

AGENDA/ FOLLOW UP ACTIONS – Murrindindi Environment Advisory Committee					File: 58/03/16		
Date	9 October 2012	Time	1:30pm	Location	Alexandra Main Meeting Room		
Attendance	Ann Jelinek, Rita Seethaler, David Wakefield, Michael Chesworth (General Manager of Sustainability MSC), Steve Meacher, Rita Seethaler,, Cr. Bob Flowers, Zoe Stephens, Andrew Cooper (Energy Efficiency Consultant), Mellissa Spinks & Colin Neal (Building Maintenance)			Apologies	Melanie Haddow, Cathy Olive, John Coyne, Nigel Waterhouse (DSE), Robert Chaffe, Cr. Sally Abbott Smith, Roger Cook, Sue McNair (Environment Project Officer MSC),		
Item	Description of Issue			Action / Advice		Who	When
1.	Minutes of Meeting held: 21 August 2012			Accept minutes- Cr, Bob Flowers, seconded David Wakefield.			
2.	<u>Michael Chesworth Update</u> <ul style="list-style-type: none"> GBCMA has advised that they have had to withdraw membership due to funding constraints. Murrindindi will engage with GBCMA through attendance at Regional Biodiversity Reference Group. Update provided on Council's policy position on Forestry in Toolangi. Position has been endorsed and a letter of invitation has been sent to the Minister to visit logging area. Discussion was held around ensuring that the ministerial visit is well planned. Local Law Amendment has now been drafted shifting wording of 'Environment' to 'Land'. Concern was felt over 'Land not being all encompassing of other elements such as water. Opportunity to revisit our definition of 'Land' in the communications plan of the Local Law Amendment. 			A copy of the endorsed policy position will be sent to Committee.		MC	With minutes
3.	<u>Green Business Program</u> <ul style="list-style-type: none"> Rita Seethaler and Andrew Cooper presented the findings of the Green Business Program. Around 36 businesses premises including Council owned buildings have been assessed. The areas of assessment have been in: energy efficiency; and cleaning products. Rita discussed Murrindindi Climate Network's (MCN) goal of scaling up this Program across 'Whole of Murrindindi'. Discussion focused on how Council can work with MCN to lever its program to assist educate and promote energy efficiency and green cleaning products in its operations. 			Revisit Memorandum of Understanding between MCN and Murrindindi. MCN AGM Meeting Coming Up 17 th of November – Committee members are invited to attend.		ZS	
4.	<u>Environment Strategy and Policy Review</u> <ul style="list-style-type: none"> Michael Chesworth provided an update on the review and shared an indicative project plan for the approach Council will take in conducting the review. Zoe Stephens shared a spreadsheet summarising a condensed version of Council's Environment Strategy 2010-2015 with actions completed or underway to date. 			An electronic copy of Zoe Stephens' spreadsheet will be sent to the Committee for review with the following amendments: <ol style="list-style-type: none"> Change 'X' symbol to a 'P' symbol to indicate those actions that are still underway/in progress. Consider adding who Council can partner with externally in 		ZS	With minutes

		'responsibility' column to help Council deliver on action.		
5.	<p><u>Update on Environment Program</u></p> <ul style="list-style-type: none"> Received a grant for around \$90,000 (\$30,000) per year from DPI through the Roadside Weeds and Pests Management Program. It is a requirement of the funding that Council prepares a weed and pest animal control plan. DSE has released a discussion paper outlining proposed reforms and actions to the Native Vegetation Management Framework. They are inviting Council to prepare a submission. Summary note provided by Zoe Stephens to the Committee in addition to a Background Paper on MAV's position was shared with the Committee inviting members to provide feedback to Zoe by end of the week. Zoe provided an update on the review of Council's offsets backlog. There may be opportunity to explore how MCN 'Revegetation' (Tree Planting Program with School Kids) could support Council in meeting some of our liabilities. 	<p>Zoe to follow up with DSE to request extension to Native Vegetation Framework review submission deadline. An electronic copy of summary notes, plus the MAV background paper is to be provided to Committee.</p>	ZS	With minutes
9.	<p><u>Agency reports</u></p> <ol style="list-style-type: none"> <u>Steve Meacher</u> Steve gave an update on logging on Mt St Leonard. Visible scarring has led to tension and concern with business owners regarding loss of business in the area. Steve is also engaged with DSE into Lead Beater habitat and less than 40m rainforest buffer investigations into areas where logging is occurring. David spoke of the Strath Creek Biodiversity Project. Grant funding. Not much has changed since last Committee update. 	<p>Committee has asked Council if we can consider an alternate location such as Kinglake or Strath Creek for upcoming MEAC meetings.</p>	MC/ ZS	
	Next Meeting:	11 December 2012, Yea		
	The meeting closed at 3:50pm.			

PROJECT ID	PROJECT MANAGER	PROJECT NAME	ASSET TYPE	FUNDING SOURCE (Council or Grant)	PROJECT CATEGORY	PROJECT PERCENT COMPLETE	COMMENTS
1565	Eric Lording	Alexandra Shire Depot - Lunch Room	NEW	CL	BUILDINGS	10	Scope of works to be developed
1554	Colin Neal	Access Compliance	NEW	CL	BUILDINGS	0	Not started
993	John Canny	Yea Wetlands Interpretation and Visitor Centre	NEW	RBGrants/MW	BUILDINGS	25	Interpretative element design complete. Design and costings for building being finalised
1559	Larry Kelly	Bus Shelters	NEW	CL	BUILDINGS	0	Project in design stage
1336	Eric Lording	Drainage - Network Expansion Program 2011/2012 - Drainage Study Initiatives (Buxton Project)	NEW	LGIP/CL	DRAINAGE	15	Project in design stage
1339	David Vaea	Drainage - Network Expansion Program 2012/2013 - Drainage Study Initiatives (Alexandra Project)	NEW	CL	DRAINAGE	0	Project brief to be prepared
1588	Eric Lording	Drainage Network Expansion - 2012/2013	NEW	CL	DRAINAGE	20	Drainage completed. Work to reinstate road and gutters yet to be completed. Expect finish of project in early Nov 2012
1567	Jennifer Lewis	Electronic Document Management System	NEW	CL	NON-BUILD	20	Consultation with the supplier is currently being conducted in relation to finalisation of the contract. A project manager has been engaged to assist with developing the project
1590	John Canny	Essential Safety Services System	NEW	CL	NON-BUILD	0	Project brief to be prepared
1450	Rob Cherry	Library Bookstock - Adult 2012/2013	NEW	CL	NON-BUILD	16	Purchasing has commenced
1449	Rob Cherry	Library Bookstock - Junior 2012/2013	NEW	CL	NON-BUILD	20	Purchasing has commenced
1599	Kenn Airens	Murrindindi Reserves Information Signage 2012/2013	NEW	Murrindindi Bushfire Trust	PARKS&REC	0	Project brief to be prepared
951	Mark Leitinger	Marysville Skatepark	NEW	CL/RDV	PARKS&REC	20	Work was on hold during wet weather and due to recommence in November 2012
1461	Eric Lording	Footpaths - Missing Links Unallocated/Construction 2012/2013 Kinglake Path ext.	NEW	LGIP/CL	PATHWAYS	2	Project brief to be prepared
1540	Larry Kelly	Security Safety lighting - Snodgrass Street	NEW	CL	ROADS	0	Project brief to be prepared
1542	Larry Kelly	Oswald Drive Street Lighting	NEW	CL	ROADS	0	Funding yet to be allocated through a budget review to implement this project
1539	Larry Kelly	Eildon Basketball Courts Pathway Lighting	NEW	CL	ROADS	0	Project brief to be prepared
1560	John Canny	Leachate Pond Upgrade	NEW	CL	WASTE	0	On hold pending review of alternate leachate management system

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1561	John Canny	Evaporation Pan	NEW	CL	WASTE	0	On hold pending review of alternate leachate management system
1569	David Vaea	Bridge Component Renewal Program 2012/2013 - Other	RENEWAL	CL	BRIDGES	15	Big River, Taponga No 1 & 2 bridge rail replacement. Design of rail completed and tender documents to be completed.
1337	David Vaea	Bridges/Culverts - Renewal Project - Allendale Rd culvert crossing refurbishment	RENEWAL	CRABI	BRIDGES	5	Investigating opportunity to increase project scope.
1228	David Vaea	Bridge Load Capacity Upgrades Project - Abes Bridge	RENEWAL	CL	BRIDGES	10	Procurement Plan to be developed
1115	Eric Lording	Bridge Component Renewal Project - Yellow Creek Bridge	RENEWAL	CL	BRIDGES	40	Work commenced 31 Oct. All piles now in place. Deck to be delivered 2 Nov 12.
1116	Mark Leitinger	Bridge Component Renewal Project - Breakaway Bridge	RENEWAL	CRABI/CL	BRIDGES	10	Project in concept stage.
1576	David Vaea	Bridge Renewal 2012/2013 - Cable bridge, Rotary Park, Alexandra	RENEWAL	CL	BRIDGES	5	Project brief to be prepared
1566	Eric Lording	Alexandra Shire Depot - Shed Replacement	RENEWAL	CL	BUILDINGS	10	Quotes to be sought
1556	Eric Lording	Alexandra Shire Hall Refurbishment	RENEWAL	CL	BUILDINGS	0	Project brief to be developed.
1552	Eric Lording	Yea Railway Station	RENEWAL	CL	BUILDINGS	5	Scope of works to be developed
1553	Eric Lording	Glenburn Community Centre Water Storage	RENEWAL	CL	BUILDINGS	5	Scope of works to be developed
1547	Eric Lording	Alexandra Senior Citizens Club	RENEWAL	CL	BUILDINGS	5	Scope of works to be developed
1348	Colin Neal	Alexandra Pool Change Facility Roof	RENEWAL	CL	BUILDINGS	0	Project brief to be developed
1546	Eric Lording	Kinglake Community Centre- Lions Park	RENEWAL	CL	BUILDINGS	5	Scope of works to be developed
1549	Eric Lording	Eildon Recreation Reserve	RENEWAL	CL	BUILDINGS	5	Scope of works to be developed
1457	David Vaea	Drainage Renewal Unallocated/Construction 2012/2013 - Replacement Pipes and Pits	RENEWAL	CL	DRAINAGE	0	Works not started
1536	Michael Chesworth	Vegetation Offsets	RENEWAL	CL	ENVIRONMENT	0	Policy to be developed to manage Vegetation Offsets

PROJECT ID	PROJECT MANAGER	PROJECT NAME	ASSET TYPE	FUNDING SOURCE (Council or Grant)	PROJECT CATEGORY	PROJECT PERCENT COMPLETE	COMMENTS
1568	Jennifer Lewis	Furniture and Equipment Purchases- PC & Laptop replacement Program	RENEWAL	CL	NON-BUILD	0	Pending Review of IT Strategy
1570	Jennifer Lewis	Furniture and Equipment Purchases-Network Equipment	RENEWAL	CL	NON-BUILD	100	Project complete
1558	Kenn Airens	Willow Park Playground Upgrade	RENEWAL	CL	PARKS&REC	0	Project brief to be prepared and awaiting completion of VicRoads works prior to site works commencing
1340	Eric Lording	Yea Pioneer Reserve Building Refurbishment	RENEWAL	LGIP/CL	PARKS&REC	0	Scope of works to be developed
1460	Eric Lording	Footpath Renewal Unallocated/Construction 2012/2013	RENEWAL	CL	PATHWAYS	0	Scope of works to be developed
1447	Bella Guinto	Pools Capital Equipment Replacement 2012/2013	RENEWAL	CL	POOLS	20	Project commenced
1470	David Vaea	Final Seals Unallocated/Construction - 2012/2013 - Final Seals	RENEWAL	CL	ROADS	15	Tender documents finalised
1571	David Vaea	Resheeting- Gravel Roads Program 2012-2013	RENEWAL	R2R/CL	ROADS	15	Finalising program and tender documentation
1332	David Vaea	Sealed Roads - Renewal and Major Patching Project - Ghin Ghin Road replacement and major patching	RENEWAL	CL	ROADS	100	Project Complete
1333	David Vaea	Sealed Roads - Renewal and Major Patching Project - Skyline Road major patching	RENEWAL	CL	ROADS	100	Project Complete
1467	David Vaea	Sealed Roads - Resealing Unallocated/Construction 2012/2013	RENEWAL	CL	ROADS	5	Tender documents being prepared
1462	Eric Lording	Kerb Renewal Unallocated/Construction 2012/2013	RENEWAL	CL	ROADS	2	Drysdale St to be completed in Nov '12
1598	David Vaea	Sealed Roads Renewal - Major Patching 2012/2013 - Topsy Gully Road	RENEWAL	CL	ROADS	0	Project brief to be developed.
1442	Bella Guinto	Kinglake Transfer Station 2012/2013	RENEWAL	CL	WASTE	30	Project commenced
1562	John Canny	Plant & Fleet Replacement 2012/2013	RENEWAL	CL	WASTE	12	Major plant and fleet changeovers have commenced
914	Eric Lording	Yea Community Park Precinct Upgrade (Friends of Yea Railway)	RENEWAL	RDV/CL	PARKS&REC	100	Project Complete

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1375	David Vaea	Yea Recreation Reserve	RENEWAL	RDV/CL	PARKS&REC	100	Project Complete.
1595	David Vaea	Sealed Road Renewal and Major Patching 2012/2013 - Break O'Day Road	ROADS	CRABI/CL	ROADS	0	Project brief to be developed
1564	Matt Ellis	Yea Saleyards Development	UPGRADE	RDV/CL	BUILDINGS	90	Roof and Lighting complete, canteen and amenities block will be completed by 9 Nov. The drainage and water storage to be completed by 30 November with the project opening on December 14
747	John Canny	Yea Shire Hall - Upgrade	UPGRADE	RDV	BUILDINGS	15	Following a heritage review of the project scope, officers are reviewing the final refurbishment. Further advice is being sought regarding the underpinning.
1328	Colin Neal	Thornton Hall Refurbishment and Kitchen Upgrade	UPGRADE	LGIP	BUILDINGS	0	Not started
1551	Eric Lording	Alexandra Leisure Centre	UPGRADE	CL	BUILDINGS	0	Not started
1349	Colin Neal	Alexandra Youth Hall Refurbishment	UPGRADE	CL	BUILDINGS	0	Not started
1545	Eric Lording	Glenburn Community Centre Access Paths	UPGRADE	CL	BUILDINGS	5	Scope of works to be developed
1548	Eric Lording	Eildon Community Centre	UPGRADE	CL	BUILDINGS	5	Scope of works to be developed
1217	Eric Lording	Public Convenience Upgrades Project - Taggerty Public Amenities	UPGRADE	CL	BUILDINGS	20	Preliminary investigation on structural integrity being undertaken prior to finalising scope of works.
887	Eric Lording	Murchison Gap Observation Platform	UPGRADE	CL	PARKS&REC	95	Project in finalisation stage
1378	David Vaea	UT Creek Precinct Flood Recovery Project	UPGRADE	RDV	PARKS&REC	40	Scope & request for quotation done. Awaiting dry weather.
1543	Colin Neal	Hec Ingram Reserve Skate Park	UPGRADE	CL	PARKS&REC	0	Not started
1468	Eric Lording	Urban Access Improvements Unallocated/Construction 2012/2013 - Aitken Street footpaths	UPGRADE	CL	PATHWAYS	0	Project brief to be prepared
1528	David Vaea	Myers Creek Rd Shoulder Widening- TIRES	UPGRADE	TIRES/CL	ROADS	0	Tires grant received. Project brief to be developed.
1463	Eric Lording	Minor Capital Works - UDF Construction 2012/2013 - Strath Creek	UPGRADE	CL	ROADS	10	Project brief to be prepared

PROJECT ID	PROJECT MANAGER	PROJECT NAME	ASSET TYPE	FUNDING SOURCE (Council or Grant)	PROJECT CATEGORY	PROJECT PERCENT COMPLETE	COMMENTS
783	David Vaea	Green Street - Special Charge Scheme	UPGRADE	CL/OWNERS	ROADS	5	Notice of Proposed declaration approved by council 24/9/2012
1215	David Vaea	Limestone Road - Extend Seal and Upgrade	UPGRADE	CL	ROADS	100	Project Complete
1360	David Vaea	Blackspot - Whanregarwen Rd (Motorcycle Blacklength - Whanregarwen Road Safety Improvements)	UPGRADE	BLACKSPOT	ROADS	90	90% complete but delayed due to weather conditions
1361	David Vaea	Blackspot - Jerusalem Creek Rd (Motorcycle Blacklength - Jerusalem Creek Road Safety Improvements)	UPGRADE	BLACKSPOT	ROADS	85	85% completed. Final completion delayed by wet weather.
1471	Eric Lording	Safer Roads - Molesworth/Dropmore Road	UPGRADE	VICROADS	ROADS	100	Project Complete
1594	John Canny	Waste Management Facilities 2012/2013 - Design of Leachate Retentions Pond	UPGRADE	CL	WASTE	0	On hold pending alternative leachate management system
1591	Eric Lording	Kerb Renewal 2012/2013		CL	ROADS	0	Project brief to be prepared
	Tamara Johnson	Capital Seed Funding		CL	PROJECT DEV	0	Yet to be allocated

Total




MAP OF ROAD CLOSURES AND ROAD EXCHANGE

CORR. NO. 1999/1543/2
FIELDNOTE REF. 18050
SURVEY NO. 5612

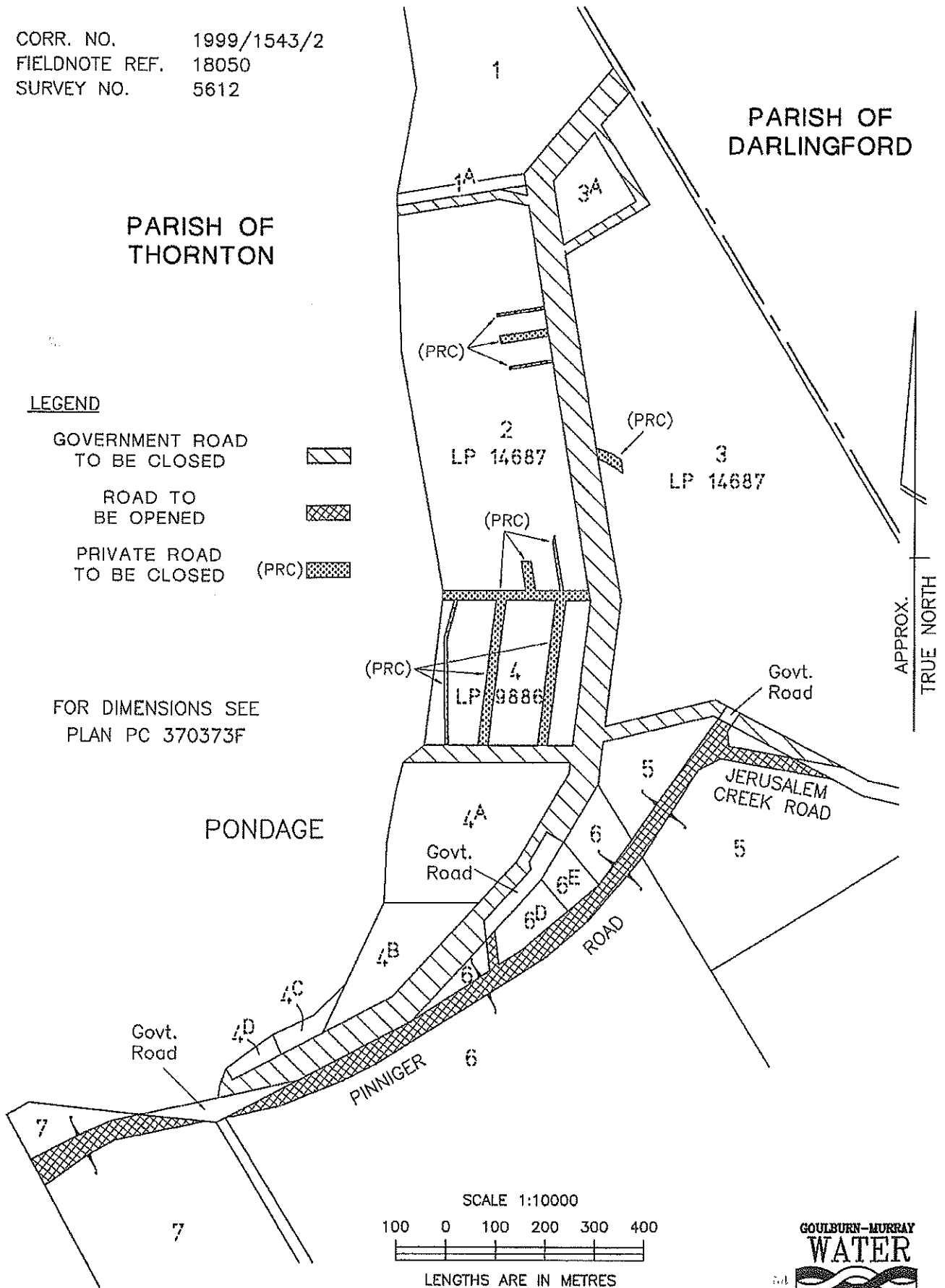
PARISH OF THORNTON

PARISH OF DARLINGFORD

LEGEND

- GOVERNMENT ROAD TO BE CLOSED 
- ROAD TO BE OPENED 
- PRIVATE ROAD TO BE CLOSED (PRC) 

FOR DIMENSIONS SEE
PLAN PC 370373F



	TITLE PLAN	EDITION 1	TP
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<p style="text-align: center;">LOCATION OF LAND</p> <p>PARISH: THORNTON TOWNSHIP: _____ SECTION: _____ CROWN ALLOTMENT'S: 1, 1^A, 2, 3, 4, 4^A, 4^B, 4^C, 4^D, 5 (PART), 6, 7, AND PART OF A FORMER GOVERNMENT ROAD. TITLE REFERENCES: C/T.'s Vol.3978 Fol.419, Vol.7628 Fol.188 & Vol.11276 Fol.534 LAST PLAN REFERENCE: PC 370373 F POSTAL ADDRESS: PINNIGER ROAD, ELIDON, 3713. MGA Co-ordinates: E 405 080 Zone 55 <small>of approx. centre of land in the plan</small> N 5879 140</p>	<p style="text-align: center;">NOTATIONS</p> <p>Dimensions shown are based on survey by John F. Egan L.S., Rodney Aujard and Associates, Dated 30th January 2000 updated 13th June 2012, Title and Litho.</p>
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DEPTH LIMITATION 15.24m Below the Surface Applies to C/G Vol.6624 Fol.650, C/G Vol.6531 Fol.129, C/G Vol.6027 Fol.287, C/G Vol.4961 Fol.076 & C/T Vol.10511 Fol.122.

EASEMENT INFORMATION				
Easement Reference	Purpose	Width (Metres)	Origin	Land Benefitted / In Favour Of
R-1	PUBLIC HIGHWAY	SEE PLAN	GOVERNMENT	THE PUBLIC
R-2	PUBLIC HIGHWAY	SEE PLAN	GAZETTE	THE PUBLIC
R-3	PUBLIC HIGHWAY	SEE PLAN		THE PUBLIC
E-1	TRANSMISSION OF ELECTRICITY	SEE PLAN	PC 370373 F	SPI POWERNET PTY LTD

THIS PLAN HAS BEEN PREPARED BY THE VICTORIAN LAND REGISTRY OFFICE FOR TITLE DIAGRAM PURPOSES.

CHECKED BY.....
 DATE. / /
 ASSISTANT REGISTRAR OF TITLES.

SEE SHEETS 2 TO 4 HEREOF FOR DIAGRAM.

SHEET 1 OF 4 SHEETS

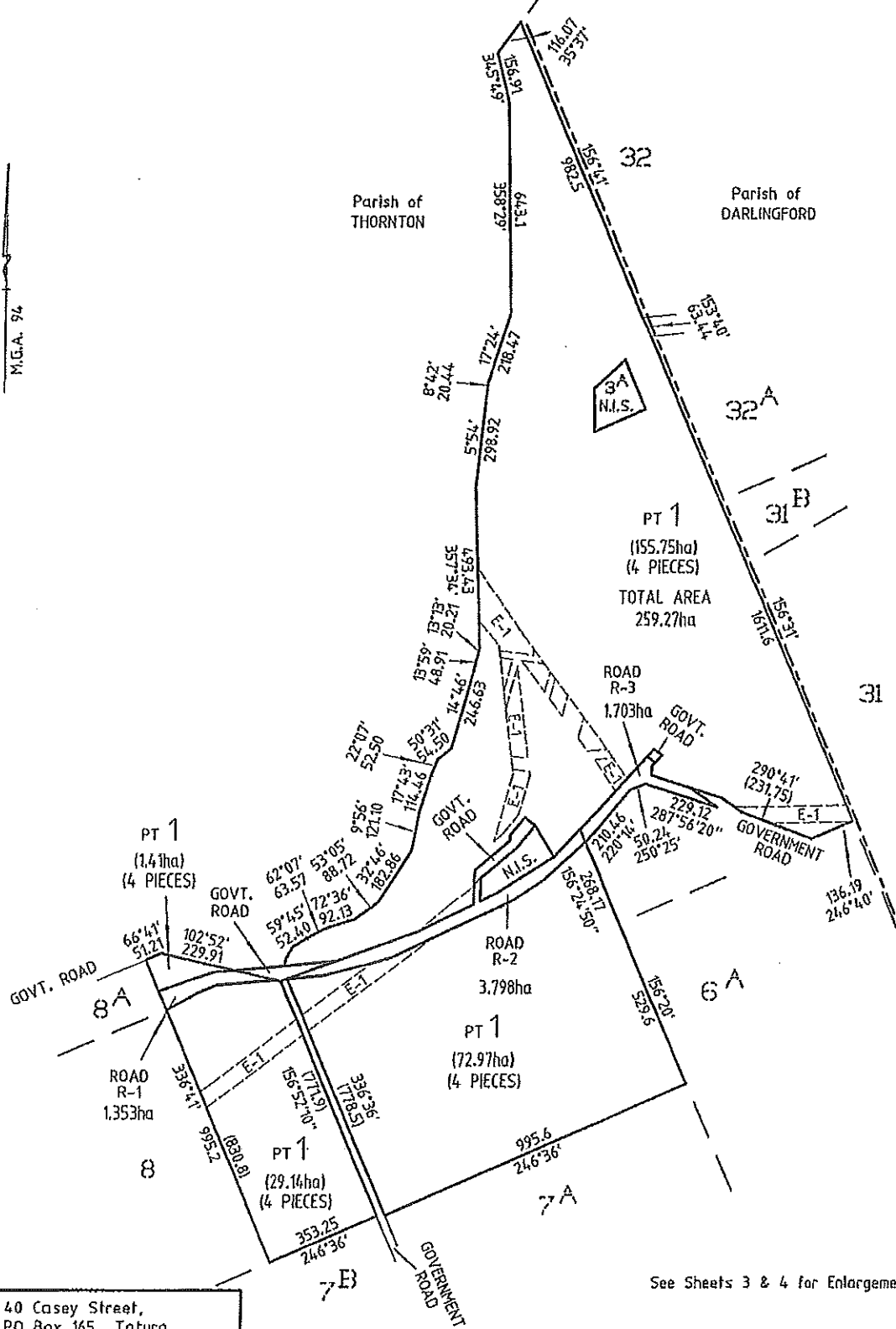
<p>GOULBURN-MURRAY WATER</p> <p>40 Casey Street, PO Box 165 Tatura Victoria Australia 3616 Telephone (03) 5833 5500 Facsimile (03) 5833 5501</p>	<p>LOCAL GOVERNMENT DEALING FILE No.</p> <p>REF : FN's 16418</p>
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TITLE PLAN

EDITION 1

TP

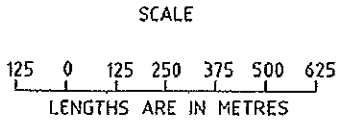
M.G.A. 94



See Sheets 3 & 4 for Enlargements

GOULBURN-MURRAY WATER
 40 Casey Street,
 PO Box 165 Tatura
 Victoria Australia 3616
 Telephone (03) 5833 5500
 Facsimile (03) 5833 5501

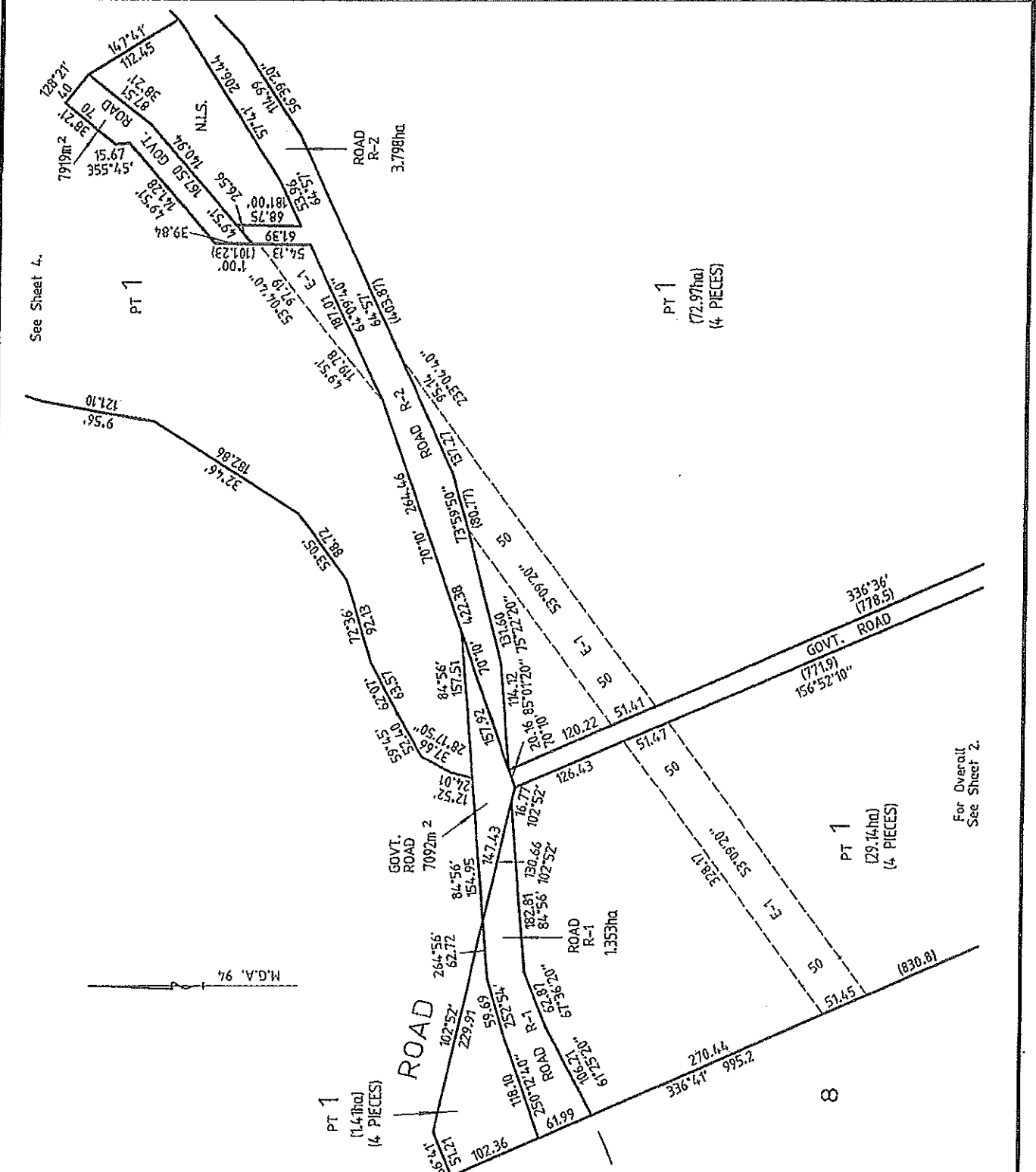
SHEET 2



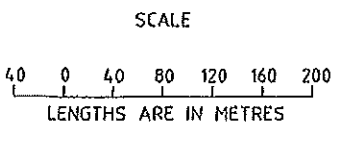
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LOCAL GOVERNMENT DEALING FILE No.
 REF FN's 16418

TITLE PLAN	EDITION 1	TP
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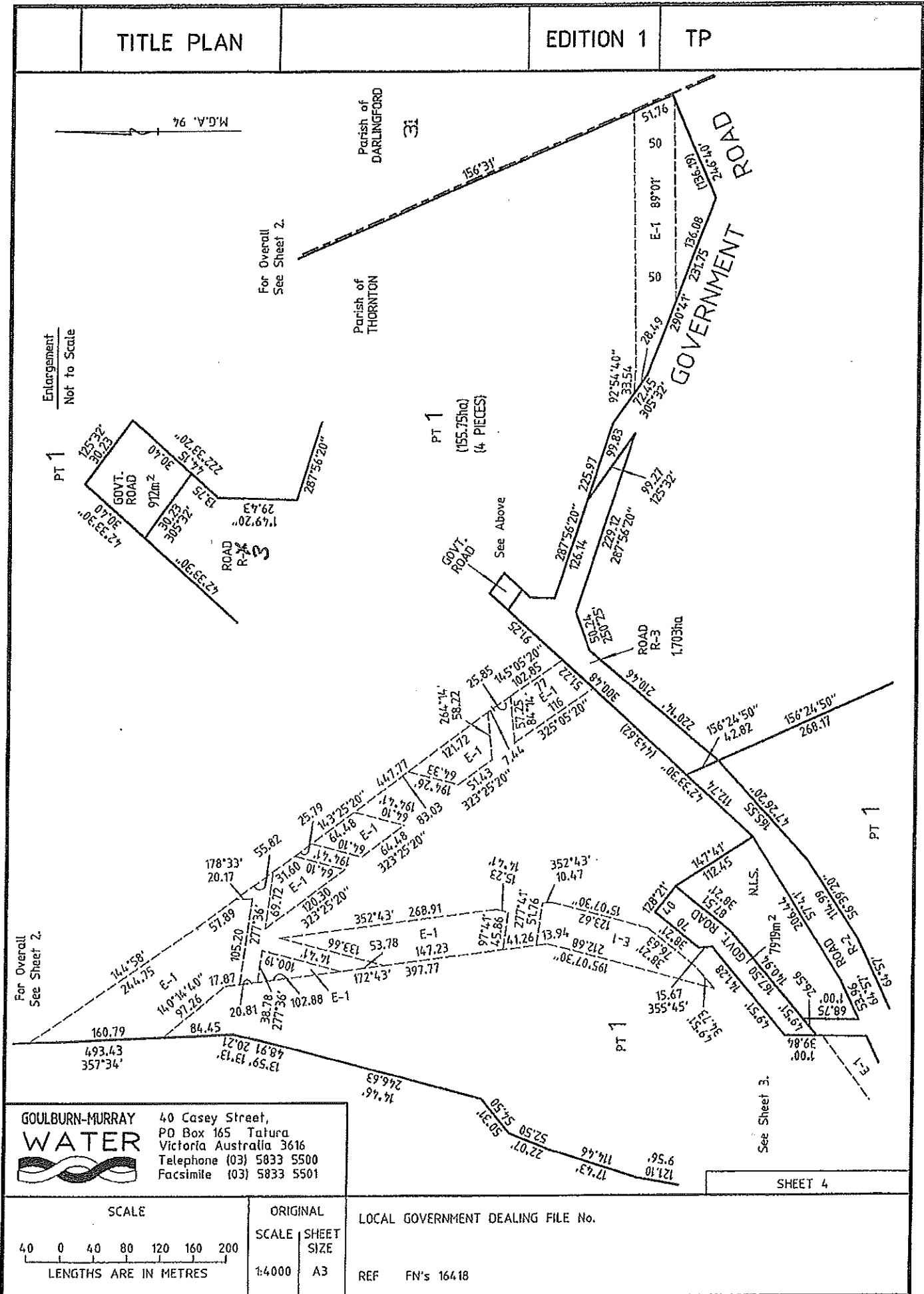
GOULBURN-MURRAY WATER
 40 Casey Street,
 PO Box 165 Tatura
 Victoria Australia 3616
 Telephone (03) 5833 5500
 Facsimile (03) 5833 5501



ORIGINAL SCALE	SHEET SIZE
1:4000	A3

LOCAL GOVERNMENT DEALING FILE No.
REF FN's 16418

SHEET 3





Murrindindi
Shire Council

REPORT ON COUNCIL PLAN 2009 – 2013

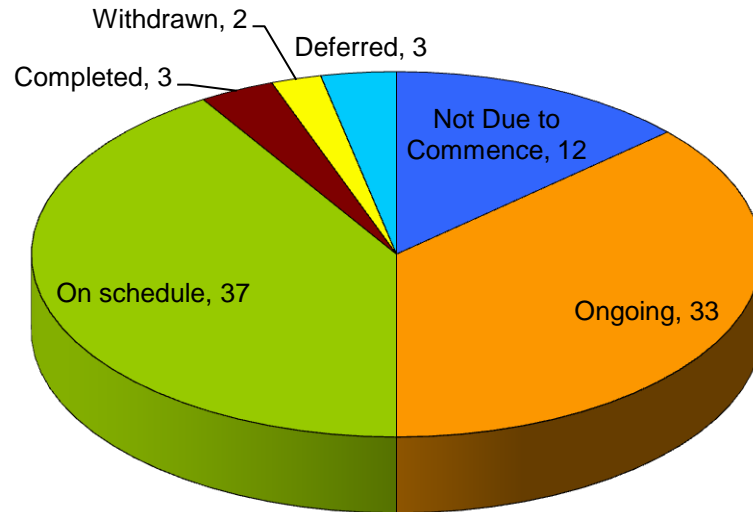
SEPTEMBER 2012

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EXECUTIVE SUMMARY

Business Plan Elements - STATUS



■ Not Due to Commence
 ■ Ongoing
 ■ On schedule
 ■ Completed
 ■ Withdrawn
 ■ Deferred

Council has continued its advocacy to the State Government on the securing of resources to contribute to the cost of the operating, maintaining and renewing the gifted and novated assets. This has included a media program with the public release of the KPMG report, meetings with the Departmental Secretary of DPCD and meeting with Local Government Victoria to discuss the scope of the project requested by the Departmental Secretary.

Ordinary Meetings of Council have been conducted in Yea (August) and in Flowerdale (September) in line with Council's intention to provide opportunity for community participation at Council Meetings around the Shire. Council meetings are currently conducted in the evening with a view to maximising community participation. Attendance by members of the public has been low at all three meetings conducted this quarter.

Working with fire affected communities is ongoing and is firmly integrated into the daily program delivery across all units within the Community Services department. Ongoing support has been provided to Playgroups in partnership with Playgroup Victoria (finishing Dec 2012). Aged and Disability services actively work with individuals to assist their recovery and plan for future events. Community Capacity Building Initiatives including Seniors activities, volunteer support, children's week and ACT early years all have a strong focus on building resilience. The Municipal Recovery Plan is regularly updated and a full audit of all relief and recovery centres will occur in November 2012.

Good progress has been made with the Youth Partnership Group focusing on key priority areas of bullying and education, employment and training. The Youth Partnership Group has held several consultations with young people and supported the ongoing implementation of the TRIBES program and the development of new community youth groups. A partnership with local secondary schools and Youth Apprenticeship providers is currently being explored to extend the training and employment opportunities for young people. This activity is ongoing for the life of the strategy.

Council officers have provided input into a proposed public information process for the development a new accommodation and conference centre in Marysville. Officers continue to advocate for opportunities for local businesses to participate in the construction phase of the project. Construction is anticipated to commence in early 2013 with a 2014 completion date.

A draft development plan for industrial land at Binns-McCrae Rd in Alexandra was adopted by Council in September 2012 for the purposes of public exhibition during November and December 2012.

As part of its involvement on the Goulburn River Valley Tourism Board, the Council has continued to support the Tourism Industry Leadership Program with 12 participants from the Murrindindi Shire involved in the Program.

Some work has been undertaken to identify Council reserves with significant biodiversity values as part of Council's assessment of potential native vegetation offset sites. This work is currently being reviewed in the context of developing an improved policy framework around offset management.

Core level Asset Management Plans are nearing completion for the Asset Categories of transport, building and drainage and are anticipated to be completed by the end of November, 2012 and presented to Council in December 2012.

Negotiations in relation to the procurement of an electronic document management system are being undertaken in conjunction with the development of a project plan to progress the electronic document management system. It is anticipated that a comprehensive plan will be available in the second quarter of this financial year and that work towards implementation of the system will begin in the third quarter of the financial year.

GOVERNANCE

1.1 Effective leadership providing representation and advocacy for the community backed by a financially strong organisation.

Strategic indicators	Target	Status	Comments
KPI 1.1 Community perception of overall performance	More than or equal to indexed mean of 62 in annual Community Satisfaction Survey	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of Year 4 of the Council Plan.
KPI 1.2 Community perception of performance for advocacy	More than or equal to indexed mean of 60	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of Year 4 of the Council Plan.
KPI 1.3 Financial performance measured through liquidity and operating result	To maintain low level of risk in accordance with VAGO (Victorian Auditor-General's Office) Local Government financial sustainability indicators	Assessment premature	The KPIs for the 2011-12 financial year were not to hand in the final reporting period of the Year 3 Council Plan Review. With Audited Financial Statements now to hand the Liquidity and Underlying result indicators can now be reported on. The 2011-12 Liquidity Ratio of 3:1 against the prudential benchmark of 1.5:1 is favourable indicating a good capacity to service short term debt liabilities. In terms of underlying result the measurement was 23.73% indicating a surplus and positive result in terms of bench marked sustainability. KPIs for the Council Plan Year 4 review will not be known until completion of the annual audit by VAGO in approximately August 2013.

1.1.1 Facilitate and support recovery within fire affected communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.1.1	Continue to provide leadership and advocate for the community in the recovery process.	Executive Director, Reconstruction & Recovery	30/06/13	Ongoing	Various meetings were held between Council and the State Government's Fire Recovery Unit, Department of Planning and Community Development and Department of Human Services to ensure the various local bushfire recovery issues continue to be progressed.
1.1.1.2	Support ongoing community and organisational transition to post recovery operations	General Manager Corporate & Community Services	30/06/13	Ongoing	Council will maintain a high tempo of advocacy with the State Government with regard to seeking financial assistance as detailed in the KPMG report. The Department of Planning and Community Development is currently preparing a brief on further work to be undertaken by Council to support its current and future needs.
1.1.1.3	Lobby other levels of government to secure recovery resources (c/f from previous year)	Chief Executive Officer	30/06/13	Ongoing	Council has continued its advocacy to the State Government on the securing of resources to contribute to the cost of the operating, maintaining and renewing the gifted and novated assets. This has included a media program with the public release of the KPMG report, meetings with the Departmental Secretary of DPCD and meeting with Local Government Victoria to discuss the scope of the project requested by the Departmental Secretary.

1.1.2 Provide opportunity for open and responsive communication with the community

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.2.1	Continue to communicate the Council Plan to the community	General Manager Corporate & Community Services	30/06/13	Ongoing	Council will continue to actively report on specified activities within the Council Plan to the community via its published quarterly report and media releases on activities achieved. Ground work has already been established, via the Community Visioning exercise conducted in August 2012 to

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					engage members of the community to assist in the new Council in the development of the Council Plan beyond June 2013.
1.1.2.2	Continue a community visioning exercise to develop a Murrindindi 2030 Community Plan. (c/f from previous year)	Chief Executive Officer	30/06/13	On schedule	Council has received over 270 responses to the community visioning survey. These responses have been collated and will be presented to the next Council for their consideration.

1.1.3 Improve governance systems, processes and relationships.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.3.1	Implement the Murrindindi Reform and Recovery Plan.	Chief Executive Officer	30/06/13	On schedule	The Reform and Recovery Plan is being implemented through a range of actions including the employment of staff and the conduct of programs funded under the Murrindindi Assistance Package as well as the institution of organisational system improvements and efficiencies.
1.1.3.2	Undertake business planning and implement the Services Review recommendations.	Chief Executive Officer	30/06/13	On schedule	As part of the Services Review, Business Plans are being implemented by each Department. In addition the recommendations of the Services Review are being implemented including position savings, organisational efficiencies and implementation of individual services reviews including the Parks and Gardens and Economic Development reviews.
1.1.3.3	Conduct the induction for new and returning Councillors.	Chief Executive Officer	30/06/13	On schedule	Preparation has commenced for the implementation of a Councillor Induction and Transition Program. Council's legal obligations in relation to its compliance with the Local Government Act have also been documented for implementation.
1.1.3.4	Monitor and review the changes to the schedule of Council meeting times and locations.	General Manager Corporate & Community	30/06/13	On schedule	Ordinary Meetings of Council have been conducted in Yea (August) and in Flowerdale (September) in line with Council's intention to provide opportunity for community participation at Council Meetings

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
		Services			around the Shire. Council meetings are currently conducted in the evening with a view to maximising community participation. Attendance by members of the public has been low at all three meetings conducted this quarter.
1.1.3.5	Review governance processes to identify opportunities for improvement (c/f from previous year)	General Manager Corporate & Community Services	30/06/13	On schedule	The Local Government Inspectorate attended Council in the week beginning 3 September 2012 to conduct a review of Council's operations which included Governance elements. It is anticipated that the report findings will be issued and responded to early in the second quarter of the financial year.
1.1.3.6	Progress Council Procurement Roadmap developed through the Council Reforming Business Procurement (c/f from previous year)	Manager Corporate Services	30/06/13	Ongoing	A procurement working group has been established and for the past few months the focus has been on establishing systems and procedures to support the procurement functions. Over the next few months it is anticipated the focus will move to populating and implementing systems and working across the organisation to establish priorities for more strategic purchasing.

1.1.4 Be consistent, fair and transparent in our decision-making.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
1.1.4.1	Complete continuous improvement and Best Value requirements.	General Manager Corporate & Community Services	31/03/13	Ongoing	In terms of continuous improvement, the organisation is currently undergoing a process of developing business plans and service level review of all departments. Specific service level reviews have been completed for Parks and Gardens, Economic Development and Library Services.

COMMUNITY

2.1 Communities enjoying good health and well being.

Strategic indicators	Target	Status	Comments
KPI 2.1 Community Indicators Victoria Subjective well being rating	Maintain better than Victorian average	Assessment premature	Data is unavailable as at September 2012 from Community Indicators Victoria (CIV). It is anticipated that updated survey data will be available by end of the fourth quarter 2012.
KPI 2.2 Community Indicators Victoria Feeling part of the community rating-	Maintain better than Victorian average	Assessment premature	Data is unavailable as at September 2012 from Community Indicators Victoria (CIV). It is anticipated that updated survey data will be available by end of the fourth quarter 2012.
KPI 2.3 Community Indicators Victoria Food security rating	Maintain better than Victorian average	Assessment premature	Data is unavailable as at September 2012 from Community Indicators Victoria (CIV). It is anticipated that updated survey data will be available by end of the fourth quarter 2012.
KPI 2.4 Community perception of performance for health and human services -	More than or equal to indexed mean of 76	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of Year 4 of the Council Plan.
KPI 2.5 Community perception of performance for recreation facilities	More than or equal to indexed mean of 66	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of Year 4 of the Council Plan.

2.1.1 Facilitate and support recovery within fire affected communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.1.1	Continue work with fire affected communities to assist with ongoing implementation of community based recovery plans based on active participation and strengthened community connectedness. (c/f from previous year)	Manager Community Services	30/06/13	Ongoing	All service users of the Aged and Disability Services Unit are encouraged and assisted where required to develop personal emergency plans (using the Red Cross Preparing to Leave Early packs). All Children's Services Home Based Child Care Educators are required to have a documented fire and emergency evacuation plans in place. these plans must be practised regularly. Work is continuing with the recently appointed Emergency Management Officer to review the recovery plan and community involvement.
2.1.1.2	Continue work with fire affected communities to strengthen communities and prepare for future disasters	Manager Community Services	30/06/13	Ongoing	This activity is ongoing and is firmly integrated into the daily program delivery across all units within the Community Services department. Ongoing support has been provided to Playgroups in partnership with Playgroup Victoria (finishing Dec 2012). Aged and Disability services actively work with individuals to assist their recovery and plan for future events. Community Capacity Building Initiatives including Seniors activities, volunteer support, children's week and ACT early years all have a strong focus on building resilience. The Municipal Recovery Plan is regularly updated and a full audit of all relief and recovery centres will occur in November 2012.

2.1.2 Foster a more resilient community by promoting diversity, inclusion, access and equity, and supporting community interaction.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.2.1	Implement initiatives from the Inclusiveness, Access and Equity Plan	Manager Community Services	30/06/13	Ongoing	An Inclusiveness, Access and Equity Plan has not been developed to date although several key pieces of work have been completed in the past few years including Access Audits. An Access and Equity

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					working group has been established comprising of key Council officers and external representatives including service providers and a community member. The group will be working on the establishment of a Disability Action Plan over the coming months.
2.1.2.2	Identify and Implement projects, programs and initiatives to meet the key strategic directions of the “Linking Murrindindi” Access and Liveability for All Strategic Plan 2011-2013 (c/f from previous year)	Manager Community Services	30/06/13	On schedule	Council officers are currently progressing local innovative projects including Youth Commute (Alexandra and surrounds) and Community Connect (Kingslake and surrounds) to address transport isolation issues and access to services for the key target groups of young people and the aged. Officers are also working with the Shire of Yarra Ranges and Whittlesea Shire on the Access to Health project, improving transport to Metropolitan medical services including medical transport. The Transport Connections Partnership Group continues to meet regularly and is focusing on sustaining outcomes of the project once funding ceases in June 2013.
2.1.2.3	Investigate a community building initiative in Yea (c/f from previous year)	General Manager Sustainability	31/03/13	Ongoing	Officers have held discussions with interested representatives of the Yea Community who have been meeting informally to determine a suitable framework for a community building initiative project. A presentation was made to the group in May 2012 concerning a similar project undertaken in Kingslake Ranges as a potential model to use for a community building initiative. However to date it has not been possible to establish a specific project for Yea and work continues to explore a suitable project.
2.1.2.4	Re-establish maintenance service standards for section 86 committees of management. (c/f from previous year)	Manager Corporate Services	30/06/13	On schedule	A comprehensive review of all services provided to or supporting section 86 committees of management is be undertaken in the second quarter of this financial year. The results of the

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					review will provide the basis for completion of Councils Facilities Maintenance Policy which is currently in draft format.
2.1.2.6	Identify and implement priority strategies from the Healthy and Active Third Age Strategy.	Manager Community Services	30/06/13	Ongoing	The Healthy and Active Third Age Strategy has been the focus of the Positive Ageing Advisory Group for the past few months. The group is currently reviewing the strategy with the aim of redeveloping the strategy in line with the Municipal Health and Wellbeing Strategy, in the first half of 2013.
2.1.2.7	Develop an ongoing community strengthening activity to acknowledge the contribution of volunteers.	Manager Community Services	30/06/13	Ongoing	Volunteers are acknowledged in a number of ways including annual Volunteer Week events to celebrate their contribution and commitment. A positive Ageing community event is being planned for February 2013 which aims to celebrate community participation and promote opportunities for volunteerism within Murrindindi.
2.1.2.8	Develop a Diversity Plan for Council Aged and Disability Services.	Manager Community Services	30/08/12	Completed	An integrated Diversity Plan has been developed in partnership with the Alexandra and District Hospital. The plan is now being implemented and will be reviewed within 12 months. Key actions include a stronger focus on strengthening relationships with the local Indigenous community and improving the cultural awareness of all staff.

2.1.3 Facilitate improved quality of life for the Murrindindi community.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
2.1.3.1	Implement initiatives from the Health and Well Being Plan	Manager Community Services	30/06/13	On schedule	Where relevant, initiatives have been incorporated into standard program delivery improving sustainability of positive outcomes for the community. Many of the initiatives are complete with some activities still continuing including Arts and Cultural Development partnership with

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Regional Arts Victoria and the Marysville Skate Park. the Health and Wellbeing plan will be reviewed with a plan for redevelopment in the first half of 2013.
2.1.3.2	Lobby State Government to improve access to public housing	Manager Community Services	30/09/12	Ongoing	This activity relates to assisting in the rehousing of all residents in temporary villages. All temporary villages have been closed and all residents relocated. The need for this activity will be revisited with community members through consultation in early 2013. If an ongoing need is identified, this activity will be addressed through the Municipal Health and Well Being plan.
2.1.3.3	Review and redevelop the Early Years Plan.	Manager Community Services	30/06/13	Ongoing	A review of the previous Early Years Plan is underway. The development of a new Early Years Plan will occur in conjunction with the broader Municipal Health and Wellbeing Planning in the first half of 2013. Several Family Support agencies have expressed strong interest in being involved in this process.
2.1.3.4	Implement strategies from the Youth Strategy	Manager Community Services	30/06/13	Ongoing	Good progress has been made with the Youth Partnership Group focusing on key priority areas of bullying and education, employment and training. The Youth Partnership Group has held several consultations with young people and supported the ongoing implementation of the TRIBES program and the development of new community youth groups. A partnership with local secondary schools and Youth Apprenticeship providers is currently being explored to extend the training and employment opportunities for young people. This activity is ongoing for the life of the strategy.

LOCAL ECONOMY

3.1 Sustainable growth of our local economy.

Strategic indicators	Target	Status	Comments
KPI 3.1 Community perception of Council's performance on economic development	More than or equal to indexed mean of 56	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of year 4 of the Council Plan
KPI 3.2 Employment rate	Equal to or higher than Victorian average in 2011 census	Assessment premature	Awaiting release of the LGA level data from the census

3.1.1 Facilitate and support recovery of businesses within fire affected communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.1.1	Facilitate processes relating to a core tourism development in Marysville	Manager Economic Development	30/06/13	On schedule	Council has been advised by the Department of Business Innovation that the project to develop a new accommodation and conference centre in Marysville is progressing and it is envisaged that an announcement of the contracted proponent will be made in the near future. Council officers have provided input into a proposed public information process that will follow the announcement and continued to advocate for opportunities for local businesses to participate in the construction phase of the project. It was advised that construction is anticipated to commence in early 2013 with a 2014 completion date.

3.1.2 Support and promote events and festivals across the Shire.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.2.1	Work with Yarra Ranges Regional Marketing to assist in the delivery of the Marysville and Triangle Marketing and Events Implementation Plan	Manager Economic Development	31/03/13	Ongoing	Progress continues on delivering the activities under the plan, though over the past few months at a slower pace due to the resignation of the program manager in May. An interim part time replacement has recently been appointed and plans are underway to make a more permanent appointment early in 2013. Council continues to support Yarra Ranges Regional Marketing in delivering the plan in a range of ways including but not limited to, promotion of opportunities to local businesses and events coordinators, representation and input via the advisory committee and the events funding selection panel and the provision of advice and direction relating to collateral development and distribution.
3.1.2.2	Re-establish the Murrindindi Festivals and Events Network to support and promote tourism events in the Shire	Manager Economic Development	31/03/13	Withdrawn	As an outcome of the recent Economic Development Service Review this activity is no longer able to be resourced.

3.1.3 Provide support to new and expanding business.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.3.1	Attract investment into available industrial land	Manager Economic Development	30/06/13	Ongoing	The draft development plan for industrial land at the Binns-McCrae Rd site in Alexandra was presented to the Ordinary Council meeting in September. Council agreed to have the draft plan put on public exhibition. This will occur in November-December. The former Alexandra Mill industrial site was passed in at auction in September and there has been some interest shown via requests for information to Council officers relating to potential uses of the site.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.3.2	Develop Action Plans to enable implementation of the Economic Development Strategy 2011-2016.	Manager Economic Development	31/12/12	On schedule	An implementation plan for the Economic Development Strategy is in preparation, taking into account the reduced resources available to the Department following the recent Economic Development Services Review.
3.1.3.3	Progress the development of industrial land in Alexandra – former Alexandra Saleyards	Manager Economic Development		On schedule	Council has resolved to sell the former Alexandra Saleyards site in its current form which will allow the opportunity for industrial use. The statutory process to facilitate the sale of the land has been completed. Arrangements are currently being made to commence the advertising and sale of this parcel in conjunction with other surplus land as part of the Services Review asset rationalisation program.

3.1.4 Participate in Cooperative marketing.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.4.1	Subject to available resources, attract investors to fill product gaps on the Goulburn River High - Country Rail Trail and Yarra Valley - High Country touring route	Manager Economic Development	30/06/13	Ongoing	The Goulburn River High Country Railtrail Product and Services Audit, completed in 2011 will provide a basis for investment attraction within the Murrindindi Business Prospectus currently under development as well as at promotional activities such as the 2nd Regional Living Expo planned for April 2013. Subject to resources, a similar approach will be undertaken for the development of the Yarra Valley to High Country Touring route. The Yarra Valley to High Country Touring Route Strategic Plan produced in 2011 will form the basis of this work.
3.1.4.2	Fulfil undertakings under the Memorandum of Understanding with the Goulburn River Valley Tourism Inc. to grow tourism in the shire	Manager Economic Development	30/06/13	Ongoing	The Goulburn River Valley Tourism Board initiated a future directions/visioning exercise in September. This process will be concluded in October and will provide clarity and direction for the Executive Officer regarding key foci of the organisation over the next three years.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					Officers will continue to focus attention on providing support to the Board and GRVT staff to fulfil agreed outcomes under the conditions of the MOU and In Kind agreement. Current activity includes the Tourism Industry Leadership Program with 12 Murrindindi participants involved, distribution of the prospectus for the 2nd publication of the regional Holiday Planner and planning for promotions/attendance at the Bendigo Leisurefest and the Green Edge Cycling Event at Mitchelton Winery, both to be held in November. The Holiday Planner will have, as a free addition, a smart phone App creating instant and interactive access to the businesses promoted within the Planner including GPS and Google mapping.

3.1.5 Facilitate improved access to Information Communication Technology and mobile phone services.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.5.1	Undertake a feasibility study to enable improved access to high speed and affordable broadband services. If warranted apply for grant funding for an initial implementation. If warranted apply for grant funding for an initial implementation.	Manager Economic Development		Withdrawn	Council resources are now being directed to supporting a Hume region approach to advocating for improved ICT services. See Activity 3.1.5.2
3.1.5.2	Investigate and advocate for improved access to high speed and affordable broadband services in the Shire	Manager Economic Development	30/06/13	Ongoing	Council is taking part in a regional approach to improved Information and Communications Technology (ICT) for Murrindindi with ongoing involvement in the Hume Region National Broadband Network (NBN) Readiness Plan and the Hume Region ICT Strategy development. Officers have also attended regional briefings by NBN Co covering advice on rollout of the NBN.

3.1.6 Undertake or facilitate major economic development projects.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
3.1.6.1	Advocate for the expansion of local provision of post secondary training opportunities through the Murrindindi Training Institute	Manager Economic Development	30/06/13	On schedule	The activities associated with the initial \$70,000 Regional Development Victoria "Planning For Tomorrow" grant to aid the start up process for the Murrindindi Training Institute (MTI) have been completed and the grant has been acquitted. Further support for the MTI continues through the Advancing Country Towns (ACT) project. A key ACT activity that is in the planning phase is the review and re-write of the Murrindindi Training Needs Analysis. This is a joint project of Council and the Central Ranges Local Learning and Employment Network and will be a key strategic document that will inform decisions made by the MTI Board relating to future expansion of courses. The project is anticipated to be completed by February 2013.
3.1.6.2	Facilitate processes relating to the development of Mt Pinniger Resort	Manager Economic Development	30/06/13	Ongoing	Progress on the development have slowed somewhat as proponents address the requirement by the State Government for an Environmental Effects Statement. Plans are in place for officers to meet with the proponents in October 2012 to again reinforce the importance of the project to the shire and the availability of support from Council officers.
3.1.6.3	Resolve future management arrangements for Yea Wetlands Centre and pursue a sustainable business model.	General Manager Sustainability	30/03/13	On schedule	Work is progressing on establishing a suitable management model for the soon to be constructed Yea Wetlands Interpretative and Visitor Information Centre. It is planned to meet with key stakeholders in the October to December quarter to progress towards finalising management arrangements.

CLIMATE CHANGE & NATURAL ENVIRONMENT

4.1 A natural environment that is diverse, healthy and cared for.

Strategic indicators	Target	Status	Comments
KPI 4.1 Community Indicators Victoria Household waste recycling rates	Maintain or improve current level of 33%	Assessment premature	The first quarter results 2012/13 household recycling rates was improved to 41.4%
KPI 4.2 Annual waste diversion rates	65% by 2013-14	Target not met	The average waste diversion rate for the last quarter was 36%. The latest report of the State wide average is 48%
KPI 4.3 Greenhouse gas emissions	Reduce 2006 community emissions by 15% by 2020	Assessment premature	An assessment is underway to determine whether a status measurement can be made this financial year.

4.1.2 Promote and advocate sustainable living, business practice and land use.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.2.1	Develop and implement communication strategy for environment initiatives	General Manager Sustainability	31/03/13	Not Due to Commence	The development of the Communications Plan will be not commenced until the new calendar year.
4.1.2.2	Review and develop a domestic wastewater management strategy subject to funding being available	Manager Development & Environmental Services	30/06/13	Not Due to Commence	A review of the DWMP will commence in February 2013.
4.1.2.3	Investigate the use of environmental and land management incentives for landholders	General Manager Sustainability	31/03/13	Not Due to Commence	This work will not commence until the new calendar year.

4.1.3 Reduce generation of waste by Council and the community.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.3.1	Establish water use targets for Council facilities and activities and monitor progress	General Manager Sustainability	31/03/13	Deferred	In assessing the priorities for the environmental Programs Unit for 2012/2013 this item has been deferred to the next financial year.
4.1.3.2	Adopt and commence implementation of Council's waste management strategy, including the expansion of recycling facilities in public spaces	Manager Infrastructure Services	30/06/13	On schedule	The project brief for the Waste Management Strategy is drafted and currently being reviewed and it is expected that tenders will be called by the end of the third quarter.

4.1.4 Integrate environmental resource and land management across Council operations.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.4.1	Implement an environmental best practice code and training plan for outdoor works	General Manager Sustainability	30/06/13	Not Due to Commence	The development and implementation of the environmental best practice code and training plan is contingent on the finalisation of Council's environmental roadside management plan (activity 4.1.4.2) which is scheduled to be completed in the first half of 2013.
4.1.4.2	Develop and implement guidelines for the management and protection of roadside conservation values	General Manager Sustainability	30/06/13	On schedule	Council's newly engaged Co-ordinator Environmental Programs has commenced a review of the work completed to date to establish an environmental roadside management plan. A project plan to complete the roadside management plan is currently being prepared.
4.1.4.3	Identify and prioritise sites, other than roadsides, with significant biodiversity values and formulate management guidelines to protect them	General Manager Sustainability	31/03/13	On schedule	Some work has been undertaken to identify Council reserves with significant biodiversity values as part of Council's assessment of potential native vegetation offset sites (refer activity 4.1.4.4). This work is currently being reviewed in the context of developing an improved policy framework around offset management.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.4.4	Develop and commence implementation of an offset plan for native vegetation removal associated with Council managed works	General Manager Sustainability	30/06/13	On schedule	Work has commenced on reviewing Council's native vegetation management practices with a view towards establishing an improved policy framework and management approach.

4.1.5 Reduce Council and community carbon footprint.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.5.1	Identify and purchase eco-friendly products and materials through participation in a green procurement program	General Manager Sustainability	31/03/13	Not Due to Commence	Work was not due to commence on this item this quarter.

4.1.6 Encourage the community to adapt to climate change.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
4.1.6.1	Provide support to community education on environmental issues	General Manager Sustainability	30/06/13	Ongoing	The Environmental Programs Unit has continued to engage with local schools which participated in the development of a book containing the experiences and observations of local young people about the natural environment. Educational materials were distributed to residents of several areas in the south of the Shire concerning actions necessary to preserve habitat for native animals recovering from the 2009 bushfires, particularly the native bandicoot following an increasing number of reports of bandicoot road deaths in recent months.

PLANNING & ENVIRONMENT

5.1 Sustainable land use, development and growth.

Strategic indicators	Target	Status	Comments
KPI 5.1 Community perception for town planning policy and approvals	Equal to or more than the previous year	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of Year 4 of the Council Plan.
KPI 5.2 VCAT determinations consistent with Council decisions	Equal to or more than 80%	Target partially achieved	75% of all VCAT determinations have upheld Councils decision or granted the request for Consent Orders on the basis of the agreement being reached by all parties.
KPI 5.3 Building and Planning permit turnaround times	Building 30 days / Planning 45 days	Target partially achieved	70% of all planning permits were issued within 45 days. 92% of all building permits were issued within 30 days

5.1.1 Streamline approvals processes to encourage rebuilding in fire affected areas - Land rezoning.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.1.1	Assist Goulburn Murray Water in rezoning process related to the Mt Pinniger Resort Development	Manager Development & Environmental Services	30/06/13	Ongoing	The proponents of the Mt Pinniger Resort development have received a decision from the Planning Minister requiring an Environmental Effects Statement (EES) to be undertaken prior to any development occurring. The proponents have been working on further studies to satisfy the additional information required for the EES. There has been very little progress due to a new question being raised in relation to whether the status of land identified for development should be transferred to National Park. This new level of enquiry is of concern to Council, however is a state government land tenure matter that needs to be resolved.

5.1.2 Use a strategic approach to land use planning to facilitate integrated residential and public facility construction.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.2.1	Facilitate development options Goulburn Murray Water Land transfers for future	Manager Development & Environmental Services	30/06/13	Ongoing	<p>Stage 1 of this process has been completed, which comprised the transfer of Roads and Reserves that are managed and maintained by Council.</p> <p>Stages 2 and 3 are more complex and remain ongoing. Future urban design work will be necessary for Eildon township to consider surplus land owned by Council and Goulburn Murray Water (GMW).</p>
5.1.2.2	Review and adopt Alexandra Urban Design Framework	Manager Development & Environmental Services	30/06/13	Not Due to Commence	Work on this project has not commenced due to other competing priorities, both at a strategic and operational program level.
5.1.2.3	Develop a plan for the review of existing Urban Design Frameworks	General Manager Sustainability	31/12/12	On schedule	The development of the plan to review Council's urban design frameworks (UDFs) is on schedule to be completed by December 2012 with the focus to date being an assessment of the extent to which the current UDFs have been implemented.
5.1.2.4	Commence a review of the Municipal Strategic Statement	Manager Development & Environmental Services	31/12/12	Not Due to Commence	A review of the Municipal Strategic Statement (MSS) is scheduled to occur in the next quarter with the new Council.
5.1.2.5	Complete and implement the Kinglake Ranges, Flowerdale and Toolangi Plan	General Manager Sustainability	30/06/13	Deferred	Work on the Kinglake Ranges, Flowerdale and Toolangi Plan and Design Framework has not progressed this quarter and remains on hold pending the finalisation by the Department of Planning and Community Development of its response to measures contained within the Plan which address bushfire safety. Until such time as a response is provided by the Department the Council is not able to progress the project.

5.1.3 Continue to strengthen partnerships with the Department of Sustainability & Environment and the Country Fire Authority.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
5.1.3.1	Map municipal fire risk	Manager Development & Environmental Services		Ongoing	<p>The Department of Planning and Community Development (DPCD) is coordinating all new bushfire mapping for the whole of Victoria. The Bushfire Management Overlay (BMO) mapping adjustment that occurred on 18 November 2011 applied only to existing Wild Fire Management Overlay (WMO) mapped areas. Updated mapping has been prepared but is yet to be implemented into the Murrindindi Planning Scheme (MPS). The current BMO covers approximately 1,500 properties and the updated mapping is expected to cover up to 5,500 properties (additional 4,000 properties). Council is not aware of any transitional arrangements for the mapping update, which will have major implications, both for those currently being assessed by Council and for the additional properties that will be subject to this mapping adjustment once it is introduced. Planning consents issued for bushfire rebuilding that are due to expire may also be impacted by these changes. DPCD have been informed of Council's concerns in relation to the impact on Council's resources and the community of this change.</p> <p>Council has completed a draft Local Planning Policy to compliment the State Planning Policy Framework (SPPF) changes already introduced by DPCD, which provides a localised context to bushfire risk assessments under the Murrindindi Planning Scheme (MPS). The draft Local Planning Policy Framework (LLPF) has been submitted to DPCD for approval and will require further Council consideration prior to any adjustment to the MPS.</p>
5.1.3.2	Ensure appropriate planning responses	Manager		Ongoing	Council has responded to significant legislative

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
	to the 2009 Bushfire Royal Commission recommendation taking into account any state government subsequent policy or legislative changes	Development & Environmental Services			<p>change since the 2009 Victorian Bushfires and Royal Commission recommendations. Council has worked very hard to fine tune service delivery to achieve a seamless introduction of new government policy direction and regulation change. The implementation of proposed mapping adjustments to the Bushfire Management Overlay are expected to have a significant impact on planning and building controls across the Shire and are still being considered by the Department of Community and Development.</p> <p>Strategic Planning studies have been undertaken for the areas of Marysville and Kinglake, Flowerdale and Toolangi having regard for bushfire. The Kinglake Ranges, Flowerdale and Toolangi Draft Plan and Design Framework February 2011 is also reliant on updated BMO mapping from the Department of Planning and Community Development (DPCD) prior to any further consideration or finalisation.</p> <p>A significant number of corrective amendments to assist bushfire recovery and rebuilding have been undertaken by the planning department and implemented by the Minister for Planning.</p>
5.1.3.3	Complete the Municipal Fire Management Plan	Manager Development & Environmental Services	31/03/13	On schedule	<p>The Murrindindi and Lake Mountain Draft Municipal Fire Management Plan (MFMP) has been finalised and endorsed by Council on 27 August 2012 for public release. The MFMP was released for public exhibition on 1 September 2012 for a two (2) month period. A new Municipal Fire Management Planning Committee (FMFPC) has been established to guide the development and implementation of the Plan.</p> <p>The Municipal Fire Management Plan (MFMP) will provide a strategic and integrated approach to fire management within Murrindindi Shire and the area</p>

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					of the Lake Mountain Resort. The new MFMP responds to the 2009 Victorian Bushfire Royal Commission findings and forms part of the broader state and regional framework established under the Emergency Management Act (1986).
5.1.3.4	Develop a planning guideline that responds to high fire risk environments having regard to settlement patterns, access and egress options and an improved awareness of the inherent risks posed by wildfire	Manager Development & Environmental Services	31/03/13	Not Due to Commence	Scheduled to commence in January 2013.

INFRASTRUCTURE

6.1 To enhance the sustainability of our infrastructure, recognising the changing needs and expectations of our communities

Strategic indicators	Target	Status	Comments
KPI 6.1 Community perception of performance in relation to Local roads and footpaths	More than or equal to indexed mean of 50	Assessment premature	The Community Satisfaction Survey for 2012/13 is scheduled for conduct in the final reporting period (May, June13) of Year 4 of the Council plan
KPI 6.2 Community perception of performance in relation to appearance of public areas	More than or equal to indexed mean of 71	Assessment premature	The Community Satisfaction Survey for 2012/13 is scheduled for conduct in the final reporting period (May, June13) of Year 4 of the Council plan
KPI 6.3 Completion of Capital Works Program-	0.9	Assessment premature	All capital works projects are in the design and contracting phase and are currently on schedule
KPI 6.4 Compliance with Road Management Plan	0.95	Likely to be met by required date	Inspections are achieving a 93% compliance with the Road Management Plan and rectification works are achieving a 100% compliance to intervention levels and response times.
KPI 6.5 Infrastructure funding gap	Annual improvement	Assessment premature	The infrastructure renewal gap for 2011/12 was calculated at approx \$600,000. This figure is artificially low due to significant disaster recovery works occurring over the period. Modelling indicates a substantial increase for the 2012/13 period, which is still influenced by some disaster recovery works in the 2013/14 period. This will occur as the impact of the disaster recovery work diminishes.
KPI 6.6 Asset condition assessments	No demonstrated degradation of overall asset condition	Target achieved	Condition audits programmed for this financial year and in progress due for completion by December, 2012.

6.1.1 Rebuild community infrastructure damaged or destroyed by the February 2009 fires.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.1.1	Rebuild damaged and destroyed buildings and other infrastructure including: - Gallipoli Park development - Marysville drainage	Manager Program Delivery	31/12/12	Deferred	Skate Park works are delaying the project because of wet weather and poor ground conditions. Landscaping is yet to be completed and it is anticipated the car park will be completed in the 3rd quarter.

6.1.3 Undertake a range of community infrastructure projects which enhance community amenity and foster civic pride.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.3.1	Develop Asset Management Plans for key infrastructure categories (priorities determined by OAMS). - Roads - Bridges - Paths - Buildings - Drainage	General Manager Infrastructure Services	30/10/12	On schedule	Core level Asset Management Plans are nearing completion for the Asset Categories of transport, building and drainage and are anticipated to be completed by the end of November, 2012 and presented to Council in December 2012.
6.1.3.2	Implement findings of Alexandra and Yea Stormwater strategies as opportunities arise	Manager Infrastructure Services	30/06/13	On schedule	Officers will shortly begin scoping the works for Alexandra. Yea works have a completion target of 2014 and scoping will commence early in 2014
6.1.3.3	Undertake a review of Special Charge Scheme policies and processes	Manager Infrastructure Services	31/03/13	On schedule	The initial draft policy has been completed and is awaiting final amendments and presentation to Council.

6.1.4 Align infrastructure service delivery with community needs and expectations.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.4.1	Develop a shire wide pathway strategy to identify future priorities	General Manager Infrastructure Services	30/06/13	On schedule	The Pathway Strategy is being developed in conjunction with the Asset Management Plans.
6.1.4.2	Review key road and related renewal strategies for input into the ten year capital works program	General Manager Infrastructure Services	31/12/13	On schedule	Core Asset Management Plans will include these strategies and will be completed by November 2012.
6.1.4.3	Implement essential service safety systems for public buildings under Council control	Manager Infrastructure Services	30/06/13	On schedule	These systems and procedures are currently being developed by Council Officers.

6.1.5 Improve and expand the network of footpaths and shared trails both within towns and linking communities.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.5.1	Pursue funding for Alexandra to Eildon shared path link	Chief Executive Officer	30/06/13	Ongoing	The Hume Regional Strategy has identified the development of a trail from Alexandra to Eildon as a priority. The DPCD is currently preparing a Hume Regional Tracks and Trails Strategy which should provide the strategic justification to support funding applications for such a project.

6.1.6 Maintain and further develop a safe and efficient transport network.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.6.1	Undertake works at Breakaway Bridge subject to available funding	Manager Infrastructure Services	30/06/13	On schedule	The preliminary design concepts have been completed and presented for community comment via the project reference group. Feedback from the group is now being addressed. Completion of the bridge is due by December 2013.
6.1.6.2	Develop a new Road Safety Strategy	Manager Infrastructure Services	30/06/13	On schedule	The brief for consultants is to be prepared by February, 2012. The target date for completion of the Strategy is December 2014.

6.1.7 Undertake whole-of-life cost analyses for all new assets, and commit to funding necessary operational, maintenance and renewal amounts. Enhance the organisation's asset system knowledge and data.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.7.1	Develop a construction rates database	Manager Infrastructure Services	30/06/13	On schedule	Data is currently being compiled and incorporated into the asset management systems.

6.1.8 Enhance the organisation's asset system knowledge and data.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.8.1	Development of a working plan that will ensure "core competency" under the National Asset Management Framework (NAMAF)	General Manager Infrastructure Services	30/09/12	Completed	The Working Plan is incorporated in the Asset Management Strategy which has now been adopted by Council.

6.1.9 Define and quantify the infrastructure renewal funding gap and seek to close this gap by 5% per annum.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
6.1.9.1	Implement systems that quantify the Infrastructure renewal gap and adopt policies that seek to close the gap by 5% per annum	General Manager Infrastructure Services	31/12/13	On schedule	Core Level Asset Management Plans will be completed by October 2012 and will detail actions to seek to close the renewal gap.
6.1.9.2	Implement project management systems and build project management capacity	Manager Program Delivery	31/10/12	Completed	The new Murrindindi Project Management System was launched in July 2012 and all council projects will be managed using this improved system which aligns with international project management standards.
6.1.9.3	Review the list of annual supply contracts and draft annual supply contracts for key areas not already contracted	General Manager Infrastructure Services	30/06/13	On schedule	Annual supply requirements are being reviewed.
6.1.9.4	Review bridge renewal strategies	Manager Infrastructure Services	31/12/12	On schedule	The Bridge Renewal Strategy is to be completed with core level asset management plans. The draft is expected for review at the end of November, 2012.
6.1.9.5	Undertake a review of maintenance scheduling activities for Council buildings	Manager Infrastructure Services	30/06/13	On schedule	The Draft Facilities Maintenance Policy is under review and when complete will feed into Asset Management Plans.

CORPORATE DEVELOPMENT

7.1 Improve systems and processes

Strategic indicators	Target	Status	Comments
KPI 7.1 Staff satisfaction	Within second quartile of benchmarked results	Unlikely to be met by required date	Measure will not be achieved as the Staff Satisfaction Survey will not be conducted during the 2012-2013 financial year.
KPI 7.2 Community perception of performance for customer contact	More than or equal to indexed mean of 68	Assessment premature	The Community Satisfaction Survey for 2012-13 is scheduled for conduct in the final reporting period (May, June 13) of year 4 of the Council Plan.
KPI 7.3 Council's risk audit ranking	JMAP regional ranking of 8 or better	Assessment premature	Ranking is not due to occur until completion of the two year cycle ending in 2013.
KPI 7.4 Council's risk audit ranking -	CMP regional ranking of 10th or better	Assessment premature	Ranking is not due to occur until completion of the two year cycle ending in 2013.
KPI 7.5 Procurement compliance audit result	85% compliant	Assessment premature	Data is in process of being collected via spot audits and will be measured in October 2012.

7.1.1 Improve systems and processes.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
7.1.1.1	Continue to investigate electronic document management options	Manager Corporate Services	30/11/12	On schedule	A review of the current needs and system costs is currently being undertaken. A project and procurement plan have been developed and negotiations are coming to a conclusion with a potential provider.
7.1.1.2	Implement procurement policies and processes	Manager Corporate Services	31/12/12	Ongoing	Council's Procurement Policy is scheduled for review annually in November at which time all associated policies and procedure are also

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
					reviewed. It is intended these reviews will be undertaken in November and a focus on promoting the policies will follow.
7.1.1.3	Implement proposed Chart of Accounts	Manager Finance	30/11/12	Ongoing	There has been significant progress with the Chart of Accounts review reassigning all accounts to match organisational Hierarchy. A working group has been established to consider expansion of 'resource codes'.
7.1.1.4	Progress an electronic document management system	Manager Corporate Services	30/06/13	Not Due to Commence	Negotiations in relation to the procurement of an electronic document management system are being undertaken in conjunction with the development of a project plan to progress the electronic document management system. It is anticipated that a comprehensive plan will be available in the second quarter of this financial year and that work towards implementation of the system will begin in the third quarter of the financial year.
7.1.1.5	Review and implement the Rating Strategy	General Manager Corporate & Community Services	30/11/12	Ongoing	The Rating Strategy Review Report was submitted to Council on 20 June 2012 and the report was launched with and circulated to residents on 16 July 2012. Information sessions were held and further development of the Strategy will occur following briefing of the new Council.

7.1.2 Communicate well with our stakeholders.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
7.1.2.1	Document Policies and Procedures relating to financial services	Manager Finance	30/06/13	Ongoing	A complete review is to be undertaken of Council's Financial Policies / Procedures- in particular those that relate directly to external stakeholders to ensure these are up to date, easily accessible, readily available and easy to understand. This review is due to commence in the third quarter of the 2012-2013 financial year.

7.1.4 Reduce organisational risk.

Code	Activities	Responsible	Target	Status	Comment on progress and outcomes
7.1.4.1	Support staff to achieve their best given the increased workload of bushfire recovery.	General Manager Corporate & Community Services	30/06/13	Ongoing	Finalisation of Departmental Business Plans and Service Level Reviews over the next two reporting periods will greatly assist with and provide indication of a stable organisational structure for staff. Further Implementation of the Performance Coaching system will enable greater clarity of roles in line with business plan deliverable.
7.1.4.2	Refine the grants application and management process.	Manager Corporate Services	30/06/12	Not Due to Commence	A review of Grant application processes is scheduled for the third quarter of the 2012-2013 financial year.
7.1.4.3	Complete business continuity plans.	General Manager Corporate & Community Services	30/06/13	On schedule	A comprehensive review of the BCP was completed in September 2011. As part of corporate governance auditing HLB Mann Judd, reviewed the Business Continuity Planning and Disaster Recovery Planning in May 2012. In response to the audit 9 items of potential risk (3 high, 5 medium and 1 low risk) were identified. Action plans are in place to address these issues and improve the plan. Actions to improve the frequency of back up of IT systems are now implemented, reducing potential loss of data from 1 week, to 1-2 days of information.
7.1.4.4	Develop and implement a workforce development and transition plan	Chief Executive Officer	30/06/13	On schedule	Work has commenced in scoping a workforce development and transition plan which is based upon the recognition that MAP funding will be ceasing in 2013.

Statement A						
Murrindindi Shire Council						
Income Statement						
For the period ended 30 September 2012						
	Original Budget	Annual Budget	YTD Budgets	YTD Actuals	Variance (unfav)	%
	2012/13	2012/13	30/09/12	30/09/12		
	\$	\$	\$	\$	\$	
Revenue						
Rates & Charges	14,403,201	14,403,201	14,344,630	14,577,277	232,647	2%
Special Charge	108,150	108,150	-	-	-	
Statutory fees and fines	571,277	571,277	113,168	106,322	(6,846)	-6%
User fees	3,255,900	3,255,900	663,406	322,433	(340,973)	-51%
Grants - Recurrent	6,249,796	3,756,164	1,049,924	1,074,393	24,469	2%
Grants - Non-Recurrent	6,951,254	11,349,779	2,220,151	1,644,507	(575,644)	-26%
Contributions - Cash	296,450	301,450	11,801	21,308	9,507	81%
Contributions - Non Cash	-	-	-	-	-	
Reimbursements	89,680	107,680	41,155	52,858	11,703	28%
Other revenue	1,005,489	1,005,489	134,782	118,200	(16,582)	-12%
Total Revenue	32,931,197	34,859,090	18,579,017	17,917,299	(661,718)	-4%
Expenses						
Employee Benefits	12,662,087	12,675,101	3,206,822	2,936,052	270,770	8%
Materials and Services	11,170,131	17,306,772	5,485,991	4,542,437	943,554	17%
Depreciation and amortisation	7,183,920	7,183,920	-	-	-	0%
Other Expense	270,768	270,768	80,318	53,700	26,618	33%
Finance Costs (Interest)	369,900	369,900	(50,815)	(50,816)	1	0%
Total Expenses	31,656,806	37,806,461	8,722,316	7,481,374	1,240,942	14%
Net gain(loss) on disposal of property, infrastructure, plant and equipment	-	-	157,776	159,716	1,940	
Surplus (deficit) for the period	1,274,391	(2,947,371)	10,014,477	10,595,642	581,165	6%
<i>Net gain (loss) on disposal of property, infrastructure, plant & equipment</i>						
<i>Proceeds from Sale of Fixed Assets</i>	1,288,588	1,490,921	157,776	159,716	1,940	1%
<i>Carrying value of assets sold</i>	1,288,588	1,490,921	-	-	-	
<i>Total</i>	-	-	157,776	159,716	1,940	
Total Materials and Contractors						
Utilities	478,502	473,685	111,625	98,047	13,578	12%
Contractors	6,842,226	12,692,733	4,237,500	3,509,575	727,925	17%
Legal Expenses	94,319	94,319	47,801	61,851	(14,050)	-29%
Insurance	458,611	456,707	412,952	426,802	(13,850)	-3%
Materials	1,320,766	1,413,001	304,494	175,921	128,573	42%
Contributions	454,228	467,528	161,062	90,463	70,599	44%
Consultants	1,521,479	1,708,799	210,557	179,778	30,779	15%
	11,170,131	17,306,772	5,485,991	4,542,437	943,554	17%

Statement B					
Murrindindi Shire Council					
Balance Sheet					
as at 30 September 2012					
	Original Budget	Annual Budget	YTD Budget	Actual	Variance
	2012/13	2012/13	30/09/12	30/09/12	
	\$	\$	\$	\$	\$
Assets					
Current assets					
Cash and cash equivalents	10,271,092	9,717,473	13,762,181	11,678,668	(2,083,513)
Trade and other receivables	3,938,800	3,938,800	16,131,412	18,916,226	2,784,814
Accrued Income	70,000	70,000	-	-	-
Prepayments	130,000	130,000	-	(3,426)	(3,426)
Inventories	160,000	160,000	180,000	186,652	6,652
Total current assets	14,569,892	14,016,273	30,073,593	30,778,120	704,527
Non current assets					
Property & Plant & Equipment	303,081,558	284,763,547	281,222,839	280,958,623	(264,216)
Receivables	50,000	50,000	50,000	56,979	6,979
Total non-current assets	303,131,558	284,813,547	281,272,839	281,015,602	(257,237)
Total assets	317,701,450	298,829,820	311,346,432	311,793,722	447,290
Liabilities					
Current liabilities					
Trade and other payables	3,925,401	3,925,401	3,498,896	3,197,308	301,588
Trust funds and deposits	796,843	796,843	936,843	1,099,929	(163,086)
Provisions - Employee Entitlements	3,051,903	3,051,903	2,636,112	2,638,337	(2,225)
Interest-bearing loans and borrowings	836,965	836,965	-	-	-
Total Current Liabilities	8,611,112	8,611,112	7,071,851	6,935,574	136,277
Non-Current Liabilities					
Provisions - Employee Entitlements	482,526	482,526	470,000	472,402	(2,402)
Provisions - Other	1,242,002	1,242,002	1,180,721	1,180,721	-
Interest-bearing loans and borrowings	3,209,535	3,209,535	4,377,367	4,377,367	0
Total Non Current Liabilities	4,934,063	4,934,063	6,028,088	6,030,490	(2,402)
TOTAL LIABILITIES	13,545,175	13,545,175	13,099,939	12,966,064	133,875
NET ASSETS	304,156,275	285,284,645	298,246,493	298,827,658	581,165
Equity					
Accumulated Surplus	151,906,643	126,088,060	126,004,021	126,004,021	0
Surplus for the Year	1,274,391	(2,947,371)	10,014,477	10,595,642	581,165
Asset Revaluation Reserve	147,539,704	158,667,028	158,667,027	158,667,028	1
Other Reserves	3,435,537	3,476,928	3,560,968	3,560,967	(1)
TOTAL EQUITY	304,156,275	285,284,645	298,246,493	298,827,658	581,164

	Statement C				
	Murrindindi Shire Council				
	Cash Flow Statement				
	For the period ended 30 September 2012				
	Original Budget 2012/13	Annual Budget 2012/13	YTD Budget 30/09/12	Actual 30/09/12	Budget/ Actual Variance
	<i>hardcoded</i> Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)	Variance (unfav)
	\$	\$	\$	\$	\$
Cash Flow From Operating Activities					
Rates & Charges	14,363,201	14,560,637	2,309,454	1,929,457	(379,997)
User charges and other fines	4,622,378	5,983,349	1,971,193	2,397,129	425,936
Grants	13,201,050	20,054,274	8,218,406	4,741,051	(3,477,354)
Interest	684,568	468,424	164,946	142,847	(22,099)
Net GST Refund/Payment	-	-	-	-	-
Payments to suppliers	(10,955,899)	(19,259,564)	(7,254,437)	(6,589,079)	665,358
Payments to employees	(12,455,413)	(12,397,187)	(3,617,225)	(3,341,829)	275,396
Net cash flow provided by operating activities	9,459,885	9,409,933	1,792,337	(720,425)	(2,512,761)
Cash flow from investing activities					
Payment for property, plant and equipment,infrastructure	(10,239,815)	(13,969,900)	(1,754,351)	(1,490,132)	264,219
Proceeds from sale of property, plant and equipment,infrastructure	1,288,588	1,490,921	157,776	159,716	1,940
Net cash used in investing activities	(8,951,227)	(12,478,979)	(1,596,575)	(1,330,416)	266,159
Cash flows from financing activities					
Trust funds and deposits	(208,809)	(190,031)	(50,032)	113,058	163,090
Finance costs	(311,486)	(309,034)	(1)	-	1
Proceeds from interest bearing loans and borrowings	500,000	500,000	-	-	-
Repayment of interest bearing loans and borrowings	(830,867)	(830,867)	-	-	-
Net cash provided by (used in) financing activities	(851,162)	(829,932)	(50,033)	113,058	163,090
Net increase/(decrease) in cash and cash equivalents	(342,504)	(3,898,978)	145,729	(1,937,783)	(2,083,512)
Cash and cash equivalents at the beginning of the financial year	10,613,596	13,616,451	13,616,451	13,616,451	-
Cash and cash equivalents at the end of the financial year	10,271,092	9,717,473	13,762,180	11,678,668	(2,083,512)
Reconciliation of result from ordinary activities with net cash from operations					
Surplus for the financial year	1,274,391	(2,947,371)	10,014,477	10,595,642	581,165
Depreciation and amortisation	7,183,920	7,183,920	-	-	-
Contributions Non Monetary Assets	-	-	-	-	-
Financing Costs (Cash Portion)	311,486	309,034	1	-	(1)
(Profit)/loss on disposal of property, plant and equipment,infrastructure	-	-	(157,776)	(159,716)	(1,940)
Change in assets and liabilities					
(Increase)/decrease trade and other receivables	(40,000)	6,189,830	(6,002,727)	(8,794,519)	(2,791,792)
(Increase)/decrease in inventories	(10,000)	153,280	133,280	126,625	(6,654)
(Increase)/decrease in other current assets	(20,000)	61,502	261,502	264,928	3,426
Increase/(decrease) in provisions	257,955	484,971	(4,627)	0	4,627
Increase/(decrease) in trade and other payables	502,133	(2,025,288)	(2,451,793)	(2,753,381)	(301,588)
Net cash provided by operating activities	9,459,885	9,409,878	1,792,337	(720,421)	(2,512,757)

Statement D						
Murrindindi Shire Council						
Standard Statement of Capital Works						
For the period ended 30 September 2012						
	Original Budget	Annual Budget	YTD Budget	Actuals	Budget/ Actual Variance (unfav)	%
	2012/13	2012/13	30/09/12	30/09/12		
	\$	\$	\$	\$	\$	
Buildings	3,884,469	6,014,286	1,304,738	898,468	406,270	31%
Plant & Machinery	930,382	1,749,875	258,787	206,772	52,015	20%
Roads Streets & Bridges	4,686,498	5,326,673	139,325	282,988	(143,663)	-103%
Drainage	212,000	340,259	-	7,062	(7,062)	0%
Furniture & Equipment	407,020	419,361	22,328	73,568	(51,240)	-229%
Library Bookstock	119,446	119,446	29,173	21,276	7,897	27%
Total Capital Works	10,239,815	13,969,900	1,754,351	1,490,135	264,216	15%
Represented by:						
Renewal	4,575,949	5,046,899	163,270	135,562	27,708	17%
Upgrade	1,332,685	2,377,925	548,528	443,764	104,764	19%
Expansion	-	0	-	-	-	
New Assets	4,331,181	6,545,076	1,042,553	910,809	131,744	13%
Total Capital Works	10,239,815	13,969,900	1,754,351	1,490,135	264,216	15%
Property, Infrastructure, Plant and Equipment						
movement Reconciliation Worksheet	Original Budget	Annual Budget	YTD Budget	YTD Actual	Variance	
	2012/13	2012/13	30/09/12	30/09/12		
	\$	\$	\$	\$	\$	
Total Capital Works	10,239,815	13,969,900	1,754,351	1,490,135	264,216	
Impaired assets					-	
Asset revaluation movement		(0)		-	-	
Depreciation & amortisation	(7,183,920)	(7,183,920)	-	-	-	
Written down value of assets sold	(1,288,588)	(1,490,921)	-	-	-	
Contributed Assets		0	0	0		
Net movement in property, infrastructure plant and equipment	1,767,307	5,295,059	1,754,351	1,490,135	264,216	

Circular 39 / 2012

To all Chief Executive Officers
(as addressed)

Dear CEO

MAYORAL AND COUNCILLORS AND ELECTION OF MAYOR

Annual adjustment of allowances

The Minister for Local Government, the Hon Jeanette Powell MP, has reviewed the limits and ranges of the current Mayoral and Councillor allowances, and has determined under section 73B of the *Local Government Act 1989* ('the Act') that these allowances be increased by **2.5%** from 27 October 2012. The Minister has had regard to the equivalent movement in executive remuneration announced by the Premier and recently published on the website of the State Services Authority.

Therefore, for Councils (other than Melbourne City Council), the following adjusted range limits apply under section 73B(4) of the Act, from **27 October 2012**:

- Category 1: Councillors: \$7,542 - \$17,969 per annum; Mayors: up to \$53,684 per annum
- Category 2: Councillors: \$9,317 - \$22,405 per annum; Mayors: up to \$69,325 per annum
- Category 3: Councillors: \$11,204 - \$26,843 per annum; Mayors: up to \$85,741 per annum

These adjustments were published by notice in the *Victoria Government Gazette* S360 today (available online at: www.gazette.vic.gov.au).

Under section 73B(5) of the Act, Councils must increase their current Councillor and Mayoral allowances in accordance with this notice. The amount equivalent to the superannuation guarantee under Commonwealth taxation legislation (currently 9%) is payable in addition to these amounts.

From 27 October 2012, the payment of allowances cannot exceed more than **one month** in advance.

Review of allowances after the election

Section 74(1) of the Act requires that Councils must review and determine the level of Mayoral and Councillor allowances within the period of six months after a general election or by next 30 June, whichever is later.

Under section 74(4) of the Act a person has a right to make a submission under section 223 to this review. Councils therefore need to allocate sufficient time to ensure all steps in this process are undertaken so a final determination on allowances is made by the legislated deadline.

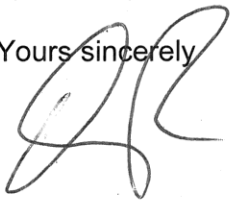
Until this review is complete and any decision subsequently made to vary existing amounts, Councils must continue to pay the current allowances as adjusted above to their Mayors and Councillors. A Council **cannot** resolve to vary any allowances payable before then.

Election of Mayor

Please be aware that under section 71(3)(a) of the Act, the Councillors must elect the Mayor by no later than **30 November 2012**. Before the process for election of Mayor is undertaken, the Council may resolve to elect the Mayor for a term of two years.

Tim Presnell, Senior Governance Analyst can assist you with enquiries on these matters by phoning (03) 9208 3672 or emailing tim.presnell@dpcd.vic.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to be 'K. Pope', written over the text 'Yours sincerely'.

Kendrea Pope
Acting Executive Director
Local Government Victoria

26 / 10 / 2012

Murrindindi Shire Council Policy

Title: Councillor Reimbursement Policy

Type: Council

File No: 12/02/04

Date Adopted: 26 November 2012

Next Review Date: February 2014

Revision History:

Date	Action	Who
November 2012	Reviewed Policy Adopted	Council

1. Purpose

To establish the expense entitlements for a Councillor in relation to:

- reimbursement or pre payment of out of pocket expenses incurred while performing duties as a Councillor,
- support entitlements that will be provided to Councillors to allow them to effectively carry out their duties, and
- support available to Councillors for upgrading their skills during their term of office.

2. Rationale

This policy gives a broad overview of how Council can provide assistance to its Councillors in carrying out their functions. It cannot prescribe for every possible situation that may arise.

The *Local Government Act 1989* (Section 75) provides for the reimbursement of out of pocket expenses incurred while performing the duties as a Councillor.

In addition, Mayoral and Councillor allowances are provided separately to reimbursement of expenses and the costs of facilities/resource support.

As well as legislation, there is an information guide issued by the Department of Planning and Community Development that outlines the entitlements and support to be provided to Mayors and Councillors.

The information guide is titled "Mayor and Councillor Entitlements reimbursement of expenses and provision of resources and facilities support for Victorian Mayors and Councillors November 2008".

The basic test that will be applied to determine whether or not an expense is lawfully incurred is whether the expenditure is necessary because it is supplemental or incidental to or consequent on the exercise of Council functions. Where this criteria is satisfied and a Councillor has incurred an out of pocket expense they will be reimbursed by Council.

3. Scope

The scope of this policy includes any matter relating to the reimbursement of Councillor related expenses and Councillor allowances.

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3.1 Mayoral and Councillors Allowances

Mayoral and Councillors' allowances including Superannuation is to be paid to the Councillors monthly in advance at the rate which will be determined at the annual Special Council meeting.

3.2 Travel

Travelling expenses will be paid to Councillors at the rate specified by the Victorian Local Authorities Award 2001 under the following circumstances:

Travelling expenses will be paid to Councillors and Audit Committee Members (where applicable) at the rate specified by the Victorian Local Authorities Award 2001, under the following circumstances:

- To attend Ordinary and Special Council Meetings and meetings of Committees of Council.
- To attend formal briefing sessions and civic or ceremonial functions convened by the Council or Mayor.
- To attend meetings scheduled by Council or the Mayor.
- To attend meetings necessary for the Councillor to exercise a delegation given by Council.
- To attend a meeting, function or other official role attended as a representative of the Council or Mayor.
- To attend meetings of a group, organisation or statutory to which the Councillor has been appointed Council delegate. The reimbursement by Council is to be diminished by however much the body pays travelling expenses directly.
- To attend to inspect a street, property or area (or to discuss with any person) any matter affecting or affected by the Council, and/or to attend to carry out activities in the capacity of a Councillor.
- To attend meetings of any Council appointed committee or any incorporated charity or community organisation, as a representative of the Council.
- To attend, meetings, or to participate in delegations or deputations to which the Councillor has been appointed as a representative by Council, the Chief Executive Officer or Mayor.
- When Councillors are travelling interstate, the mode of transport is to be determined on the advice of the Chief Executive Officer based on the most cost effective form of transport.

Councillors can seek reimbursement of toll charges and car parking fees associated with attending meetings or functions on behalf of Council.

3.3 Remote Area Allowance

Council will pay the Remote Area Allowance in accordance with the Government Gazette of 29 March 2001. The allowance is for circumstances when a Councillor (including a Mayor) normally resides more than 50 kilometres by the shortest possible practicable road distance, from an ordinary, special or committee meeting of the Council or any municipal or community functions which have been authorised by Council resolution for the Councillor to attend.

A Councillor may decline to accept the Remote Area Allowance by advising the Chief Executive Officer in writing at any time.

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3.4 Professional Development

Councillors may have the opportunity to attend conferences, training courses and other events. Where Councillors nominate to attend events they should provide details of the event, the benefit to Council of attendance and the cost of attendance.

Where domestic travel is undertaken and a Council vehicle is not available for use a Councillor may claim the cost of public transport or the use of their private vehicle to the event. Where interstate or overseas travel is undertaken the travel arrangements, including air fares and accommodation bookings, will be made by Council on behalf of the Councillor.

Councillors must ensure that:

- Any private ravel associated with Council related travel is identified and paid for by the Councillor.
- They have any required passports and visas.

Reasonable costs associated with attendance at conferences, training or other events, such as food and beverage cost, communication expenses (telephone, fax, internet) and the like, may be claimed. Councillors are responsible for any expenditure related to their partner attending a conference, training or other events with them, except in such cases where Council has invited a Councillor's partner to attend an event with the Councillor.

Where Councillors are paid a fee for presenting at a conference or other events the fee will be paid into Council's general revenue.

3.5 Family Care Expenses

Expenses for bona fide child care services (for children being cared for up to the age of 14 years) will be paid or reimbursed by Council, if claimed, when a Councillor attends:

- Meetings of the Council or its Committees.
- Meetings, briefing sessions and civic or ceremonial functions convened by the Mayor, the Council or the Chief Executive Officer.
- Meetings arising as a result of a Councillor being appointed by the Council to an external body or committee except where the body itself reimburses relevant child care expenses incurred by the Councillor.
- A meeting, function, or other official role as a representative of the Mayor or Council.
- The offices, to discuss with the Mayor, other Councillors or Officers any matter relating to Council. This may relate to Ward or Committee responsibilities or areas of focus or specialisation.
- Conferences or study tours, training sessions and seminars in capacity as a Councillor.
- Other Civic related engagements where the payment of child care has been pre-approved by the Mayor.

Recognised child care expenses consist of reasonable hourly fees, agency booking fees (if applicable) and reasonable associated travelling expenses. Fees are generally payable per hour or part of an hour subject to any minimum period which is part of the care provider's usual terms.

Reasonable child care fees will be determined as not exceeding reasonable prevailing child care market rates. The Chief Executive Officer may determine reasonable market rates. Child care costs are not eligible for payment or reimbursement if paid to a person who normally or regularly lives with the Councillor, except where a live-in (professional) helper such as a nanny is required to work extra time at extra expenses because of the Councillor's duties.

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Child care expense payment or reimbursement claims should be submitted to the Civic services officer and must be accompanied by a receipt from the care provider showing the date and time care was provided and other details nominating the reasons child care was necessary. (e.g.: what Council function/meeting Councillor attended).

3.6 Communications Equipment

Councillors will be provided with the following equipment to allow them to effectively carry out their duties;

- I-Pad and internet connection
- Mobile phone

Councillors will be responsible for all personal related charges. If Council provided equipment cannot be effectively used, alternative equipment including the use of private equipment may be considered, provided that the use was approved prior to its installation.

Administrative support, including photocopying, for work directly related to the duties of office will be provided through the Chief Executive Officer's office.

3.7 Stationery

The Council shall, upon request, provide Councillors with standard stationery held or obtained generally for the organisation's requirements.

The stationery may include, but not necessarily be limited to: paper, business cards, writing implements, diaries, writing pads, memory sticks, envelopes and the like.

Requests for stationery should be made to the Executive Assistant to the Mayor and Chief Executive Officer.

3.8 Secretarial Services

Limited administrative support is available to Councillors for work directly related to the duties of the office. All support will be coordinated by the Executive Assistant to the Mayor and Chief Executive Officer.

3.9 Protective Clothing

The Council shall provide Councillors protective clothing as required.

3.10 Meetings and Function Rooms

Subject to availability, meeting/function rooms owned and controlled by Council can be booked by Councillors, free of charge for meetings, interviews and other functions provided they are associated with Council business.

3.11 Procedures for Reimbursement of Councillor Expenses

When a Councillor requires reimbursement of monies expended whilst conducting Council business, provided such expenditure is deemed acceptable under the provisions of this policy, he/she should follow the procedure below.

- Obtain a receipt for any expenditure.
- Complete the Councillors Expense Reimbursement Form.
- Attach the relevant receipt to the form and forward it to the Chief Executive Officer.
- The claim will be authorised by the appropriate officer.
- The claim will be processed through the Accounts Payable system.

3.12 Exclusions

Any expenses arising from a breach of road, traffic parking or other regulations or laws, will not be reimbursed or funded in any way by Council.

Claims for expenses, other than those included in the policy, will not be reimbursed, except when they are subject to a Council resolution.

Claims should be lodged monthly with the Chief Executive Officer.

4. Supporting Documents

Recognition and Support, The Victorian Government's Policy Statement on Local Government Mayoral and Councillor Allowances and Resources, April 2008.

5. Related Policies

Councillor Code of Governance.

6. Governance

Implementation of this Policy will be monitored by the Chief Executive Officer.

7. Portfolio and/or Riding Councillor Input

Council adopted this Policy at its Ordinary Meeting held on 23 November 2011 and it was reviewed at the Ordinary meeting held on 26 November 2012.

8. Responsible Officer

Chief Executive Officer

9. Human Rights Charter

This policy has been developed with consideration of the Victorian Charter of Human Rights and Responsibilities.

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COUNCIL COMMITTEES	
Name	Councillor Representative
Audit Advisory Committee	Cr J Walsh Cr M Rae
Advancing Country Towns Strategic Steering Group	Cr M Rae Cr B Magner
Chief Executive Officer Performance Review Sub-Committee	Cr J Walsh Cr M Rae Cr B Magner
Economic Development Sub-Committee	Cr J Walsh Cr C Challen Cr A Derwent
Linking Murrindindi Partnership (ex Transport Connections Steering Committee)	Ch C Challen
Municipal Emergency Management Planning Committee	Cr A Derwent
Murrindindi Environment Advisory Committee	Cr C Ruhr Cr J Kennedy
EXTERNAL COMMITTEES	
Alexandra Police & Community Consultative Committee	Cr B Magner
Central Ranges Local Learning and Employment Network (CRLLEN)	Cr J Walsh
Goulburn River High Country Rail Trail Advisory Committee	Cr J Kennedy
Goulburn River Valley Tourism Board	No appointment
Goulburn Valley Regional Waste Management Group	Cr B Magner
High Country Councils Coalition	Cr J Walsh
Municipal Association of Victoria (MAV)	Cr J Walsh
MAV Arts & Culture Committee	No appointment
MAV Emergency Management Reference Group	Cr A Derwent
MAV Environment Committee	No appointment
MAV Human Services Committee	No appointment
MAV Multi Cultural Committee	No appointment
MAV Planning Committee	No appointment

EXTERNAL COMMITTEES	
MAV Professional Development Reference Group	No appointment
MAV Transport & Infrastructure Committee	No appointment
Peri Urban Group of Rural Councils	Cr J Walsh
Rural Councils Victoria	Cr J Walsh
Timber Towns Victoria (TTV) (now auspices Timber Roads Advisory Committee (TIRES))	Cr J Walsh
Victorian Local Governance Association (VLGA)	No appointment
Workspace Australia Board	Cr C Challen
FACILITY OR SITE MANAGEMENT COMMITTEES	
Alexandra Tennis Club Committee of Management	Cr M Rae
Bollygum Park Reserve Committee of Management	Cr A Derwent
Buxton Recreation Reserve Committee of Management	Cr Challen
CJ Dennis & Castella Public Hall Reserve Committee of Management	Cr A Derwent
Eildon Alliance Boat Ramp Committee of Management	Cr B Magner
Eildon Community Resource Centre Committee of Management	Cr B Magner
Friends of Yea Railway Committee of Management	Cr J Kennedy
Gallipoli Park Precinct Committee of Management	Cr C Challen
Glenburn Community Centre Committee of Management	Cr C Ruhr
Kinglake Community Centre Committee of Management	Cr A Derwent
Kinglake Memorial Reserve Committee of Management	Cr A Derwent
Marysville Retirement Village Committee of Management	Cr C Challen
Marysville Retirement Village Residents Association Inc	Cr C Challen
Mount Pleasant Reserve Committee of Management	Cr M Rae

FACILITY OR SITE MANAGEMENT COMMITTEES	
Strath Creek Pioneer Reserve and Hall Committee of Management	Cr J Kennedy
Thornton Recreation Reserve and Hall Committee of Management	Cr B Magner
Yea Pioneer Reserve Committee of Management	Cr J Kennedy
Yea Saleyards Committee of Management	Cr J Walsh
Yea Shire Hall Committee of Management	Cr J Kennedy
Yea Showgrounds & Recreation Reserve Committee of Management	Cr J Kennedy
Yea Wetlands Committee of Management (part of Yea Wetlands) (John Cummins Reserve – Killingworth) (Park on Yea River)	Cr J Kennedy
JOINT USE AGREEMENTS WITH DEECD	
Alexandra Community Leisure Centre Committee of Management	Cr M Rae
Eildon Community Centre Committee of Management	Cr B Magner
Yea Indoor Recreation Centre Committee of Management	Cr J Kennedy
DSE COMMITTEES	
Alexandra Racecourse & Recreation Reserve Committee of Management (DSE)	Cr M Rae
Alexandra Showgrounds & Recreation Reserve Committee of Management (DSE)	Cr M Rae
Flowerdale Community Hall Reserve Committee Inc (DSE)	Cr C Ruhr
Murrindindi Scenic Reserve Committee of Management (DSE)	Cr J Walsh
Stevenson Falls Scenic Reserve Committee of Management (DSE)	Cr C Challen
Wallaby Springs Committee of Management (DSE)	Cr C Ruhr