act 2012*. The Council does not tolerate improper conduct, nor the taking of reprisals against those who come forward to disclose such conduct.

Council recognises and values transparency in its administrative and management practices and supports the making of disclosures that may reveal improper conduct.

Council will take all reasonable steps to protect people who make such disclosures from any detrimental action from reprisal for making the disclosure. It will afford natural justice to the person who is the subject of the disclosure.

5.2. Policy Principles and Application

Council will apply the following fundamental principles in facilitating the appropriate reporting of, and supporting the people involved and managing the process of, disclosure of improper conduct and detrimental action by Councillors or Council officers or agents;

- Council is committed to the aims and objectives of the *Protected Disclosure Act 2012*.
- Council officers and agents may report to an appropriate Protected Disclosure Officer or external authority any behaviour that violates any law, rule or regulation or represents corrupt or improper conduct (including bribery), mismanagement of resources, or is a danger to public health or safety.
- Council will not tolerate improper conduct by Councillors or Council officers or agents, nor the taking of reprisals against those who come forward to disclose such conduct.
- Council recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal corrupt or improper conduct (including bribery), conduct involving a substantial mismanagement of public resources, or conduct involving a substantial risk to public health and safety or the environment.
- Council will take all reasonable steps to protect people who make such disclosures from any detrimental action in reprisal for making the disclosure. It will afford natural justice to all parties including the person who is the subject of the disclosure.
- All disclosures will be treated confidentially.
- The only method of making a protected disclosure relating to a Councillor is to the Ombudsman or IBAC.
- Council will establish a procedure in relation to the management and handling of protected disclosures in accordance with this Policy.

5.3. What is a protected disclosure?

Where a person believes there are reasonable grounds to support that a Councillor or Council officer or agent is engaging in improper action or detrimental action, that person may report the conduct (protected disclosure) to the appropriate person or entity and be assured of confidentiality and protection from reprisal as a result of making the protected disclosure.

5.4. Who can make a protected disclosure?

A protected disclosure can be made where a person who has reasonable grounds for believing that improper or corrupt conduct or detrimental action has occurred.

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5.5. How to make a disclosure

A protected disclosure may be made even if the person making the disclosure cannot identify the person or the body about whom they are making the disclosure. A protected disclosure can be made:

- In writing;
- In person;
- By telephone; or
- By email.

Disclosures may be made anonymously.

5.6. False disclosures

A person must not knowingly make a false disclosure or provide false information. It is an offence under the protected disclosure Act and penalties may be applied.

6. Supporting Documents

6.1. Strategies

- Council Plan

6.2. Legislation

- *Protected Disclosure Act 2012*
- *Protected Disclosure Regulations 2013*

7. Related Policies

- Councillor Code of Governance
- Employee Conduct policy incorporating Staff Code of Conduct
- Corporate Credit Card policy
- Financial delegations Policy
- Fraud Prevention and Control Policy
- Procurement Policy
- Using Consultants policy
- Volunteers Policy

8. Governance

It is the responsibility of the General Manager Corporate and Community Services to maintain the Protected Disclosure Policy and to establish a procedure for the management of disclosures which are covered by this Policy.

In the event that a disclosure is received, the Council will acknowledge receipt of the disclosure, initially review the matter and may make a determination as to whether the disclosure is covered by the provisions of the Act. If required, the disclosure will also be referred to IBAC for consideration and investigation.

The person who made the disclosure will be advised if the information received is not deemed to be a protected disclosure under the Act.

It is also the responsibility of the nominated Protected Disclosure Officer(s) to ensure the effective handling of information and people involved in a protected disclosure. These actions will include

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taking all reasonable steps to ensure that the identity of the person making a protected disclosure and the person who is subject to the protected disclosure are kept confidential.

Where a complaint in the nature of a protected disclosure is made against a Councillor, the notification must be made to the Ombudsman or IBAC, and not to the Council.

9. Portfolio and/or Riding Councillor Input

NA

10. Responsible Officer

The GM Corporate and Community Services is responsible for implementing, monitoring, evaluating and reviewing the Protected Disclosure Policy as required from time to time.

11. Human Rights Charter

This policy has been developed with consideration of the requirements under the Charter of Human Rights and Responsibilities.



Murrindindi
Shire Council

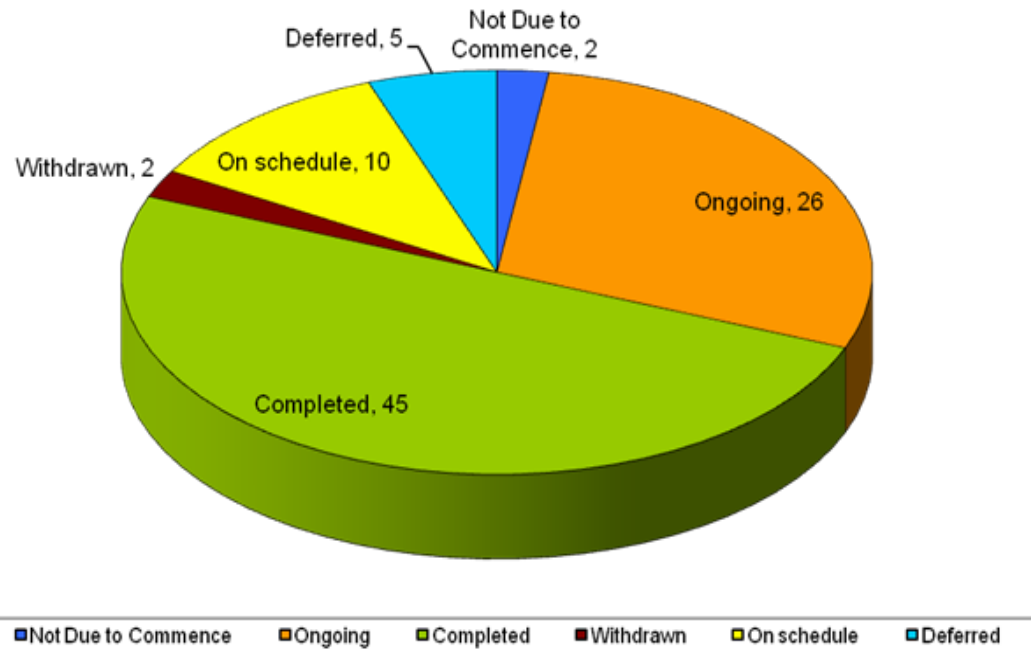
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JUNE 2013

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EXECUTIVE SUMMARY

Business Plan Elements - STATUS



Council has received over 270 responses to the community visioning survey. These responses have been collated and presented to Council. In addition, the outcomes have provided a framework for the Council Plan 2013-2017 and been a checklist for the consideration of strategies within the Council Plan.

The Integrated Diversity Plan for 2012/13 has been reviewed in partnership with the Alexandra and District Hospital (June 2013). The plan has been redeveloped for the 13/14 year and sent to the Department of Health for approval. A NAIDOC week activity was held in partnership with the Alexandra and District Hospital in early July 2013, with further training and cultural awareness activities planned across the next 12 months.

The development of a new Early Years Plan has occurred in conjunction with the broader Municipal Public Health and Wellbeing Planning process. The Children's Services Network has been a key partner in the development of the Early Years plan and this group are currently reviewing the proposed draft and have been invited to provide feedback. It is anticipated that the final Municipal Public Health and Wellbeing Plan will be approved by Council in September 2013.

The Youth Strategy has been reflected in the draft Health and Wellbeing Plan which is currently open for public comment. The Youth Partnership continues to meet regularly to progress the priorities within the strategy. The Youth Charter, a key priority of the plan, has recently been finalised and will be presented to Council in the coming months. Planning for the 'Change it Up' initiative is underway, 20 young people have nominated to attend the youth workshop in September 2013 so far.

A contract for supply and installation of an electronic document management system was entered into in December 2012. Mapping of data has been completed. A number of departments have gone live at the end of the 2012/2013 financial year and the roll out will be happening between July and December 2013.

Construction commenced on the Marysville Hotel and Conference Centre in April 2013.

An indicator that the Contractors and Trades information session and Tender Right workshop held in December 2012 was successful is reflected in the observation that a number of local businesses have been successful in gaining contracts to deliver services on the project. A full complement of facilities is expected to open in late 2014.

A range of marketing initiatives have been developed including 20,000 copies of a Marysville 150 years celebration offers booklet, wall displays at Lake Mountain Alpine Resort of the Great Victorian Rail Trail, Marysville Walks and Waterfalls and Marysville 150 Years Celebrations as well as development of a snow season packages page on the Marysville tourism website.

Completion of the Murrindindi Training Needs Analysis and the reconvening of the skills and training working group to prioritise and action the key recommendations in the report.

Significant progress in finalising a sustainable business model for the Y Water Centre/Visitor Information Centre.

The Integrated Strategy for Interpretation, Identity and Wayfinding project for the rail trail progressed well during May to June with considerable business and other stakeholder input into the name and brand development. The development of a marketing prospectus for the rail trail was a key focus throughout May with a launch of the prospectus being planned for Mansfield and Yea in July.

The 2nd publication of the regional Holiday Planner was released at the visitor information centres volunteers summit in Shepparton on May 7. The Holiday Planner includes the full range of natural attractions in the Shire including the Great Victorian Rail Trail (double page spread), a Parks and Waterways feature, and an advertisement for the Y Water Centre at the Yea Wetlands as well as information on local events and markets.

Advocacy for funding from the Advancing Country Towns project to support/facilitate business and network development initiatives for the MTI has led to the recruitment of a business development manager for the MTI. This appointment has been made and the task of building on the good work that the MTI Board and other supporters have done to date is underway with a view to expanding the training opportunities on offer

An environmental best practice code has been developed as part of Council's draft Roadside Management Plan by the Environmental Programs Unit for the purpose of consulting with staff, contractors and service authorities. This consultation process was completed during the quarter and the document has been finalised. A training program covering the environmental code of practice was delivered to Council's infrastructure staff and contractors during the quarter.

A draft Roadside Management Plan has been prepared for the purpose of consulting with key internal and external stakeholders who have an interest or role in the Plan's implementation. This consultation process was completed during the quarter. The Plan is now being finalised and will be a guiding document for the implementation of Council's roadside code of practice.

Council has completed a draft Local Planning Policy to compliment the State Planning Policy Framework (SPPF) changes already introduced by DPCD, which provides a localised context to bushfire risk assessments under the Murrindindi Planning Scheme (MPS). Council resolved at its December 2012 meeting to consent to the Minister for Planning approving Amendment C44 as a Ministerial Amendment to the Murrindindi Planning Scheme to incorporate additional bushfire risk management measures.

The Municipal Fire Management Plan (MFMP) was adopted by Council on 17 December 2012 and provides a strategic and integrated approach to fire management within Murrindindi Shire and the area of the Lake Mountain Resort. The new MFMP responds to the 2009 Victorian Bushfire Royal Commission findings and forms part of the broader state and regional framework established under the Emergency Management Act (1986).

The Rebuilding program nearing completion. The 1,000 Hands project has achieved practical completion and the Marysville Community Centre car park is under construction. Documentation for remaining landscaping works in Gallipoli Park are to be finalised in July 2013.

GOVERNANCE

1.1 Effective leadership providing representation and advocacy for the community backed by a financially strong organisation.

Strategic indicators	Target	Status	Comments
KPI 1.1 Community perception of overall performance	More than or equal to indexed mean of 62 in annual Community Satisfaction Survey	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Council scored 47 against a relative score of 51 in 2012 in terms of the community's perception of Council's overall performance.
KPI 1.2 Community perception of performance for advocacy	More than or equal to indexed mean of 60	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Council scored 45 against a relative score of 48 in 2012 in terms of the community's perception of Council advocating on its behalf.
KPI 1.3 Financial performance measured through liquidity and operating result	To maintain low level of risk in accordance with VAGO (Victorian Auditor-General's Office) Local Government financial sustainability indicators	Target achieved	The 2011-12 Liquidity Ratio of 3:1 against the prudential benchmark of 1.5:1 is favourable indicating a good capacity to service short term debt liabilities. In terms of underlying result the measurement was 23.73% indicating a surplus and positive result in terms of bench marked sustainability. KPIs for the Council Plan Year 4 review will not be known until completion of the annual audit by VAGO in approximately August 2013.

1.1.1 Facilitate and support recovery within fire affected communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.1.1	Continue to provide leadership and advocate for the community in the recovery process.	Chief Executive Officer	30/06/2013	Ongoing	Various meetings have been held between Council and the State Government's Fire Recovery Unit, Department of Planning and Community Development and Department of Human Services to ensure the various local bushfire recovery issues continue to be progressed. In particular, Council has continued its advocacy in relation to the Buy Back Scheme and its impact upon the community.
1.1.1.2	Support ongoing community and organisational transition to post recovery operations	General Manager Corporate & Community Services	30/06/2013	Completed	Council will maintain a high tempo of advocacy with the State Government with regard to seeking financial assistance as detailed in the KPMG report. The Department of Planning and Community Development - Local Government Victoria (LGV) has prepared a brief on further work to be undertaken by Council to support its current and future needs. In response to this brief, Council has provided their consultants with information required to further consider the quantum of assistance.
1.1.1.3	Lobby other levels of government to secure recovery resources (c/f from previous year)	Chief Executive Officer	30/06/2013	Completed	Council has continued its advocacy to the State Government on the securing of resources to contribute to the cost of the operating, maintaining and renewing the gifted and novated assets. This has included a media program with the public release of the KPMG report. Meetings have been held with the Departmental Secretary of DPCD and also with Local Government Victoria to discuss the scope of the project requested by the Departmental Secretary. Officers have meet with the consultants providing advice to Local Government Victoria and it is understood that final briefings are now being presented to relevant State Government Ministers.

1.1.2 Provide opportunity for open and responsive communication with the community

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.2.1	Continue to communicate the Council Plan to the community	General Manager Corporate & Community Services	30/06/2013	Completed	Council will continue to actively report on specified activities within the Council Plan to the community via its published quarterly report and media releases on activities achieved. Ground work has already been established, via the Community Visioning exercise conducted in August 2012 to engage members of the community to assist in the new Council in the development of the Council Plan beyond June 2013. Council has completed the development of the new Council Plan (2013-17) that is focussed on 4 broad themes namely, Our Community, Our Council, Our Economy and Our Environment.
1.1.2.2	Continue a community visioning exercise to develop a Murrindindi 2030 Community Plan. (c/f from previous year)	Chief Executive Officer	30/06/2013	Ongoing	Council has received over 270 responses to the community visioning survey. These responses have been collated and presented to Council. In addition, the outcomes have provided a framework for the Council Plan 2013-2017 and been a checklist for the consideration of strategies within the Council Plan.

1.1.3 Improve governance systems, processes and relationships.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.3.1	Implement the Murrindindi Reform and Recovery Plan.	Chief Executive Officer	30/06/2013	Completed	The Reform and Recovery Plan is being implemented through a range of actions including the employment of staff and the conduct of programs funded under the Murrindindi Assistance Package as well as the implementation of organisational system improvements and efficiencies. Council received the second annual report on the implementation of the Plan at its March 2013 meeting. The Murrindindi Assistance Package concluded on 30 June 2013 and an extension to the Memorandum of Understanding will be prepared to cover those projects extending into 2013-2014.
1.1.3.2	Undertake business planning and implement the Services Review recommendations.	Chief Executive Officer	30/06/2013	Completed	As part of the Services Review, Business Plans are being implemented by each Department. In addition the recommendations of the Services Review are being implemented including position savings, organisational efficiencies and implementation of individual services reviews including the Parks and Gardens, Library and Economic Development and Infrastructure Operations reviews. Further reviews for the Finance and Corporate Services Departments have been completed.
1.1.3.3	Conduct the induction for new and returning Councillors.	Chief Executive Officer	30/06/2013	Completed	Implementation of the Councillor Induction and Transition Program has been a high priority since the election of the new Council. Council's legal obligations in relation to its compliance with the Local Government Act, the principles of Good Governance and the role of Council in relation to the Planning and Environment Act have been key themes for implementation. In addition, the development of the Strategic Resource Plan and the Council Plan have been important elements of the induction program.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.3.4	Monitor and review the changes to the schedule of Council meeting times and locations.	General Manager Corporate & Community Services	30/06/2013	Completed	Ordinary Meetings of Council have been conducted in Yea (August), in Flowerdale (September) in Eildon (January 2013), in Yea (March) and Marysville in June, in line with Council's intention to provide opportunity for community participation at Council Meetings around the Shire. Council meetings are currently conducted in the evening with a view to maximising community participation. Attendance by members of the public has been low at all three meetings conducted this quarter.
1.1.3.5	Review governance processes to identify opportunities for improvement (c/f from previous year)	General Manager Corporate & Community Services	30/06/2013	Completed	The Local Government Inspectorate attended Council in the week beginning 3 September 2012 to conduct a review of Council's operations which included Governance elements. The report findings indicated that Council was compliant in 21 out of the 27 areas reviewed. Council has reviewed the report findings and has responded to recommendations, providing the Inspectorate with actions to be undertaken in respect of non compliant areas and timelines for achievement.
1.1.3.6	Progress Council Procurement Roadmap developed through the Council Reforming Business Procurement (c/f from previous year)	Manager Corporate Services	30/06/2013	Ongoing	The Procurement Working group has engaged consultants to provide a procurement toolkit and training resource. Training in the procurement toolkit will be rolled out in the second quarter of the new financial year. The Procurement Working Group has engaged a consultant to assist with going to market for priority contracts early in the new financial year

1.1.4 Be consistent, fair and transparent in our decision-making.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.4.1	Complete continuous improvement and Best Value requirements.	General Manager Corporate & Community Services	31/03/2013	Completed	In terms of continuous improvement, the organisation is currently undergoing a process of developing business plans and service level review of all departments. Specific service level reviews have been completed for Parks and Gardens, Economic Development, Library Services and Infrastructure Operations. The reviews for Corporate Services and Finance Departments were completed and implemented by mid June 2013.

COMMUNITY

2.1 Communities enjoying good health and well being.

Strategic indicators	Target	Status	Comments
KPI 2.1 Community Indicators Victoria Subjective well being rating	Maintain better than Victorian average	Target achieved	The 'Subjective Wellbeing' rating, as provided by Community Indicators Victoria (CIV) survey data is 80.2 which is 2.7 points better than the Victorian average of 77.5. This rating indicates people's satisfaction with their lives within Murrindindi Shire.
KPI 2.2 Community Indicators Victoria Feeling part of the community rating-	Maintain better than Victorian average	Target achieved	The 'Feeling part of the Community' rating, as provided by Community indicators Victoria (CIV) survey data is 80.7 which is 8.4 points better than the Victorian average of 72.3.
KPI 2.3 Community Indicators Victoria Food security rating	Maintain better than Victorian average	Assessment premature	Data is unavailable as at June 2013 from Community Indicators Victoria (CIV). It is anticipated that updated survey data will be available by late 2013.

Strategic indicators	Target	Status	Comments
KPI 2.4 Community perception of performance for health and human services -	More than or equal to indexed mean of 76	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Results of this survey were not comparable with survey results from 2011-12 due to changes in the survey methodology. There was not a comparable category to the KPI in the 2013 survey, however, Council scored at 62, 63 and 55 in the Family, Elderly and Disadvantaged Support Service areas respectively.
KPI 2.5 Community perception of performance for recreation facilities	More than or equal to indexed mean of 66	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Council scored 60 against a relative score of 64 in 2012 in terms of the community's perception of performance with Council's recreational facilities.

2.1.1 Facilitate and support recovery within fire affected communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.1.1	Continue work with fire affected communities to assist with ongoing implementation of community based recovery plans based on active participation and strengthened community connectedness. (c/f from previous year)	Manager Community Services	30/06/2013	Completed	The Vulnerable Persons Register is continually updated. Murrindindi Shire Council is working with the Red Cross to identify other Vulnerable People who may not be in receipt of services to ensure they are considered in emergency situations. The Red Cross also presented information to the Murrindindi Community Services Group, regarding the Vulnerable People in Emergencies Service. The service is open to all service providers and community organisations.

2.1.1.2	Continue work with fire affected communities to strengthen communities and prepare for future disasters	Manager Community Services	30/06/2013	Completed	<p>This activity is ongoing and is firmly integrated into the daily program delivery across all units within the Community Services department. Aged and Disability services actively work with individuals to assist their recovery and plan for future events. Community Capacity Building Initiatives including Seniors activities, volunteer support, children's week and ACT early years all have a strong focus on building resilience.</p> <p>The Municipal Recovery Plan is regularly updated and the MRM attends the MEMPC meetings and Regional MEMEG meetings. MRM is also working with the Emergency Management Coordinator to explore collaborative approaches to Emergency Management across other Local Government Areas in an effort to share expertise and resources and avoid duplication of effort. Relief Centre Volunteer Training in MECC Central is planned for November 2013.</p>
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2.1.2 Foster a more resilient community by promoting diversity, inclusion, access and equity, and supporting community interaction.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.2.1	Implement initiatives from the Inclusiveness, Access and Equity Plan	Manager Community Services	30/06/2013	Ongoing	<p>The Access and Equity working group is currently reviewing the Access and Equity Action Plan (Disability Action Plan), developed as part of the Municipal Public Health and Wellbeing Strategy. The plan has incorporated feedback from community members including people with a disability and their careers and service providers. Further Communication Awareness training has been undertaken by Council Staff, as a result of this training an iPad has been sourced for the Alexandra Reception to assist in communicating with people who have difficulties with speech.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.2.2	Identify and Implement projects, programs and initiatives to meet the key strategic directions of the “Linking Murrindindi” Access and Liveability for All Strategic Plan 2011-2013 (c/f from previous year)	Manager Community Services	30/06/2013	Completed	<p>The Transport Connections Project finished at 30 June 2013. A number of the initiatives and programs developed by this three year program have led to sustainable outcomes including new bus routes, a bank of volunteer drivers and volunteer training, swimming programs (aided by Transport), transport timetables for the Shire etc. The Transport Innovations program is still continuing to June 2014. Through this program we are developing three initiatives aiming to build on the sustainable outcomes delivered by the Transport Connections Program. The three initiatives include:</p> <ol style="list-style-type: none"> 1. Internet training for Older People - focusing on building capacity of older people to access and use the internet, including access to health and transport resources on line. 2. Random Acts of Kindness - building on the strong incidental volunteering culture of our communities to identify and support vulnerable isolated people within our communities . 3. Community Transport Connections and linkages - this project is being undertaken in partnership with Berry Street and involves working to create stronger relationships between community and other transport providers across Murrindindi Shire and surrounding areas to better use transport resources and improve access to services. <p>It is anticipated that these projects will be complete by June 2014.</p>

2.1.2.3	Investigate a community building initiative in Yea (c/f from previous year)	General Manager Sustainability	31/03/2013	Ongoing	To date it has not been possible to establish a specific project for Yea and work continues to explore a suitable initiative for the use of the available funds. Officers are pursuing opportunities to develop a project initiative under the framework of the new Municipal Public Health and Wellbeing Plan which will target small scale "placemaking" projects to improve and enhance public spaces through community arts and small scale infrastructure projects.
2.1.2.4	Re-establish maintenance service standards for section 86 committees of management. (c/f from previous year)	Manager Corporate Services	30/06/2013	Ongoing	A comprehensive review of all services provided to or supporting section 86 Committees of Management is currently being undertaken. Further information is being collated to clarify and cost the provision of outdoor services. The results of the review will provide the basis for completion of Councils Facilities Maintenance Policy which is currently in draft format.
2.1.2.6	Identify and implement priority strategies from the Healthy and Active Third Age Strategy.	Manager Community Services	30/06/2013	Completed	The Municipal Public Health and Wellbeing Plan has been developed and incorporates the actions of the Positive Ageing Action Plan. The Positive Ageing Advisory group is currently reviewing the plan and submitting feedback through the public comment process. The Health and Wellbeing Plan, incorporating the Positive Ageing Action Plan is expected to be approved by Council in September 2013.
2.1.2.7	Develop an ongoing community strengthening activity to acknowledge the contribution of volunteers.	Manager Community Services	30/06/2013	Completed	Volunteers are acknowledged in a number of ways including annual Volunteer Week events to celebrate their contribution and commitment. The Positive Ageing community event successfully celebrated community participation and promoted opportunities for volunteerism within Murrindindi. The importance of volunteers and the strong volunteer culture within Murrindindi is being recognised within both the new Council Plan and the Health and Wellbeing Plan. No further update.

2.1.2.8	Develop a Diversity Plan for Council Aged and Disability Services.	Manager Community Services	30/08/2012	Completed	The Integrated Diversity Plan for 2012/13 has been reviewed in partnership with the Alexandra and District Hospital (June 2013). The plan has been redeveloped for the 13/14 year and sent to the Department of Health for approval. A NAIDOC week activity was held in partnership with the Alexandra and District Hospital in early July 2013, with further training and cultural awareness activities planned across the next 12 months.
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2.1.3 Facilitate improved quality of life for the Murrindindi community.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.3.1	Implement initiatives from the Health and Well Being Plan	Manager Community Services	30/06/2013	Completed	The Municipal Public Health and Wellbeing Plan (2013-2017) has been developed and is currently in draft form, ready to be released for public comment in July 2013. The plan has been developed with a focus on partnership and collaboration with internal and external stakeholders. It is anticipated that the final plan will be approved by Council in September 2013.
2.1.3.2	Lobby State Government to improve access to public housing	Manager Community Services	30/09/2012	Completed	This activity relates to assisting in the rehousing of all residents in temporary villages. All temporary villages have been closed and all residents relocated. Consultations to date have not highlighted this as a current community priority, however, we are awaiting feedback from the public comment process to make a final determination.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.3.3	Review and redevelop the Early Years Plan.	Manager Community Services	30/06/2013	Completed	The development of a new Early Years Plan has occurred in conjunction with the broader Municipal Public Health and Wellbeing Planning process. The Children's Services Network has been a key partner in the development of the Early Years plan and this group is currently reviewing the proposed draft and have been invited to provide feedback. It is anticipated that the final Municipal Public Health and Wellbeing Plan will be approved by Council in September 2013.
2.1.3.4	Implement strategies from the Youth Strategy	Manager Community Services	30/06/2013	Completed	The Youth Strategy has been reflected in the draft Health and Wellbeing Plan which is currently open for public comment. The Youth Partnership continues to meet regularly to progress the priorities within the strategy. The Youth Charter, a key priority of the plan, has recently been finalised and will be presented to Council in the coming months. Planning for the 'Change it Up' initiative is underway, 20 young people have nominated to attend the youth workshop in September 2013 so far.

LOCAL ECONOMY

3.1 Sustainable growth of our local economy.

Strategic indicators	Target	Status	Comments
KPI 3.1 Community perception of Council's performance on economic development	More than or equal to indexed mean of 56	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February and March 2013. The result was an indexed mean of 54, slightly lower than the target.
KPI 3.2 Employment rate	Equal to or higher than Victorian average in 2011 census	Target achieved	Results of the most recent Census indicate that 4.6% of working age people in Murrindindi were unemployed. The figure for Victoria was 5.4%. Note: These are unemployment figures not employment figures.

3.1.1 Facilitate and support recovery of businesses within fire affected communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.1.1	Facilitate processes relating to a core tourism development in Marysville	Manager Economic Development	30/06/2013	Completed	<p>Construction commenced on the Marysville Hotel and Conference Centre in April 2013.</p> <p>An indicator that the Contractors and Trades information session and Tender Right workshop held in December 2012 was successful is reflected in the observation that a number of local businesses have been successful in gaining contracts to deliver services on the project.</p> <p>The full compliment of facilities is expected to open in late 2014.</p>

3.1.2 Support and promote events and festivals across the Shire.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.2.1	Work with Yarra Ranges Regional Marketing to assist in the delivery of the Marysville and Triangle Marketing and Events Implementation Plan	Manager Economic Development	31/03/2013	Completed	<p>Council continued to support Yarra Ranges Regional Marketing in the implementation of the Marysville and Surrounds Tourism and Events Program. Four locally run events received a \$26,000 funding commitment from the May round of applications. A further \$32,500 of funding was committed to two, tier one (larger) events for the coming year.</p> <p>The process to develop a new brand for Marysville and Surrounds got underway with a stakeholder survey and workshop held in Narbethong in June. The brand development work is on track to be completed by the end of July to be followed by the creative aspects of the re-branding process. No completion date has been set for this follow up work at this point.</p> <p>A range of marketing initiatives have been developed including 20,000 copies of a Marysville 150 years celebration offers booklet, wall displays at Lake Mountain Alpine Resort of the Great Victorian Rail Trail, Marysville Walks and Waterfalls and Marysville 150 Years Celebrations as well as development of a snow season packages page on the Marysville tourism website.</p> <p>Chatterbox Marketing continued to support the program with PR activities around the Comedy Festival Road show in Marysville and the Sprint X and School Holiday Program at Lake Mountain.</p>
3.1.2.2	Re-establish the Murrindindi Festivals and Events Network to support and promote tourism events in the Shire	Manager Economic Development	31/03/2013	Withdrawn	<p>It has not been necessary to re-establish the network, as existing channels of communication between the Shire's major event organisers and Council has been sufficient within the resources available to grow the capacity of event management planning and to ensure regular promotion through</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					the Council's calendar of events.

3.1.3 Provide support to new and expanding business.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.3.1	Attract investment into available industrial land	Manager Economic Development	30/06/2013	Completed	<p>Following the public exhibition of the draft development plan for industrial land at the Binns-McCrae Road site in Alexandra from 28 February until 29 March 2013 and receipt of feedback on the proposed Amendment C42, officers are finalising a report for Council's consideration in July/August.</p> <p>Purchasers of the former Alexandra Mill industrial site in Lamont Street, the Glencoe Group, have been invited to meet with Council officers to enable support to be provided for the development of a truss plant and potentially other industrial uses/businesses to co-locate on the site.</p> <p>The Council owned property at 42 North Street Yea in the Yea Industrial site was sold at auction in May 2013.</p>

3.1.3.2	Develop Action Plans to enable implementation of the Economic Development Strategy 2011-2016.	Manager Economic Development	30/06/2013	Completed	Progress has been made on a range of actions identified in the implementation plan for the Economic Development Strategy (2011 - 2016).
					<p>These include:</p> <p>Completion of the Murrindindi Training Needs Analysis and the reconvening of the skills and training working group to prioritise and action the key recommendations in the report.</p> <p>Development of an action plan to communicate the concept of the Murrindindi Business and Tourism Association to business associations and other key stakeholders. This will occur at a series of business forums across the shire early in the new financial year.</p> <p>Supporting Goulburn River Valley Tourism to secure funding and creation of a working group to develop a Destination Marketing Plan for the region.</p> <p>Preparation for a future directions strategic workshop for the Upper Goulburn Food Wine and Culture Group planned for early July.</p> <p>Significant progress in supporting the development of a sustainable business model for the Y Water Centre/Visitor Information Centre.</p> <p>Tourism marketing via websites, radio (Fox FM and 3RRR) and brochures (such as the second edition of the regional Holiday Planner) for the Great Victorian Rail Trail, local markets, the Y Water Centre and our natural attractions including Parks and Waterways.</p> <p>In the context of the Council Plan 2013 - 2017 and the Council budget 2013 - 2014, Council's Economic Development Advisory Committee undertook a prioritisation process in relation to the activities identified in the implementation plan for action in the coming year.</p>

3.1.3.3	Progress the development of industrial land in Alexandra – former Alexandra Saleyards	Manager Economic Development	30/06/2013	On schedule	In May Council resolved to seek expressions of interest to purchase and develop the former Alexandra Saleyards property. The property will now be offered for sale by private treaty.
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3.1.4 Participate in Cooperative marketing.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.4.1	Subject to available resources, attract investors to fill product gaps on the Goulburn River High - Country Rail Trail and Yarra Valley - High Country touring route	Manager Economic Development	30/06/2013	Ongoing	<p>The research undertaken as part of Goulburn River Valley Tourism's (GRVT) region wide tourism product audit was completed in March and a final report is to be presented to the GRVT Board in August. The report and the outcomes of the Destination Management Plan being developed by GRVT will provide a basis for investment attraction opportunities to be built into the Murrindindi Business and Investment Prospectus.</p> <p>The Integrated Strategy for Interpretation, Identity and Wayfinding project for the rail trail progressed well during May to June with considerable business and other stakeholder input into the name and brand development. The final name endorsed by Council is the Great Victorian Rail Trail. The development of a marketing prospectus for the rail trail was a key focus throughout May and June.</p> <p>Limited activity has occurred relating to the Yarra Valley to High Country Touring route with the steering committee no longer meeting. Opportunities to leverage investment along the route will be subject to a stronger focus on the route from the major stakeholders including Tourism Northeast.</p>

3.1.4.2	Fulfil undertakings under the Memorandum of Understanding with the Goulburn River Valley Tourism Inc. to grow tourism in the shire	Manager Economic Development	30/06/2013	Completed	<p>Officers continue to focus attention on fulfilling the agreed outcomes outlined in the Memorandum Of Understanding and In Kind agreement with Goulburn River Valley Tourism (GRVT).</p> <p>Support was provided for the very well attended industry networking night held in Marysville in April. The focus of the evening was a presentation on grant seeking that was followed by a GRVT Board panel - open discussion.</p> <p>The 2nd publication of the regional Holiday Planner was released at the visitor information centres volunteers summit in Shepparton on May 7. The Holiday Planner includes the full range of natural attractions in the Shire including the Great Victorian Rail Trail (double page spread), a Parks and Waterways feature, and an advertisement for the Y Water Centre at the Yea Wetlands as well as information on local events and markets.</p> <p>Considerable energy was put into the development of a new Board member induction folder/process that was presented to the Board at the June meeting.</p> <p>Council is also involved in the development of a Destination Management Plan for the region. GRVT is one of three regions funded to undertake this type of plan and the broader industry is showing great interest in the outcomes.</p>
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3.1.5 Facilitate improved access to Information Communication Technology and mobile phone services.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.5.1	Undertake a feasibility study to enable improved access to high speed and affordable broadband services. If warranted apply for grant funding for an initial implementation. If warranted apply for grant funding for an initial	Manager Economic Development		Withdrawn	Council resources are now being directed to supporting a Hume region approach to advocating for improved ICT services. See Activity 3.1.5.2

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
	implementation.				
3.1.5.2	Investigate and advocate for improved access to high speed and affordable broadband services in the Shire	Manager Economic Development	30/06/2013	Completed	<p>Council continues to support the Hume region approach to improved Information and Communications Technology (ICT) for Murrindindi with ongoing involvement in the Hume Region National Broadband Network (NBN) Readiness Plan and the Hume Region ICT Strategy development.</p> <p>A key deliverable from the Readiness Plan is the Business Readiness Diagnostic, a tool for local small businesses to assist them to assess their readiness for the digital economy and to act on areas needing attention. The diagnostic tool can help business operators to identify areas for improvement and suggested ways to improve business use of technologies. The diagnostic will be promoted to local businesses in July and August 2013.</p> <p>NBN Co has lodged planning applications for two towers to assist in delivery of improved services. More applications are expected as the fibre and fixed wireless networks are rolled out.</p>

3.1.6 Undertake or facilitate major economic development projects.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.6.1	Advocate for the expansion of local provision of post secondary training opportunities through the Murrindindi Training Institute	Manager Economic Development	30/06/2013	Completed	<p>Support for the Murrindindi Training Institute (MTI) continues. The Murrindindi Training Needs Analysis report has been provided to key stakeholders and will be further distributed to the business community and training providers in July. The steering committee for the project has begun the process of analysing the recommendations of the report. The skills and training working group is to be re-convened early in the new financial year to further dissect the analysis and to decide on</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>priorities for action, allocate responsibilities and agree on timelines.</p> <p>Advocacy for funding from the Advancing Country Towns project to support/facilitate business and network development initiatives for the MTI has led to the recruitment of a business development manager for the MTI. This appointment has been made and the task of building on the good work that the MTI Board and other supporters have done to date is underway with a view to expanding the training opportunities on offer.</p>
3.1.6.2	Facilitate processes relating to the development of Mt Pinniger Resort	Manager Economic Development	30/06/2013	Completed	<p>Council has continued to offer support, including any pre planning application meetings needed, to the proponents of this project to help progress the project to the point where a planning application can be submitted and considered by Council. It is understood that the proponents are in the process of negotiation with Goulburn Murray Water in relation to the future of the development and the current lease arrangements.</p>
3.1.6.3	Resolve future management arrangements for Yea Wetlands Centre and pursue a sustainable business model.	General Manager Sustainability	30/03/2013	Completed	<p>The future management arrangements of the Y Water Centre at the Yea Wetlands has been resolved with Council agreeing in principle to the formation of an independent Incorporated Association to manage the day to day operations of the Centre. The Association will enter into a lease with council to operate the Centre and Council will provide one full time equivalent position to help co-ordinate operations at the Centre.</p>

CLIMATE CHANGE & NATURAL ENVIRONMENT

4.1 A natural environment that is diverse, healthy and cared for.

Strategic indicators	Target	Status	Comments
KPI 4.1 Community Indicators Victoria Household waste recycling rates	Maintain or improve current level of 33%	Target achieved	Kerbside Recycling rates have been have improved slightly this quarter from 41.7% to 41.9%.
KPI 4.2 Annual waste diversion rates	65% by 2013-14	Target not achieved	The average kerbside and transfer station waste diversion shows increase to 48.5% this quarter.
KPI 4.3 Greenhouse gas emissions	Reduce 2006 community emissions by 15% by 2020	Measure not available	A status measurement has not been possible this financial year.

4.1.2 Promote and advocate sustainable living, business practice and land use.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.2.1	Develop and implement communication strategy for environment initiatives	General Manager Sustainability	31/03/2013	Completed	A draft communications plan covering environmental issues for the 2013-2017 period has been developed, and a strategic work plan for communications and engagement activities for the 2013/14 year has been established. The plan focuses on specific topics each year that will culminate in a range of different communication initiatives involving Council staff and community stakeholders ranging from formally established community groups through to the household level. The plan also involves a revamp of the environmental pages of the Council's website to improve community access to important environmental information and which is currently in draft form and due to be published on the website in July/August 2013.
4.1.2.2	Review and develop a domestic wastewater management strategy subject to funding being available	Manager Development & Environmental Services	30/06/2013	On schedule	Murrindindi Shire Council is participating in a review of Domestic Waste Water Management Plan (DWMP) objectives with Mansfield Shire Council and Goulburn Murray Water. The DWMP's primary objective is to provide a planned coordinated approach around Lake Eildon and in specified locations within each municipality having regard for improved environmental outcomes. The DWMP provides a mechanism for developing strategies that support domestic wastewater service coordination and standardisation between councils and stakeholders. It is anticipated that this review will be completed by December 2013.
4.1.2.3	Investigate the use of environmental and land management incentives for landholders	General Manager Sustainability	31/03/2013	Deferred	In assessing the priorities for the Environmental Programs Unit for 2012/2013 this item was deferred to the next Council Plan.

4.1.3 Reduce generation of waste by Council and the community.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.3.1	Establish water use targets for Council facilities and activities and monitor progress	General Manager Sustainability	31/03/2013	Deferred	In assessing the priorities for the Environmental Programs Unit for 2012/2013 this item was deferred to the next Council Plan.
4.1.3.2	Adopt and commence implementation of Council's waste management strategy, including the expansion of recycling facilities in public spaces	Manager Infrastructure Services	30/06/2013	Deferred	The project brief for the Waste Management Strategy is drafted and currently being reviewed, it is expected that tenders will be called by the end of August 2013.

4.1.4 Integrate environmental resource and land management across Council operations.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.4.1	Implement an environmental best practice code and training plan for outdoor works	General Manager Sustainability	30/06/2013	Completed	An environmental best practice code has been developed as part of Council's draft Roadside Management Plan by the Environmental Programs Unit for the purpose of consulting with staff, contractors and service authorities. This consultation process was completed during the quarter and the document has been finalised. A training program covering the environmental code of practice was delivered to Council's infrastructure staff and contractors during the quarter.
4.1.4.2	Develop and implement guidelines for the management and protection of roadside conservation values	General Manager Sustainability	30/06/2013	On schedule	A draft Roadside Management Plan has been prepared for the purpose of consulting with key internal and external stakeholders who have an interest or role in the Plan's implementation. This consultation process was completed during the quarter. The Plan is now being finalised and will be a guiding document for the implementation of Council's roadside code of practice.

4.1.4.3	Identify and prioritise sites, other than roadsides, with significant biodiversity values and formulate management guidelines to protect them	General Manager Sustainability	31/03/2013	Completed	A small selection of sites other than roadsides have been identified and prioritised as part of the development of a native vegetation offsets business case that will result in the protection of such sites in perpetuity through the implementation of ten year management plans, subject to the Council's endorsement of a business case which is currently being prepared. In regard to other sites work to develop management plans will be progressively implemented in subsequent years, subject to resources.
4.1.4.4	Develop and commence implementation of an offset plan for native vegetation removal associated with Council managed works	General Manager Sustainability	30/06/2013	Ongoing	A native vegetation offset business case to address Council's offset backlog was completed and considered by Council's executive management. It has not been possible to finalise the business case completely due to the recent release by the State Government of changes to the State Native Vegetation Management Framework, which will have implications for the future of management of native vegetation removal and offsets, and which therefore need to be incorporated into the business case. This work will continue into 2013/14 year.

4.1.5 Reduce Council and community carbon footprint.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.5.1	Identify and purchase eco-friendly products and materials through participation in a green procurement program	General Manager Sustainability	31/03/2013	Deferred	In assessing the priorities for the Environmental Programs Unit for 2012/2013 this item was deferred to the next Council Plan.

4.1.6 Encourage the community to adapt to climate change.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.6.1	Provide support to community education on environmental issues	General Manager Sustainability	30/06/2013	Completed	<p>Early in the year the Environmental Programs Unit continued to engage with local schools which participated in the development of a book containing the experiences and observations of local young people about the natural environment. Educational materials were distributed to residents of several areas in the south of the Shire concerning actions necessary to preserve habitat for native animals recovering from the 2009 bushfires, particularly the native bandicoot following an increasing number of reports of bandicoot road deaths in recent months. Provision of community education on environmental issues will be delivered as part of Council's environmental communications plan once completed.</p>

PLANNING & ENVIRONMENT

5.1 Sustainable land use, development and growth.

Strategic indicators	Target	Status	Comments
KPI 5.1 Community perception for town planning policy and approvals	Equal to or more than the previous year	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February and March 2013. The result was an indexed mean of 45, which was slightly less than the previous year result of 46.
KPI 5.2 VCAT determinations consistent with Council decisions	Equal to or more than 80%	Target achieved	100% of all VCAT determinations have upheld Councils decision or granted the request for Consent Orders on the basis of agreement being reached by all parties.
KPI 5.4 Building and Planning permit turnaround times	Building 30 days / Planning 45 days	Target partially met	78% of all planning permits were issued within 45 days for the 4th quarter, with 69% of all planning permits issued within 45 days for the financial year. The planning permits issued over 45 days were primarily due to referral agency response delays, mediation and objections reported to Council. 97% of all building permits were issued within 30 days.

5.1.1 Streamline approvals processes to encourage rebuilding in fire affected areas - Land rezoning.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.1.1	Assist Goulburn Murray Water in rezoning process related to the Mt Pinniger Resort Development	Manager Development & Environmental Services	30/06/2013	Completed	Council has continued to offer support, including any pre planning application meetings needed to the proponents of the Mt Pinniger Resort development to help progress the project to a point where a planning application can be submitted and considered by Council. It is understood that the proponents are in the process of negotiation with Goulburn Murray Water in relation to the future of the development and the current lease arrangements.

5.1.2 Use a strategic approach to land use planning to facilitate integrated residential and public facility construction.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.2.1	Facilitate development options Goulburn Murray Water Land transfers for future	Manager Development & Environmental Services	30/06/2013	Completed	<p>Stage 1 of this process has been completed, which comprised the transfer to Council of Roads and Reserves that are managed and maintained by Council.</p> <p>Council is awaiting advice from Goulburn Murray Water on its plans for dealing with other surplus land in and around Eildon. A review of the Eildon Urban Design Framework will be necessary for Eildon township to consider future development options for surplus land owned by Council and Goulburn Murray Water.</p>
5.1.2.2	Review and adopt Alexandra Urban Design Framework	Manager Development & Environmental Services	30/06/2013	Ongoing	Work on this project has not commenced due to other competing priorities, primarily the work being done on the Flying Squad funded projects, the Kinglake Flowerdale Toolangi Strategic Plan and the Hume Regional Growth Plan. It is anticipated work will commence in August.
5.1.2.3	Develop a plan for the review of existing Urban Design Frameworks	General Manager Sustainability	30/06/2013	Ongoing	Work has commenced on reviewing the current status of Council's existing urban design

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					frameworks. Due to considerable restructuring within the Infrastructure Services Division of the Council it was not possible this quarter to finalise a plan for the revising the frameworks and this will be completed during the first quarter of the new financial year. Work has progressed on developing a project scope for the development of streetscape frameworks for townships covered by the Kinglake Ranges, Flowerdale and Toolangi Plan and Design Framework. It is planned to undertake this project during 2013/14.
5.1.2.4	Commence a review of the Municipal Strategic Statement	Manager Development & Environmental Services	30/06/2013	Ongoing	An audit of the Municipal Strategic Statement (MSS) was completed in May 2013. Further work is necessary to align the strategic directions of the Council Plan 2013 - 2017, which will drive improvements to the Murrindindi Planning Scheme. It is anticipated that this work will commence in September 2013.
5.1.2.5	Complete and implement the Kinglake Ranges, Flowerdale and Toolangi Plan	General Manager Sustainability	30/06/2013	Ongoing	Work to finalise the Kinglake Ranges, Flowerdale and Toolangi Plan and Design Framework has not progressed and remains on hold pending further advice from the State Government on its response to measures contained within the Plan which address bushfire safety. Council officers have held discussions with representatives of Department of Transport, Planning and Local Infrastructure in an attempt to progress actions within the plan that do not relate to bushfire safety. Work to develop plans for improving the local streetscape amenities is planned to proceed in the coming months.

5.1.3 Continue to strengthen partnerships with the Department of Sustainability & Environment and the Country Fire Authority.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.3.1	Map municipal fire risk	Manager Development & Environmental Services	30/06/2013	Completed	<p>The Department of Planning and Community Development (DPCD) is coordinating all new bushfire mapping for the whole of Victoria. The Bushfire Management Overlay (BMO) mapping adjustment that occurred on 18 November 2011 applied only to existing Wildfire Management Overlay (WMO) mapped areas. Updated mapping has been prepared but is yet to be implemented into the Murrindindi Planning Scheme (MPS). The current BMO covers approximately 1,500 properties and the updated mapping is expected to cover up to 5,500 properties (additional 4000 properties). Council is not aware of any transitional arrangements for the mapping update, which will have implications, both for those currently being assessed by Council and for the additional properties that will be subject to this mapping adjustment once it is introduced. Planning consents issued for bushfire rebuilding that are due to expire may also be impacted by these changes. DPCD has been informed of Council's concerns in relation to the impact on Council's resources and the community of this change.</p> <p>Council has completed a draft Local Planning Policy to compliment the State Planning Policy Framework (SPPF) changes already introduced by DPCD, which provides a localised context to bushfire risk assessments under the Murrindindi Planning Scheme (MPS). Council resolved at its December 2012 meeting to consent to the Minister for Planning approving Amendment C44 as a Ministerial Amendment to the Murrindindi Planning Scheme to incorporate additional bushfire risk management measures.</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.3.2	Ensure appropriate planning responses to the 2009 Bushfire Royal Commission recommendation taking into account any state government subsequent policy or legislative changes	Manager Development & Environmental Services		Completed	<p>The Minister for Planning is still yet to implement Amendment C44, but in anticipation of this amendment, work has commenced on mapping the fire risk around some townships in Murrindindi to assist in the preparation of Schedules that will assist in simplifying the approval processes in specific locations.</p> <p>Council has responded to significant legislative change since the 2009 Victorian Bushfires and Royal Commission recommendations. Council has worked very hard to fine tune service delivery to achieve a seamless introduction of new government policy direction and regulation change. The implementation of proposed mapping adjustments to the Bushfire Management Overlay is expected to have a significant impact on planning and building controls across the Shire and are still being considered by the Department of Planning and Community Development.</p> <p>Strategic Planning studies have been undertaken for the areas of Marysville and Kinglake, Flowerdale and Toolangi having regard for bushfire. The Kinglake Ranges, Flowerdale and Toolangi Draft Plan and Design Framework February 2011 is also reliant on updated BMO mapping from the Department of Planning and Community Development (DPCD) prior to any further consideration or finalisation.</p> <p>A significant number of corrective amendments to assist bushfire recovery and rebuilding have been undertaken by Council and implemented by the Minister for Planning.</p> <p>A meeting was held between Council the Country Fire Authority (CFA), Department of Planning and Community Development (DPCD) and the Municipal Association of Victoria (MAV) to discuss the implications of the current approach (objections)</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					<p>from the CFA to planning applications in areas of high fire risk across the municipality as a whole. The discussion is not intended to challenge the validity of the established hazard, it is more about where infill opportunities exist within established settlement areas and what strategies may be supported by the state in recognition of this. CEO's of Bushfire affected Councils have met to agree on a joint approach to progress this issue.</p> <p>The Minister for Planning is still yet to implement Amendment C44, but in anticipation of this amendment, work has commenced on mapping the fire risk around some townships in Murrindindi to assist in the preparation of Schedules that will assist in simplifying the approval processes in specific locations.</p>
5.1.3.3	Complete the Municipal Fire Management Plan	Manager Development & Environmental Services	31/03/2013	Completed	The Municipal Fire Management Plan (MFMP) was adopted by Council on 17 December 2012 and provides a strategic and integrated approach to fire management within Murrindindi Shire and the area of the Lake Mountain Resort. The new MFMP responds to the 2009 Victorian Bushfire Royal Commission findings and forms part of the broader state and regional framework established under the Emergency Management Act (1986).
5.1.3.4	Develop a planning guideline that responds to high fire risk environments having regard to settlement patterns, access and egress options and an improved awareness of the inherent risks posed by wildfire	Manager Development & Environmental Services	31/03/2013	Ongoing	Work on this project commenced in June and it is anticipated that an informative brochure will be completed prior to the 2013/14 fire season.

INFRASTRUCTURE

6.1 To enhance the sustainability of our infrastructure, recognising the changing needs and expectations of our communities

Strategic indicators	Target	Status	Comments
KPI 6.1 Community perception of performance in relation to Local roads and footpaths	More than or equal to indexed mean of 50	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Council scored 45 in terms of the community's perception of Council's overall performance. The score represents a small decrease in satisfaction from 47 in 2012 to 45.
KPI 6.2 Community perception of performance in relation to appearance of public areas	More than or equal to indexed mean of 71	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Council scored 65 in terms of the community's perception of Council's overall performance. The score represents a small decrease in satisfaction from 69 in 2012 to 65.
KPI 6.3 Completion of Capital Works Program-	0.9	Target not achieved	Approximately 65% of the capital works program has been completed with the remainder carried forward to 2013/2014. Within these carried forward projects are the Y Water Centre, refurbishment of the Yea Shire Hall, bridge renewal projects which are due for completion in August including the Breakaway Bridge.
KPI 6.4 Compliance with Road Management Plan	0.95	Target achieved	Inspections and rectification works have achieved 100% compliance with the Road Management Plan.

Strategic indicators	Target	Status	Comments
KPI 6.5 Infrastructure funding gap	Annual improvement	Target not achieved	The infrastructure funding gap calculated for 2011/12 - 2012/13 is artificially low due to disaster recovery works occurring over the past few years. As a result from 2013/14 the gap will increase and policies to address this are being developed to minimise the infrastructure renewal gap. A significant impact on Council's renewal requirements is the number of gifted assets that are now Council's responsibility.
KPI 6.6 Asset condition assessments	No demonstrated degradation of overall asset condition	Target achieved	Condition audits programmed for this financial year have been completed. Audit data will now be incorporated into Council's Asset Management Systems.

6.1.1 Rebuild community infrastructure damaged or destroyed by the February 2009 fires.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.1.1	Rebuild damaged and destroyed buildings and other infrastructure including: - Gallipoli Park development - Marysville drainage	Manager Program Delivery	31/12/2012	On schedule	The Rebuilding program is nearing completion. The 1,000 Hands project has achieved practical completion and the Marysville Community Centre car park is under construction. Documentation for remaining landscaping works in Gallipoli Park is to be finalised in July 2013.

6.1.3 Undertake a range of community infrastructure projects which enhance community amenity and foster civic pride.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.3.1	Develop Asset Management Plans for key infrastructure categories (priorities determined by OAMS). - Roads - Bridges - Paths - Buildings - Drainage	General Manager Infrastructure Services	30/10/2012	Completed	Core level Asset Management Plans were adopted by Council at the December 2012 Ordinary Council Meeting.

6.1.3.2	Implement findings of Alexandra and Yea Stormwater strategies as opportunities arise	Manager Infrastructure Services	30/06/2013	Ongoing	Officers are currently scoping the works for Alexandra and works are scheduled for 2013/2014. Yea works have a completion target of 2014 and scoping will commence early in 2014
6.1.3.3	Undertake a review of Special Charge Scheme policies and processes	Manager Infrastructure Services	31/03/2013	Deferred	The draft policy has been completed and is awaiting final amendments and presentation to Council. It is anticipated that this will be finalised by September 2013.

6.1.4 Align infrastructure service delivery with community needs and expectations.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.4.1	Develop a shire wide pathway strategy to identify future priorities	General Manager Infrastructure Services	30/06/2013	Completed	The Pathway Strategy is completed and included in the Asset Management Plans. Pathway condition audit currently underway along with maintenance audit and was completed by 30 June 2013.
6.1.4.2	Review key road and related renewal strategies for input into the ten year capital works program	General Manager Infrastructure Services	31/12/2013	On schedule	Core Asset Management Plans for Roads include these strategies and were adopted by Council in December 2012. Further review of the 10 year capital improvement plan was undertaken and was reported to Council. Implementation will commence during 2013/2014. The Road Management Plan has been reviewed and is currently out for community consultation and is scheduled for adoption in August 2013.
6.1.4.3	Implement essential service safety systems for public buildings under Council control	Manager Infrastructure Services	30/06/2013	On schedule	These systems and procedures are currently being developed by Council Officers and implementation has been carried forward to the 2013/2014 financial year as part of the Capital Works Program.

6.1.5 Improve and expand the network of footpaths and shared trails both within towns and linking communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.5.1	Pursue funding for Alexandra to Eildon shared path link	Chief Executive Officer	30/06/2013	Ongoing	The Hume Regional Strategy has identified the development of a trail from Alexandra to Eildon as a priority. The DPCD is currently preparing a Hume Regional Tracks and Trails Strategy that is also considering this project. Council at its meeting on 27 March 2013 endorsed the Advancing Country Towns project to prepare a feasibility concept for this project.

6.1.6 Maintain and further develop a safe and efficient transport network.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.6.1	Undertake works at Breakaway Bridge subject to available funding	Manager Infrastructure Services	30/06/2013	Ongoing	A Contractor has been appointed to undertake the refurbishment of the bridge and works commenced in May 2013 and are expected to be completed in August 2013.
6.1.6.2	Develop a new Road Safety Strategy	Manager Infrastructure Services	30/06/2013	Deferred	The development of a new Road Safety Strategy is not considered a priority at this time.

6.1.7 Undertake whole-of-life cost analyses for all new assets, and commit to funding necessary operational, maintenance and renewal amounts. Enhance the organisation's asset system knowledge and data.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.7.1	Develop a construction rates database	Manager Infrastructure Services	30/06/2013	Completed	Data is currently being compiled and incorporated into the asset management systems. A construction rates database was developed and data will continually be added and reviewed as required.

6.1.8 Enhance the organisation's asset system knowledge and data.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.8.1	Development of a working plan that will ensure "core competency" under the National Asset Management Framework (NAMAF)	General Manager Infrastructure Services	30/09/2012	Completed	Council achieved a core competency under the National Asset Management Framework (NAMAF). This is a significant achievement and recognition of a large amount of work undertaken to improve Council's Asset Management practices.

6.1.9 Define and quantify the infrastructure renewal funding gap and seek to close this gap by 5% per annum.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.9.1	Implement systems that quantify the Infrastructure renewal gap and adopt policies that seek to close the gap by 5% per annum	General Manager Infrastructure Services	31/12/2013	On schedule	Core Level Asset Management Plans were adopted by Council in December 2012. Officers have reviewed the long term capital improvement plan which indicates an increasing renewal gap. Strategies to address this will be developed throughout 2013.
6.1.9.2	Implement project management systems and build project management capacity	Manager Program Delivery	31/10/2012	Completed	The new Murrindindi Project Management System was launched in July 2012 and all council projects will be managed using this improved system which aligns with international project management standards.
6.1.9.3	Review the list of annual supply contracts and draft annual supply contracts for key areas not already contracted	General Manager Infrastructure Services	30/06/2013	Ongoing	Annual supply requirements are being reviewed and new contracts are expected to be tendered throughout July and August 2013.
6.1.9.4	Review bridge renewal strategies	Manager Infrastructure Services	31/12/2012	Completed	The Bridge Renewal Strategy is completed and included in core level asset management plans. Condition surveys are scheduled for the 2013/14 year.
6.1.9.5	Undertake a review of maintenance scheduling activities for Council buildings	Manager Infrastructure Services	30/06/2013	Ongoing	The Draft Facilities Maintenance Policy is currently being developed and is expected to be completed by December 2013.

CORPORATE DEVELOPMENT

7.1 Improve systems and processes

Strategic indicators	Target	Status	Comments
KPI 7.1 Staff satisfaction	Within second quartile of benchmarked results	Unlikely to be met by required date	Measure will not be achieved as the Staff Satisfaction Survey will not be conducted during the 2012-2013 financial year.
KPI 7.2 Community perception of performance for customer contact	More than or equal to indexed mean of 68	Target not achieved	The Community Satisfaction Survey for 2012-13 was conducted in February-March 2013. Results of this survey were not comparable with survey results from 2011-12 due to changes in the survey methodology. However, Council scored 58 against a relative score of 66 in 2012 in terms of the community's perception of Council's contact customer service.
KPI 7.3 Council's risk audit ranking	JMAP regional ranking of 8 or better	Assessment premature	Ranking is not due to occur until completion of the two year cycle ending in 2013.
KPI 7.4 Council's risk audit ranking -	CMP regional ranking of 10th or better	Assessment premature	Ranking is not due to occur until completion of the two year cycle ending in 2013.
KPI 7.5 Procurement compliance audit result	85% compliant	Assessment premature	Collection of data from spot audits was incomplete as of March 2013. Although spot audits have been completed, results have yet to be tabulated. Results expected by July end.

7.1.1 Improve systems and processes.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
7.1.1.1	Continue to investigate electronic document management options	Manager Corporate Services	30/11/2012	Completed	A contract for the supply and installation of an electronic document management system was signed in the second quarter of the financial year.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Considerable work has been undertaken to implement this project including the mapping of data and the progressive implementation of this system in a number of departments.
7.1.1.2	Implement procurement policies and processes	Manager Corporate Services	31/12/2012	Completed	Councils Procurement Policy was reviewed in May. Introduction to Procurement training was rolled out to all officers with a financial delegation during December. Further procurement training will be rolled out later this year
7.1.1.3	Implement proposed Chart of Accounts	Manager Finance	30/11/2012	Completed	<p>There has been significant progress with the Chart of Accounts review reassigning all accounts to match organisational Hierarchy.</p> <p>A working group has been established to consider expansion of 'resource codes'.</p> <p>All work on the Civica "chart of accounts" conversion has been completed. Additional work on resource codes for income accounts has been undertaken to automate the production of Financial Statements, in particular identifying the 'underlying operating result'.</p> <p>This work has been completed and was included in the 31 December 2012 Quarterly Finance Review and will be incorporated into Financial Reports for Council Plan & Budget development.</p> <p>Roads Streets & Bridges asset class has been split, shifting Bridges into a separate class of assets.</p> <p>Further work will now be required on the organisational hierarchy flowing from the Infrastructure Services Division Service Review outcomes, and the June 2013 review and adjustment to the Organisational Structure.</p>

7.1.1.4	Progress an electronic document management system	Manager Corporate Services	30/06/2013	On schedule	A contract for supply and installation of an electronic document management system was entered into in December 2012. Mapping of data has been completed. A number of departments have gone live at the end of the 2012/2013 financial year and the roll out will be happening between July and December 2013.
7.1.1.5	Review and implement the Rating Strategy	General Manager Corporate & Community Services	30/11/2012	Ongoing	The Rating Strategy Review Report was submitted to Council on 20 June 2012 and the report was launched with and circulated to residents on 16 July 2012. Information sessions were held and the new Council has been briefed on the development of the strategy to date. Further work with the strategy has been deferred until the beginning of the new financial year (July 2013 onwards).

7.1.2 Communicate well with our stakeholders.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
7.1.2.1	Document Policies and Procedures relating to financial services	Manager Finance	30/06/2013	Ongoing	A complete review is to be undertaken of Council's Financial Policies / Procedures- in particular those that relate directly to external stakeholders to ensure these are up to date, easily accessible, readily available and easy to understand. This review was due to commence in the fourth quarter of the 2012-2013 financial year, however the complete review has been delayed until the second quarter 2013-14, due to workload issue with budget development, implementation of the fire services property levy and key financial staff on leave.

7.1.4 Reduce organisational risk.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
7.1.4.1	Support staff to achieve their best given the increased workload of bushfire recovery.	General Manager Corporate & Community Services	30/06/2013	Ongoing	As the workload of additional projects and programs is winding back so are staff numbers. In conjunction with the service reviews, there has been a realignment of some responsibilities to manage key services into the future. Support for staff in the form of 'transition programs' has been implemented for affected staff.
7.1.4.2	Refine the grants application and management process.	Manager Corporate Services	30/06/2012	Completed	A grant application process has been established and a register system put in place to monitor and report on process of grant activity.
7.1.4.3	Complete business continuity plans.	General Manager Corporate & Community Services	30/06/2013	On schedule	A comprehensive review of the BCP was completed in September 2011. As part of corporate governance auditing HLB Mann Judd, reviewed the Business Continuity Planning and Disaster Recovery Planning in May 2012. In response to the audit 9 items of potential risk (3 high, 5 medium and 1 low risk) were identified. Action plans are in place to address these issues and improve the plan. Actions to improve the frequency of back up of IT systems are now implemented, reducing potential loss of data from 1 week, to 1-2 days of information. In addition to these actions, Council proposes to review and redevelop the BCP in 2013 after the budget development process has been finalised for 2013-14.
7.1.4.4	Develop and implement a workforce development and transition plan	Chief Executive Officer	30/06/2013	Ongoing	Work has been undertaken on the identification of transition arrangements for those staff and positions which concluded on 30 June 2013 or earlier and sessions held with each staff member both individually and collectively. Workshops have been held in relation to the identification of current and future workforce requirements to finalise the workforce development plan which will occur in July 2013.

Municipal Public Health & Wellbeing Plan 2013 – 2017 submissions

Submission number	Submission source	Details	Recommended actions
1	Lower Hume Primary Care Partnership	p. 6 Statistics on comparison of food costs – not current and supermarkets have not given permission for use except in PCP document	Delete heading and statistics on 'Food Security', this is part of 'Diet and Physical Activity'
		p.14 Concern that PCP plan states support of schools to implement Achievement Program whereas ours provides support to early years services	Murrindindi has capacity to support early years services, this statement supports the PCP Healthy Eating Plan– reference to remain
		Consistency of PCP title throughout document	Check and correct.
		Consider implementing Workplace Achievement Program	Include in p.14 if Human Resources is able to implement.
2	Department of Education and Early Childhood Development (DEECD)	Concerned that mental health issues within the community are not made explicit (see also 8 below)	Include Mental Health as a heading on p. 6. Subtext as a minimum 'Suicide is one of the top three causes of avoidable mortality in Murrindindi'.
		The Victorian Health and Wellbeing Plan mentions schools as a priority setting but our plan does not	No action – the Municipal Public Health and Wellbeing plan engages with schools across a range of actions.
		DEECD not listed as agencies contributing to the plan	DEECD represented in the PCCC committee and Children's Services Network.
		Australian Early Development Index data not highlighted in reference to children (see also 8 below)	Include Early Childhood as a heading on p. 6. Subtext '28.4% of children living in Murrindindi and in their first year of school are behind in one or more of the important aspects of their development and 18.1% are vulnerable on two or more'.
3	Nexus Primary Health	p.11 Consider 'best practice' not 'minimum standards' when planning for infrastructure for all abilities	Reference to any standards has already been removed – no action required
4	Yea and District Community Hospital	p. 5 Change Yea Community Health to Yea & District Memorial Hospital	Correct this reference, also correct Alexandra District Hospital (not 'and Community Health Services')
5	Dame Pattie Menzies Centre	Effectively engage stakeholders and partners (see also 9 below)	Action plans will be developed and these will determine measurable outcomes and timeframes
6	Community member	A number of minor additions suggested (eg. p.3 add viticulture, mention specific bus service)	No action – discussion held with Community member to explain the scope and purpose of

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Encl 8.5.1

			the plan.
		p.5 No mention of illicit drugs	Add into the summary of the <i>Victorian Health and Wellbeing plan</i> 'misuse of illicit and prescription drugs'
		p.13 Add 'wind damage and natural disasters' to action 'Work with other emergency services and recovery agencies to promote self sustaining community resilience in fire and flood prone communities	No action - This action is specific to communities where specific risks have been identified.
7	Yea and District Memorial Hospital	Need an explicit reference to mental health (see 2 above) and mental health data to be highlighted in the introduction.	Include Mental Health as a heading on p. 6. Subtext as a minimum 'Suicide is one of the top three causes of avoidable mortality in Murrindindi'. Other stats not usable alone.
		Include explicit mention of housing and family violence	No further action - Data for Murrindindi did not highlight these issues as priority issues. Actions within theme four cover these issues. Statistics from individual agencies were not robust enough to reference.
		Australian Early Development Index data to be mentioned in introduction (see 2 above)	Include Early Childhood as a heading on p. 6. Subtext '28.4% of children living in Murrindindi and in their first year of school are behind in one or more of the important aspects of their development and 18.1% are vulnerable on two or more'.
9	Department of Health	Identify consultations/meetings held in developing the plan	p. 4 – 5 'How we developed our plan' and 'Network Groups ...' covers this. No action.
		Pages 6 – 7 sources of data to be referenced here	All data sources are included in bibliography – we did not want this public document to look like an academic paper. No action.
		How will we know if we have achieved our actions? (see also 6 above)	Action plans are being developed and these will determine measurable outcomes and timeframes
		Identification of partners	Action plans are being developed and these will identify partners and key responsibilities